

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 62-14
Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: June 16, 2014
Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending June 6th, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact:

Suggested Council Action

Acceptance of the report.

Legislative History

N/A



Department Approved



City Manager Approved



SUPPORTING DOCUMENTS INCLUDED WITH
THIS AGENDA ITEM ARE AS FOLLOWS:

Transfer Reports

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 6/6/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	110-6022-521.66-41 Street Maint, Inst. & Apparatus	110-6022-521.66-40 Street Maint, Machine Tools	\$ 3,529.00	A transfer of funds is requested to cover the additional cost of the replacement backhoe that was included in the FY2014 supplemental request. The original budget was \$90,000. The pricing was slightly higher than anticipated.
2	110-6025-521.66-40 Street Snow, Machine Tools	110-6022-521.65-25 Street Maint, Trucks	\$ 12,000.00	(Items 2-3) A transfer of funds is requested to cover the additional cost of the replacement tandem dump truck & salt spreader that was included in the FY2014 supplemental request. The original budget was \$182,000. The CNG configured dump truck bid was higher than anticipated.
3	110-6022-521.66-41 Street Maint, Inst & Apparatus	110-6022-521.65-25 Street Maint, Trucks	\$ 46,330.00	
4	110-6022-521.66-41 Street Maint, Inst & Apparatus	110-6022-521.66-40 Street Maint, Machine Tools	\$ 8,805.00	A transfer of funds is requested to cover the cost of a John Deere Commercial Ztrack. This item was not approved during the supplemental request. We are requesting this purchase, as there were unspent funds remaining from the AVL purchase that was approved during the FY2014 supplemental process.
5	671-6710-601.01-05 Build Maint, Temp Positions	671-6715-601.35-32 Building Utilities, Electric	\$ 3,723.00	(Items 5 - 17) A transfer of funds is requested to cover the anticipated expenses for the remainder of FY14.
6	671-6710-601.01-01 Build Maint, Perm Positions	671-6710-601.48-01 Build Maint, Maint Agreements	\$ 7,535.00	

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DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
7	671-6710-601.01-35 Build Main, Deferred Comp	671-6710-601.48-01 Build Maint, Maint Agreements	\$ 1,251.00	
8	671-6710-601.01-41 Build Main, Overtime	671-6710-601.48-01 Build Maint, Maint Agreements	\$ 2,771.00	
9	671-6710-601.02-10 Build Main, Social Security	671-6710-601.48-01 Build Maint, Maint Agreements	\$ 1,806.00	
10	671-6710-601.02-20 Build Maint, Lagers	671-6710-601.48-01 Build Maint, Maint Agreements	\$ 292.00	
11	671-6720-601.01-01 Custodial Serv, Perm Positions	671-6720-601.49-60 Custodial Serv, Noncontract	\$ 2,622.00	
12	554-6250-880.66-40 Airport Snow, Machine Tools	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 4,848.00	
13	554-6210-650.20-10 Airport Admin, Travel	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 3,000.00	

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DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
14	554-6210-650.20-30 Airport Admin, Education	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 237.00	
15	554-6210-650.20-40 Airport Admin, Registration	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 3,500.00	
16	554-6240-653.20-10 Airport Safety, Travel	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 1,383.00	
17	554-6230-652.35-36 Airport Terminal, Fuel Oil	554-6240-653.14-10 Airport Safety, Fleet Parts	\$ 14,627.00	
<u>WATER & LIGHT</u>				
18	551-7020-600.59-87 Electric Rates & F.P., Contingency	551-7260-880.65-25 Electric Meter Reading, Trucks	\$ 40,000.00	A transfer of funds is requested to cover the increased costs of two trucks that will be purchased. These trucks will replace #443, a 2004 Ford F-150 and #210, a 2004 Ford F-250 for the Meter Reading division. CNG requirements increased the costs for both trucks to \$108,500.
<u>INFORMATION TECHNOLOGIES</u>				
19	674-1810-601.59-87 Contingency	674-1830-601.14-20 Computer Equipment Parts	\$ 2,000.00	A transfer of funds is requested due to the Helpdesk Computer Equipment account being out of funds for the fiscal year.

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 6/6/2014

TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	440-8800-528.49-90 Gans Rd @63 interchange C00237	440-8800-528.49-90 Clark Lane - Nonmotorized Acce. C00571	\$ 705,498.00	A transfer of funds is requested to cover the difference between the project balance (\$497,904) and the bid, plus 5% contingency (\$1,203,402). MoDOT is expected to reimburse \$341,222 in the future. At that time, \$341,222 will be transferred back to Gans Rd. @63 interchange project.
2	555-6388-881.49-90 Private Common Collector C43112	555-6388-881.49-90 PCCE #16 Bingham/W Ridgel C43240	\$ 15,000.00	A transfer of funds is requested to cover ongoing project expenses and staff time.
3	557-6588-881.49-90 Landfill Cell 5 C48042	557-6588-881.49-90 Firestation #7 Demo C48053	\$ 75,000.00	A transfer of funds is requested to demolish the old Firestation #7 building. This property will be used as a new recycling center.
<u>WATER & LIGHT</u>				
4	550-7220-881.49-90 CIP Ent Rev Contingency WT0003	550-7220-881.49-90 Bingham Main, Providence to Wayne WT0162	\$ 70,000.00	A transfer of funds is requested to the Bingham Water Main Project, between Providence to Wayne. The length of the main that was installed was twice what was estimated. In addition, the original budget did not include service tie-overs because the old main was to remain in service, and we did not think owners would be receptive to the disturbance involved with tying over back yard services to the main in the front of the property. When it was decided to go ahead and set meter pits in the front yards for future service connections, we ended up going ahead and doing the extra service connection work at the same time with concurrence of the property owners.