8A

Source: City Clerk / City Manager

Agenda Item No:

To: City Council
From: City Manager and Staff

Council Meeting Date: September 4, 2012

Re: Boards, Commissions, Committees and Task Forces

EXECUTIVE SUMMARY:

In July, 2009, Council expressed concern regarding the appointment process with regard to its boards, commissions, committees and task forces. As a result, staff provided the Council a list of existing volunteer groups along with their establishing legislation in December, 2009. Council asked the volunteer groups to complete a questionnaire and the results of those questionnaires were provided to them. Council then asked staff to provide a grouping of volunteer groups with similar duties/tasks, and Council tasked itself to reviewing duties and work functions for potential improvement. The results were distributed to the Council as a whole, and Council asked staff to research the issue and provide further feedback. A report was provided to Council in December, 2011, and based on that report, the Council asked staff to communicate with each volunteer group regarding the recommendation made in that report. The boards, commissions, committees and task forces were contacted in January, 2012 and asked to provide feedback on the suggestions of staff by May, 2012. Staff reviewed the information submitted by the volunteer groups and conducted further research, and is suggesting the following changes.

DISCUSSION:

Airport Advisory Board: The Airport Advisory Board suggests adding a REDI member to the Board as an ex-officio non-voting member similar to the Missouri CORE position. Staff agrees with this recommendation. Staff recommends removing the Missouri CORE Partnership, Inc. ex-officio non-voting member from the Airport Advisory Board. The structure of CORE has changed and representative of this organization has not been able to participate in a meeting since last year.
Council should direct staff to prepare an ordinance with these changes to its membership.

Armory Board: This Board has not had an active membership for over ten years.
Council should direct staff to prepare an ordinance to eliminate the Armory Board.

Bicycle/Pedestrian Commission: Staff recommends removing the Planning and Zoning Commission liaison position from this Commission even though the Bicycle/Pedestrian Commission would prefer to maintain the relationship as this was recommended by the Planning and Zoning Commission.
Council should direct staff to prepare an ordinance to remove the Planning and Zoning Commission liaison position from the Bicycle/Pedestrian Commission. Since this action would reduce the number of members to ten, the Council might also want to consider removing the Parks and Recreation Commission liaison, so membership would be nine - an odd number again. This could be referred to the Parks and Recreation Commission for its thoughts.

Board of Electrical Examiners; Board of Mechanical Examiners and Board of Plumbing Examiners: The primary responsibilities of these trade boards, which are not legally required, include giving examinations for licenses and certificates, approving and/or disapproving applications for licenses and certificates and issuing or revoking licenses and certificates. Staff recommends a combined trade board consisting of five members at this time. Those members would consist of a master mechanic, a master plumber, a master electrician, a general contractor not engaged in HVACR, plumbing or electrical work and a layperson, which would be defined as someone not engaged in HVACR, plumbing or electrical work. The main reasons for these recommendations include issues involving the lack of a full membership on these boards and lack of quorums at meetings. ***Council should direct staff to prepare an ordinance to eliminate the Board of Electrical Examiners, Board of Mechanical Examiners and the Board of Plumbing Examiners, and direct staff to prepare an ordinance to create a Building Trades Board as described.***

Building Construction Codes Commission: This Board has a membership of ten regular and ten alternate members, and it has been a challenge to fill all twenty positions. Staff recommends reducing the number of regular members to seven and to eliminate the need for any alternate members. Those members would consist of (1) a master electrician or professional engineer experienced in electrical work; (2) a master mechanic, master plumber or a professional engineer experienced in mechanical/plumbing work; (3) a professional engineer experienced in structural/civil work; (4) a major contractor, minor contractor or superintendent; (5) a registered architect; (6) a residential rental property owner; and (7) a layperson, which would need to be defined.
Council should direct staff to prepare an ordinance to reduce the number of members on the Building Construction Codes Commission as described.

C.A.R.E. Advisory Board: Staff recommends eliminating this Board. There have been issues obtaining quorums for meetings, and rarely is there ever full attendance at a meeting. The duties of the Board are to (1) advise the Council in matters pertaining to the C.A.R.E. program; (2) make recommendations to staff regarding the operation of the C.A.R.E. program; and (3) promote the C.A.R.E. program to current and prospective employers. Staff can advise the Council in matters pertaining to the C.A.R.E. program and can continue making improvements in its operations. Staff could call upon people that support the C.A.R.E. program on an as needed or ad-hoc basis to promote the program as they do this to a certain extent now.
Council should direct staff to prepare an ordinance to eliminate the C.A.R.E. Advisory Board.

Columbia Special Business District Board: The Downtown Community Improvement District (CID) has essentially taken over the duties of this Board, and the Special Business District has not collected any tax revenue this year and had planned on spending money from previous years this fiscal year, which ends September 30, so the recommendation of staff is to either remove this Board from the City's Code of Ordinances or show it as being suspended through the life of the Downtown CID, which is twenty years.
Council should direct staff to prepare an ordinance to eliminate or suspend the Columbia Special Business District Board.

