



Source: Finance

Agenda Item No: REP 164-13

To: City Council  
From: City Manager and Staff

Council Meeting Date: 11/18/2013

Re: Intra-Departmental Transfer of Funds Request

**EXECUTIVE SUMMARY:**

Attached is a report of the intra-departmental Transfer of Funds request for the period ending November 8, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

**DISCUSSION:**

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

**FISCAL IMPACT:**

None.

**VISION IMPACT:**

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

**SUGGESTED COUNCIL ACTIONS:**

Acceptance of the report.

<b>FISCAL and VISION NOTES:</b>					
<b>City Fiscal Impact</b> Enter all that apply		<b>Program Impact</b>		<b>Mandates</b>	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	<b>Vision Implementation impact</b>	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		<b>Resources Required</b>		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

**TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 11/8/2013**

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>HUMAN RESOURCES</u></b>				
1	110-1210-503.49-90	110-1210-503.12-50	\$ 1,000.00	A transfer of funds is requested to purchase AAP Software/Census Data and Adobe Acrobat Professional.
<b><u>POLICE</u></b>				
2	110-2120-510.17-01 GYOUTH	110-2120-510.66-43 GYOUTH	\$ 10,000.00	(Items 2-3) A transfer of funds is requested to move existing grant monies to a capital account for purchase of a John Deere Gator to be used for downtown operations.
3	110-2120-510.14-70 GYOUTH	110-2120-510.66-43 GYOUTH	\$ 2,030.00	

**TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 11/8/2013**  
**TRANSFERS BETWEEN CAPITAL PROJECTS**

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>PUBLIC WORKS</u></b>				
1	440-8800-528.49-90 Annual Street Project C40158	440-8800-528.49-90 Ridgemont Bridge Repair C00568	\$ 100,600.00	A transfer of funds is requested from the Annual Street Project to the Ridgemont Bridge Repair Project to pay for the repairs of the bridge.
2	440-8800-528.49-90 Delmar Cobble Sidewalk C00532	440-8800-528.49-90 Annual Sidewalks C40162	\$ 5,916.48	A transfer of funds is requested to close the Delmar Cobble Sidewalk Project and return the remaining funds to the original source of the Annual Sidewalk Project.
<b><u>PARKS &amp; RECREATION</u></b>				
3	440-8800-548.49-90 Annual Park Maintenance C00056	440-8800-548.49-90 Maplewood Barn C00470	\$ 10,000.00	A transfer of funds is requested to complete the fire suppression installation in the newly re-constructed Maplewood Barn. The Maplewood Barn Theater Group paid for 50% of the installation and the Parks & Recreation Department will pay \$10,000.00 for the other 50% of the installation.