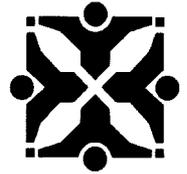


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: R98-14

Department Source: City Manager

To: City Council

From: City Manager & Staff

Council Meeting Date: May 5, 2014

Re: Waiver of the Open Container Ordinance and Approval of a Street Closure: Ninth Street Summerfest

Documents Included With This Agenda Item

Council memo, Resolution/Ordinance

Supporting documentation includes: Special Use Permit and Application

Executive Summary

Staff has prepared for Council consideration a resolution granting a waiver of the open container ordinance and approval of a street closure for a Ninth Street Summerfest event.

Discussion

Richard King is exercising his right to file an appeal to the Council for approval of the closure of Ninth Street, from Walnut to Broadway, on June 26, from 8:00 a.m. until 11:00 p.m. He is also requesting a waiver of the open container on June 26, from 6:00 p.m. until 11:00 p.m.

The City Special Event Committee denied the request for the following reason: Applications for special event permits shall be submitted ninety (90) days prior of the first day of the event. Mr. King failed to meet the 90 day requirement. His application meets the other requirements set forth in Ch. 24 of the City Code as it relates to special event permits.

Fiscal Impact

Short-Term Impact: n/a

Long-Term Impact: n/a

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Arts and Culture, Downtown

Strategic Plan Impact: Health, Safety and Wellbeing

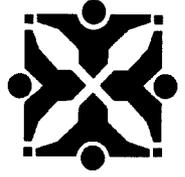
Comprehensive Plan Impact: Livable & Sustainable Communities

Suggested Council Action

Motion to approve the legislation.

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Legislative History

n/a

Carol Rhodes

Department Approved

Wally Matt

City Manager Approved

Introduced by _____ Council Bill No. R 98-14

A RESOLUTION

authorizing the temporary closure of a portion of Ninth Street between Walnut Street and Broadway; granting a temporary waiver from the requirements of Section 16-185 of the City Code to allow possession and consumption of alcoholic beverages for a Ninth Street Summerfest event.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council hereby authorizes The Blue Note to temporarily close a portion of Ninth Street between Walnut Street and Broadway between the hours of 8:00 a.m. and 11:00 p.m. on June 26, 2014 for a Ninth Street Summerfest event.

SECTION 2. The City Council hereby grants a temporary waiver from the requirements of Section 16-185 of the City Code so that the possession of an open container of alcohol and consumption of an alcoholic beverage shall be allowed during The Blue Note Ninth Street Summerfest event on June 26, 2014 from 6:00 p.m. until 11:00 p.m.

ADOPTED this _____ day of _____, 2014.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

City of Columbia

701 East Broadway, Columbia, Missouri 65201



SUPPORTING DOCUMENTS INCLUDED WITH
THIS AGENDA ITEM ARE AS FOLLOWS:

Special Use Permit and Application

City of Columbia Special Use Permit and Application

Complete and submit the form and application fee to the City Manager's office ninety (90) days prior to the first day of the event. Incomplete or illegible applications will not be accepted.

APPLICANT INFORMATION			
Are you, the applicant, organizing this event on behalf of another organization?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
APPLICANT CONTACT:	Name: Richard King	Phone: 573-874-1944	Cell: 573-489-5701
	E-mail Address: Richard@thebluenote.com		
MAILING ADDRESS:	Street Address: 17 N. 9th Street		
	City: Columbia	State: MO	Zip: 65201
SECONDARY CONTACT:	Name: Millie Lovett	Phone: 573-864-6683	Cell: 573-864-6683
	E-mail Address: millie@thebluenote.com		
ON SITE CONTACT (if different than applicant):	Name: Millie Lovett	Phone: 573-864-6683	

EVENT INFORMATION		
EVENT CATEGORY:	<input type="radio"/> Procession/March <input checked="" type="radio"/> Concert/Performance <input type="radio"/> Farmers/Outdoor Market <input type="radio"/> Festival/Fair/Carnival <input type="radio"/> Competitive Athletic Event	<input type="radio"/> Non-Competitive Athletic Event <input type="radio"/> Neighborhood Block Party <input type="radio"/> Parade <input type="radio"/> Other
Public or Residential Streets & Sidewalks:		
Will your event be utilizing and requesting the closure of any streets? Note: Choose "No" for rolling closures such as parades. <input checked="" type="radio"/> Yes <input type="radio"/> No Print the Street Closure Petition and obtain signatures of property owners/tenants inside and abutting the closure area. A link to the ordinance can be found here .		
Downtown Event:		
Will this event be held "downtown"? <input checked="" type="radio"/> Yes <input type="radio"/> No		

Admission/Entry Procedure:

How will your event be attended?