Columbia Vision Commission: Staff recommends reviewing the establishing legislation to refresh the mission, membership structure, nomination/application process, etc. Staff feels: (1) the mission should be refreshed due to the strategic planning process; (2) the membership structure should be simplified so resource and liaison member positions are eliminated as our understanding is that there are no current resource or liaison members; and (3) the nomination process is removed as no one has nominated a commission member since this Commission was established.
Council should direct staff to prepare an ordinance that would revise the legislation establishing/governing the Columbia Vision Commission.

Community Cooperation Board: This Board has not had an active membership for over ten years.
Council should direct staff to prepare an ordinance to eliminate the Community Cooperation Board.

Downtown Columbia Leadership Council: Staff does not recommend any further changes. A Downtown Community Improvement District representative is now on the Downtown Columbia Leadership Council so there is some overlap in terms of coordination.
No Council action is needed.

Environment and Energy Commission: Staff recommends removing the Planning and Zoning Commission liaison position from this Commission even though the Environment and Energy Commission would prefer to maintain the relationship as this was recommended by the Planning and Zoning Commission. Staff is no longer recommending the Environment and Energy Commission take on the duties of a landscape/tree board as staff currently handles the suggested responsibilities through the City Arborist and the fact that Columbia participates in the Tree City USA program. Staff understands this is acceptable to the Environment and Energy Commission as the Commission met with the City Arborist after submitting its comments.
Council should direct staff to prepare an ordinance to remove the Planning and Zoning Commission liaison position from the Environment and Energy Commission. Since this action would reduce the number of members to ten, the Council might also want to consider adding another general member to be appointed by the City Council so the number of members remains at eleven.

GetAbout Columbia: Non-Motorized Transportation Pilot Project Advisory Committee: Staff recommends eliminating this Committee, which was established when the City first received federal non-motorized transportation funding, as it has not met this year, and had only met twice last year. In addition, it was not officially established through an ordinance, resolution or motion at a Council Meeting. The Bicycle/ Pedestrian Commission can incorporate the work of this Committee as its duties already include working with administration in the preparation and submission of yearly grant requests and developing/implementing the bike master plan as money becomes available according to priorities based on need and the cost of the routes. In addition, staff has already been working with the Bicycle/Pedestrian Commission in terms of planning for the most recent non-motorized grant received. Any current member of GetAbout Columbia could stay involved by providing comments to the Bicycle/Pedestrian Commission of upcoming issues/items or could apply for membership to that Commission when a vacancy became available.
Council should direct staff to prepare an ordinance to eliminate the GetAbout Columbia: Non-Motorized Transportation Pilot Project Advisory Committee.

Historic Preservation Commission: Staff did not recommend any changes in its prior review. The Historic Preservation Commission, however, suggested cross appointments involving the Planning and Zoning Commission and the Building Construction Codes Commission. Staff is suggesting eliminating other cross appointments involving the Planning and Zoning Commission, so it does not feel another cross appointment should be added. Staff is suggesting the Building Construction Codes Commission be restructured, and a current member of the Historic Preservation Commission could always apply to be on the Building Construction Codes Commission as long as it met the requirement for membership to that Commission. Staff supports the idea of more formal communication, and feels that could be accomplished through correspondence and occasional joint meetings if all parties are agreeable.
No Council action is needed.

Internet Citizens Advisory Group: Staff recommends eliminating this Group. There have been issues obtaining quorums for meetings, and rarely is there ever full attendance at a meeting. This primary function of this group is to recommend resource priority for the City's effective utilization of the internet and to serve as a focus group in terms of the user friendliness and effectiveness of the City's internet site/activities. Staff already places a priority in terms of the utilization of the internet and the members of this group could continue to participate in focus groups on an ad-hoc basis along with members from the general public for a larger focus group.
Council should direct staff to prepare an ordinance to eliminate the Internet Citizens Advisory Group.

Mayor's Committee on Physical Fitness: Staff recommends re-establishing this Committee through ordinance in an effort to formalize the Committee since it is funded through the Council budget and will continue its work indefinitely. The ordinance can incorporate an official change to the Committee's name as it has gone by the Mayor's Council on Physical Fitness and Health for years, a change to its membership in terms of the number of participants and/or their terms, its duties, etc.
Council should direct staff to prepare an ordinance that would re-establish the Mayor's Committee on Physical Fitness by the name it goes by and accommodate other necessary details or changes.

