

**Historic Preservation Commission Meeting  
Minutes of Meeting for Regular Meeting  
July 1, 2014 - 7:00 pm to 8:30 pm  
Conference Room 1A - City Hall, 701 East Broadway**

Robert Tucker, chair, called the meeting to order at 7:00 p.m. Commission members present were Robert Tucker, Douglas Jones, Debbie Cook, Patrick Earney, Pat Fowler, and Paul Prevo and staff representative Rachel Bacon. Commission members absent: Brian Treece. Dianna Borsi O'Brien, community member and Jasmine Bell, KBIA, were also present.

*Minutes from Previous Meeting:* Paul Prevo moves and Douglas Jones seconds that we approve the minutes from June 3, 2014. Vote is unanimous.

- [January 7, 2014](#)
- [June 3, 2014](#)

*Staff Report*

A. Demolition Permit Reviews & Summary: we reviewed photos and descriptions as provided by Rachel Bacon; all properties with submitted demolition permits on this agenda are commercially zoned. Paul Prevo moves and Patrick Earney seconds that we have concluded our review. Motion carries unanimously.

B. Updates on Ongoing Projects: a) the interactive map has been converted from googlemaps to ESRI and will soon be available on the city's website. Rachel Bacon will send Pat Fowler a link to assist her with planning the Twilight Walks. Possibility to link other interactive maps to ours (i.e. the Civil War map on the MU law school website) was discussed.

b) The Preservation Trades Workshop: our closed meeting earlier this evening addressed our review of the Request for Qualifications. No further discussion took place during the regular meeting until the Purchasing Department has a chance to review our scoring sheets. Douglas Jones will work with Rachel Bacon on continuing to move this project forward and to schedule it for the fall.

c) Narrative was posted on the <http://comorevamp.wordpress.com/> website regarding the steps taken by the fraternity owners of 24 E Stewart Rd. to preserve their property during its upcoming renovation and restoration.

d) Brief discussion of draft letter to council re: architectural salvage and the logistics of our running such a service for property owners. Robert Tucker agreed to work on the text of the letter with Brian Treece and present it again at an upcoming meeting.

*Old Business*

*A. Cultivating a Preservation Ethic\*:*

*-Public policy/Planning sub-group: HP incentives/revolving fund, zoning and development codes update, City planning processes*

*-Technical assistance sub-group: HPC website overhaul, technical assistance, architectural salvage and training programs, partnerships with schools, restoration in*

*progress signs, writing opportunities:* We discuss writing a regular column and posting in on the comorevamp.wordpress.com blog.

*-Outreach and Promotion sub-group: Library events, walking tours, downtown historical markers, blog:* Rachel can submit 100 words in the newsletter that accompanies the utilities billing each month. The material has to be submitted a month in advance in order to make the publication deadline.

*\*This topic allows for any sub-group updates or discussion as needed.*

*B. Discussion of Downtown Historical Markers/Informational Plaques Program:* Debby Cook and Brent Gardner are working with Rachel Bacon and Boone County National Bank to identify opportunities for placement and to accept donations of funds from BCNB to get the project underway.

*C. Postcard Recognition for Good Work:* We agreed to send a postcard of appreciation to the owners of the building where Maude's Vintage is located for the recent restoration of the building's facade.

## *New Business*

- A. Discussion of Historic Preservation Fund Grant Opportunity for FY2015:* Members discussed several options for nominating a project; Patrick Earney moves and Paul Prevo seconds that we nominate Maplewood home restoration project with a recommended public instruction component as promoted by our technical assistance sub-group as detailed above. Vote is unanimous in favor. We also discuss the desirability of meeting once a year with Chris Campbell and the Boone County Historical Society board to build relationships.
- B. Discussion of Twilight Walks:* Commission members discussed the name, timing and topics for 4 Twilight Walks this year including 'An Engineer's Guide to Brick Streets' on July 31<sup>st</sup>, 'Historic Theaters and Hotels' on August 14<sup>th</sup>, the 'Architecture of Downtown Houses of Worship', September 18<sup>th</sup>, and 'Ghosts and other Scary Tales' on October 30<sup>th</sup>. We discussed possible tour hosts and participation by commission members during the tours. Pat, Rachel, and Robert will continue to work on this, offline; a rehearsal brick streets tour will be scheduled with Patrick, Rachel and Pat.
- C. Discussion of potential local incentives for historic preservation, a goal described in the City's Strategic Plan:* this topic was deferred for a future meeting.
- D. Review and Recommendation to the Missouri Advisory Council on Historic Preservation: The Nomination of the Sigma Alpha Epsilon House (24 E. Stewart Road) to the National Register of Historic Places:* Members discussed the desirability of the property owner and fraternity preserving and restoring their home rather than replacing it or relocating to another parcel. Paul Prevo moves and Patrick Earney seconds a motion to recommend and support the attached nomination of the Sigma Alpha Epsilon House to the National Register of Historic Places Register.
  - i. [Sigma Alpha Epsilon House National Register Nomination Form](#)

*Next Meeting:* Our next meeting is scheduled for September 2; we will need to change meeting rooms as the city council will be meeting that night to accommodate the Labor Day holiday on September 1.

*Adjourn:* We agree to adjourn at 8:30 p.m.