- Registration Fee
- Tickets for Purchase \$ 25
- By Invitation Only
- Open to Public
- Other

****Note:** A permittee shall post a sign at each entrance and exit to the closure area visible to all patrons entering the area that includes the amount of the entry fee, if any, and the rules of access to the closure area. A permittee must post the sign required under this section during the time the entry fee is in effect**

Columbia Parks and Trails:

Does your event include the use of Columbia Parks or Trails?

- Yes No

Event Description:

Summerfest. Outside on 9th street

EVENT DETAILS

EVENT NAME: Summerfest

EVENT DATES:
 (Indicate dates OPEN to attendees)

HOURS:
 (Indicate hours OPEN to attendees)

EXPECTED ATTENDANCE:
 (Daily Attendance)

Day	Date:	Start Time:	End Time:	Attendees:	Staff/Volunteers:
1	06/26/2014	6:00pm	10:30pm	2500	60
2					
3					

ALTERNATIVE

PRELIMINARY (Date and Time):	Date:	Times:
EVENT SETUP BEGINS (Date and Time):	Date: 06/26/2014	Times: 8:00am
EVENT DISMANTLE (Date and Time):	Date: 06/26/2014	Times: 11:00pm
EVENT LOCATION: Describe in detail, include addresses and ATTACH REQUIRED MAP	<div style="border: 1px solid black; padding: 5px;"> Summerfest. Map attached. Concert on 9th. Same as all the other times before. </div>	

Has this event been produced before?

Yes No When? every month in the summer

Is this an annual event?

Yes No

Are there any other name/s by which this event is known?

Yes No

Barricades:

Describe any temporary barricades and/or fencing that will be utilized for this event:

we will have barricades and orange fencing with security at those spots as well.

****Note:** In accordance with MUTCD standards, barricades for street closures must be obtained from the City of Columbia Street Department (573-874-6289)**

REQUIRED MAPS

Please provide a map of the event. Be sure to include the following:

- Boundaries of the activity with square footage and entryway widths or route for mobile event;
- Electrical – locations of generators and electrical connections;
- Emergency access (20 feet clear for fire truck and public safety access);
- Equipment (stages, booths and tents, fencing, bike racks, risers, by type and size);
- Accessible Routes;
- Food vendor locations;
- Recycle and trash receptacles;

Hydrant connection locations;
Alcoholic beverage service locations;
Sanitation facilities;
Portable toilets, including accessible provisions;
Parking provisions, including accessible parking;
Location for barricade delivery; and/or
Other:

VENDORS

Merchandise Sales:

Does your event include the sale of (non-food) goods?

Yes No

Food Vendors:

Does your Event include the sale of food?

Yes No

ALCOHOLIC BEVERAGES

Alcohol:

Does your event include the sale of alcohol?

Yes No An application for Caterer's permit can be found [here](#).

Are you requesting a waiver of the open container ordinance?

Yes No

Beginning Time: 6:00pm

End Time: 10:30pm

COOKING AND MOBILE FOOD VENDING

Cooking, Grilling, Combustibles, Open Flames:

Does your event include cooking or open flame on the premises?

Yes No

STORM WATER COMPLIANCE

All Grey water (waste water, mop water, hand sink water, dish water, wash out stations) must be placed in the sanity sewer, arrangements can be made to have a grey water dump site installed by the Water and Light Department at 573-874-7325.

Cooking oil and grease traps must be disposed of at grease disposal tanks located through the city of Columbia. These tanks are located in the downtown area at a variety of locations, to find the nearest location to your event, contact the Public Works Department at (573) 874-7050.

