

# MINUTES

## Citizens Police Review Board

December 2, 2009  
7:00 p.m.  
Fourth Floor Conference Room  
Daniel Boone/City Hall Building  
701 East Broadway  
Columbia, Missouri

### Board Members Present:

Chair Ellen LoCurto-Martinez  
Vice Chair James Martin  
Steve Alexander  
Mary Bixby  
Carroll Highbarger  
John McClure  
Susan Smith  
Steve Weinberg  
Betty Wilson

### Staff Present:

Fred Boeckmann  
Rose Wibbenmeyer

Members of the public were in attendance.

Ms. LoCurto-Martinez called the meeting to order at 7:00 p.m.

### Approval of Minutes

Ms. Bixby requested that the minutes be amended to reflect that the next two training sessions will be held at Douglass High School. Mr. Weinberg pointed out that the statement on page 2 of the minutes regarding training issues was incorrectly attributed to him. Mr. Alexander acknowledged that it was his statement. The minutes from the meeting on November 18, 2009, were amended to reflect these corrections. The Board voted to approve the minutes as amended.

### Setting Monthly Meeting Dates and Finalizing Training Meeting Location

Ms. Bixby moved that the monthly meeting be set for the second Wednesday of each month. Ms. Wilson seconded the motion. The Board voted and unanimously agreed that the monthly meetings will be the second Wednesday of each month.

Ms. LoCurto-Martinez stated that on December 5, 2009, Columbia Police would present training on the Professional Standards Unit. Ms. LoCurto-Martinez stated that the training on December 12, 2009, would be on the use of force. She suggested that it is

important to know what the police are doing. She suggested that the Columbia Police Department present information on the use of force first, and then the Board could hear from the Law Enforcement Institute and others. Ms. Bixby agreed. Mr. McClure said that he had spoken with Sgt. Simons and that Sgt. Simons confirmed that the Columbia Police Department would provide training on both of the topics. Ms. Wilson wanted to hear other perspectives as well.

Ms. Wilson has received suggestions on other presenters from members of the public. She mentioned representatives from MASW, Nancy Browning at Lincoln University, Karen Arosty of the Anti-Defamation League, and Mary Ratliff. Ms. Smith asked if the group would just be rehashing the information provided to the committee. Ms. Bixby stated that she is not sure that the report is sufficient. Ms. Smith was concerned about reopening the issues to such a degree. Mr. McClure suggested that the Board receive different perspectives on the same topic to be as informed as possible. Mr. Alexander indicated that the Board needed to know what the Columbia Police Department considers standard procedures. With respect to the Board's responsibility to make suggestions on policy changes, Mr. Alexander suggested exploring whether other agencies have the same rules and regulations. He also suggested researching what academics say on the topics. Mr. Weinberg suggested that other perspectives on the use of force could be presented in another session in January of 2010. Ms. LoCurto-Martinez asked for members interested in helping on the training issue. Ms. Wilson volunteered.

#### Training Session

Ms. Smith gave a presentation on search and seizure law. See attached handout.

Mr. Eric Dearthmont, Executive Director of the Columbia Police Officers Association, mentioned that two members of the Columbia Police Department were in attendance at the meeting. Officer Chris Hessenflow and Officer Jill Wieneke introduced themselves.

Ms. Smith will forward her PowerPoint presentation to the Board. The Board thanked Ms. Smith for her presentation.

#### New Business:

##### *a. Draft of the Brochure*

The Board members agreed to review the draft of the brochure and send comments to Ms. LoCurto-Martinez. Mr. Weinberg volunteered to work on the brochure.

##### *b. Draft of the Bylaws/Procedures*

A draft of bylaws/procedures was distributed. Ms. LoCurto-Martinez stated that she had used Albany's procedures/bylaws and our ordinance as a guide in preparing this draft. Mr. Highbarger had obtained a copy of the procedures from Iowa City and will have them distributed to the Board. Ms. Bixby inquired if the Board was to follow Robert's Rules of Order. Ms. LoCurto-Martinez indicated that use of Robert's Rules of Order could be included in the bylaws.

*c. NACOLE Membership*

Ms. LoCurto-Martinez stated that the City of Columbia is a member of NACOLE. She stated that the Board will be receiving their login information soon.

*d. CPD Complaint Brochure*

Ms. LoCurto-Martinez passed around the Columbia Police Department's complaint/compliment brochure. She stated that Lt. Shouse-Jones is going to dedicate a specific telephone line for complaints. Once that dedicated line is available, there will be a new brochure. Ms. Wilson would like the Board to have copies of the new brochures when they are available. Ms. LoCurto-Martinez also distributed a copy of "Internal and External Police Oversight in the United States" and a copy of her response to Mr. Sims' letter. Ms. Bixby asked if the Board could purchase a couple of copies of the book Mr. Campbell recommended. Ms. Wilson asked if the Board was allowed to spend money. Mr. Boeckmann stated that the Board does not have any money. Mr. Boeckmann indicated that the law department could assist with the purchase of a couple of books. Officer Jill Wieneke indicated that she will donate a copy of the book to the Board. Mr. Alexander and Mr. Weinberg will check the University Library for the book.

*e. Request for Proposals for Investigators*

Mr. Boeckmann stated that the City's purchasing agent has a standard form to use as a guideline for preparing a request for proposals. Mr. Boeckmann suggested that the Board use the NACOLE standards as a guideline, in combination with the City's standard form. While Mr. Boeckmann indicated that the Board currently had no money to spend, Mr. Boeckmann felt that if the Board needed money for an investigator that money would be found. Mr. Boeckmann further suggested that the Board should be involved in the selection of the investigator(s).

Public Comment

Ms. Jill Wieneke, a Columbia Police Officer who serves as Vice President of the Columbia Police Officers' Association, stated that she, Officer Hessenflow, and Eric Dearthmont were in attendance only to observe. She believed that it was important for everyone to have sufficient information to make a decision.

Board Member and Staff Comment

Ms. LoCurto-Martinez announced that the next monthly meeting would be on Wednesday, January 13, 2009, at 7:00 p.m. in City Hall. Ms. LoCurto-Martinez expressed a preference for the mezzanine conference room, if it is available.

Mr. McClure inquired regarding media requests. He suggested that media requests be directed to the Chair. Mr. Highbarger and Ms. Wilson agreed.

Mr. McClure reminded the Board to use the north entrance to Douglass High School for the training programs on December 5<sup>th</sup> and 12<sup>th</sup>. Mr. McClure stated that the training will be in room 114 of Douglass High School. Mr. Martin told the Board that he would

not be able to attend the training program on December 5<sup>th</sup>, 2009, due to a death in the family.

Meeting adjourned.

Next Regular Meeting:

Wednesday, January 13, 2009

7:00 p.m.

City Hall

701 East Broadway

Upcoming Training:

Saturday, December 5, 2009

9:00 a.m. to 12:00 noon

Douglass High School

310 North Providence Road

Presentation by the Columbia Police Department on the Internal Affairs Procedure

Saturday, December 12, 2009

9:00 a.m. to 12:00 noon

Douglass High School

310 North Providence Road

Presentation by the Columbia Police Department on the Use of Force

Staff to do:

- Staff will prepare minutes.
- CPD will provide the Board with training on the Professional Standards Unit's Procedures on Saturday, December 5, 2009.
- CPD will provide the Board with training on CPD's procedures relating to the Use of Force on Saturday, December 12, 2009.
- The City will provide NACOLE membership log-in information.
- CPD will provide the Board with copies of the new complaint/compliment brochure.