Contact the Public Works Department at (313) 674-7200.

STRUCTURES

Tents and Canopies:

Does your Event include the set-up of tents or canopies? (Tents above 100 square feet (20ft x 20ft) require a temporary structure permit.)

Yes No

SOLID WASTE

In your event's plan for trash removal/recycling (i.e. dumpsters/trash bins);

Are you requesting the use of City services (i.e. Trash/recycling receptacles; removal)?

Yes

No Trash will be removed by applicant.

Will your event use portable toilets? (Refer to ADA guidelines on the City of Columbia's special events [website](#).)

Yes No

Describe:

we have portable toilets on the south side of the Blue Note building. Total 3

****Note: A permittee may not place a portable toilet within 25 feet of an entryway to an adjacent business or residence, unless the adjacent property owner or tenant approves a distance less than 25 feet****

WATER AND ELECTRIC

Will your event require the use of City utilities?

Yes No

Will your event include the use of generators?

Yes No

ADA ACCESSIBILITY

Describe the plan for ADA accessible Routes:

sidewalks are clear. we put ada approved ramps over any cords or possible problems for wheelchairs, crutches, and the like.

For more information relating to ADA accessibility, please click [here](#).

ENTERTAINMENT

Are there any musical entertainment features related to your event?

Yes No

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band Name and Music Type:

Randy Houser, The rest are TBA

PUBLIC SAFETY PLAN

SECURITY

Please describe your procedures for both crowd control and internal security:

We have our in house security team as well as the CPD patrol the area.

Have you hired a security company to handle security arrangements for this event?

Yes No

Are you planning on utilizing OFF-DUTY Columbia Police Officers?

Yes No

EMERGENCY PREPAREDNESS

EMERGENCY PLAN (Hazardous weather, Fire, etc.)

Please describe and attach a detailed emergency procedure plan:

We have exits with security at each.
If it rains, we move the show inside the Blue Note

MEDICAL PERSONNEL

Will your event have on-site medical personnel?

Yes No

TRANSPORTATION/TRAFFIC PLAN

Parking:

Describe the plan for parking:

Use of parking garages and metered spots.

Do you plan to use metered parking spaces outside of the event footprint?

Yes No

Transportation:

Does your event plan to utilize shuttles or transportation services?

Yes No

Traffic Flow – Pedestrian and Vehicular:

Describe your plan for traffic and pedestrian flow and control:

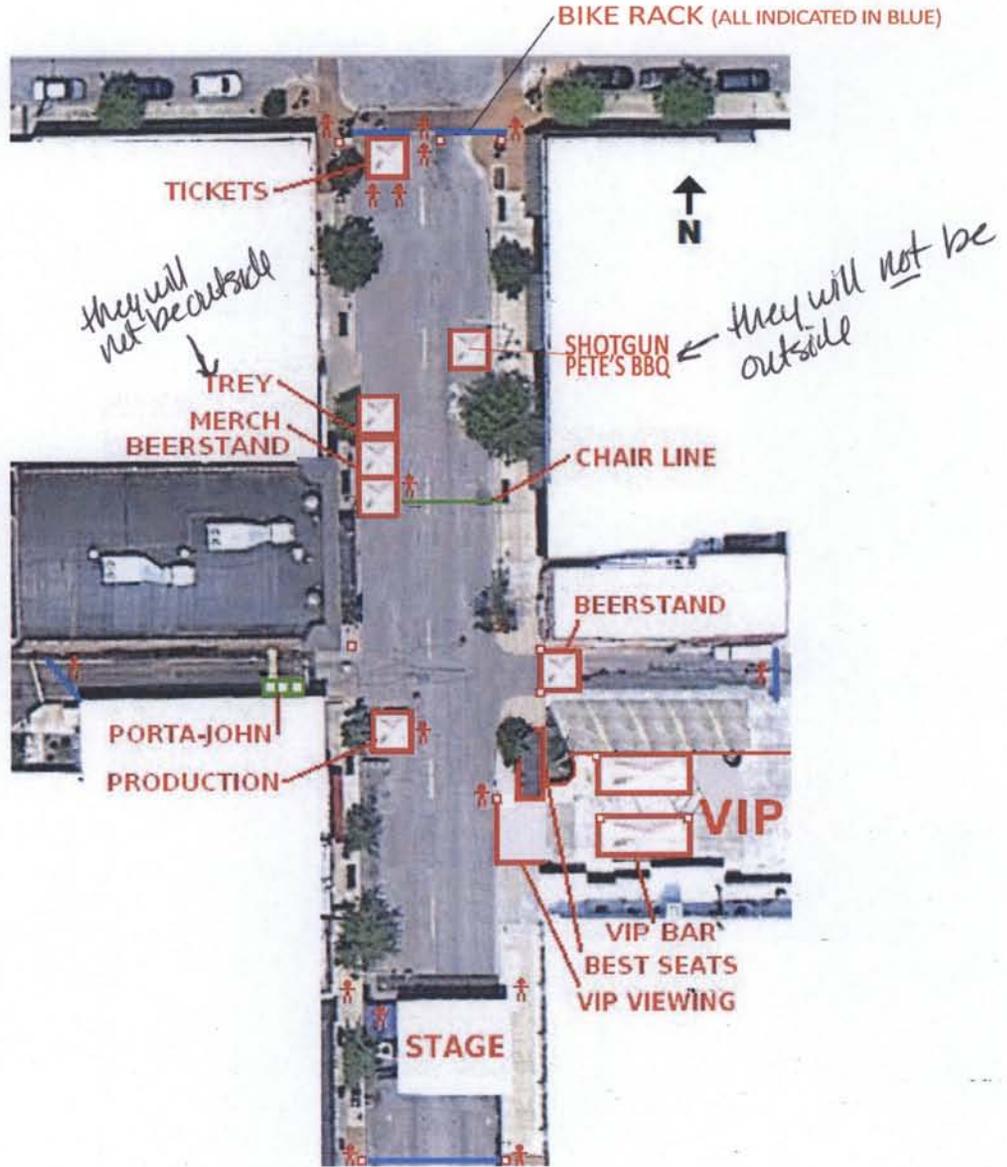
The street is closed for the event. During the day we have the street open with a traffic director to aid customers into Commerce Bank as well as exiting Landmark Bank parking lot.

A \$100 application fee applies to this permit. Please make check/money order payable to City Event Committee.

Please remit completed application to:

City Event Committee
C/o City Managers Office
701 E. Broadway
P.O. Box 6015
Columbia, Mo 65205

SUMMERFEST FOOTPRINT 2014



Property Owner/Tenant Petition for Street Closure

We, the undersigned, hereby request the closure of (street name):

The Blue Nok

Between (street name):

Walnut

And (street name):

Broadway

Closure Hours:

June 26th Thurs.

Start:

8:00 am

End:

10:30 pm

Property Owner/Tenant Information

Name	Address	Phone	Yes/No - comments
Print Mavakis	16 N. 9th Street	573-442-7172	Yes/No
Sign Emanouil			
Print Shotgun Pele's	23 N. 14th St	573-442-7878	We Love the Street Fest GOOD FOR BUSINESS - phil
Sign Phil			
Print On Street Public House	36 N. 14th St.	573-673-1671	Yes/No
Sign JL			
Print La Sista	33 N. 9th St.	573-449-8788	Yes/No
Sign maria P. Suelo			
Print Landmark	13 N. 9th St.	573-499-7346	Yes/No
Sign Keith Whiting	COMO		
Print Commerce Bank			Yes/No
Sign			
Print My Secret Garden	823 E Broadway	573-443-1546	Yes/No
Sign Sun & He	"	"	"
Print Kui	22 N. 9th Street	573-442-7888	Yes/No
Sign			
Print Shurtleff Froeschauer Harris LLC	25 N. 9th St. Columbia MO	(573)444-3874	n/a Yes/No
Sign Lu M Pappas	"	"	"
Print Trey Bistro	21 N. 9th St.	573-777-8154	Yes/No
Sign Trey	"	"	"
Print Coffee Zone			Yes/No
Sign			
Print Diners	7 N. 9th	573-442-7984	Yes/No
Sign Beth Kull			