Parks and Recreation Commission: Staff does not recommend any changes. There was discussion with regard to merging the Boone County Parks and Recreation Commission with the Columbia Parks and Recreation Commission, but the Columbia Parks and Recreation Commission recommended against that change. The Columbia Parks and Recreation Commission was agreeable to adding a non-voting liaison from the Boone County Parks and Recreation Commission to the Columbia Parks and Recreation Commission or for the Commissions to hold a joint meetings at least annually or bi-annually to discuss broader issues. Staff prefers the idea of joint meetings on an as-needed basis.
No Council action is needed.

Personnel Advisory Board: The Board has changed its mind since providing its original recommendation a few months ago. It now recommends (1) adding two alternate members to serve in place of regular members that might not be able to attend and keeping the quorum at five to help attain a quorum for short notice personnel hearings; (2) to remove Section 19-23(c)(5) of the Code of Ordinances as that responsibility is unclear; and (3) update the personnel advisory board appeal procedures (Section 19-239), specifically when it comes to the hearing process. It no longer desires to formally require a vice chair through an ordinance change as it can elect a vice chair without the change. Staff agrees with the changes requested.

Council should direct staff to prepare an ordinance for changes to the Personnel Advisory Board to address items (1) and (2) above. Item (3) is being worked on by staff in conjunction with the labor groups, so it is not necessary for Council to direct staff to prepare an ordinance with changes to Section 19-239 unless they wanted to have some formal action on record.

Planning and Zoning Commission: Staff recommends removing the liaison requirements of the Planning and Zoning Commission on the Bicycle/Pedestrian Commission and the Environment and Energy Commission.
No Council action is needed as these changes were included with the discussion of the Bicycle/Pedestrian Commission and Environment and Energy Commission.

Public Communications Resource Advisory Committee: Staff recommends eliminating this Committee. One of the primary duties of this Committee was to review applications and recommend funding for public communications services that will enhance the ability of Columbia citizens to learn about community issues and communicate with government officials, but this Committee no longer has funds available to recommend to Council to allocate, so the need for this Committee really does not exist. The Committee has not met since June of 2011.
Council should direct staff to prepare an ordinance to eliminate the Public Communications Resource Advisory Committee.

Public Transportation Advisory Commission: Staff recommends against a global transportation advisory commission at this time, and recommends a change to the name of this Commission to the Public Transit Advisory Commission, a review of the Commission duties and reconstituting membership of the Commission, so there is an emphasis on transit, and includes a paratransit rider as well as college student representatives. A membership similar to that of the Transit System Task Force could be incorporated, and that Task Force could then be eliminated.
Council should direct staff to prepare an ordinance to make the suggested changes to the Public Transportation Advisory Commission, which include changes in the name of the Commissions, its duties and its membership, and eliminate the Transit System Task Force once an ordinance change is made to the Commission.

Storm Water Advisory Commission: This Commission was established to review and recommend changes to the storm water ordinance, which it has done. The ordinance with changes recommended by the Commission and staff was introduced at the August 20, 2012 Council Meeting, and can be passed by Council at the September 4, 2012 Council Meeting. A task force could be established if/when future needs/ reviews are warranted.
Council should direct staff to prepare an ordinance to eliminate the Storm Water Advisory Commission as its mission has been accomplished.

U.S.S. Columbia Commissioning Committee: Staff recommends eliminating this Committee as it is not reflective of a board or commission in terms of appointments being made by the Mayor/Council and is not central or tangential to the City's mission. The Committee should be its own service organization. If Council disagrees with this recommendation, this Committee should then be reconstituted by legislation, specifying the role of this Committee, the number of members it should include, the number of members that would constitute a quorum, the appointment process, etc.
Council should direct staff to prepare an ordinance to eliminate the U.S.S. Columbia Commissioning Committee.

Landscape/Tree Board: This was a recommendation of the Vision Report, but staff is not recommending the creation of this Board because these issues are being addressed by the City's Arborist and as part of the City's participation in the Tree City USA Program.
No Council action is needed.

Intercultural Council: This was a recommendation of the Vision Report, but staff is not recommending the creation of this Council because these issues are being addressed through other efforts, such as through the mission of sister cities and the annual diversity celebration.
No Council action is needed.

Land Preservation Authority: This was a recommendation of the Vision Report, and staff is recommending this be combined with the Natural Resources Committee, and consist of already established organizations, such

as the City of Columbia, the Department of Natural Resources, the Department of Conservation, Boone County, the Greenbelt Coalition, etc.
No Council action is needed.

Regional Science and Technology Network: This was a recommendation of the Vision Report, but staff is not recommending the creation of this group because these issues are being pursued by REDI/the City's Economic Development Department.
No Council action is needed.

Community Educational Facilities Commission: This was a recommendation of the Vision Report, but staff is not recommending the creation of this Commission because these issues are being addressed by the Columbia Public School Board.
No Council action is needed.

Natural Resources Committee: This was a recommendation of the Vision Report, and staff is recommending this group be combined with the Land Preservation Authority, and consist of already established organizations, such as the City of Columbia, the Department of Natural Resources, the Department of Conservation, Boone County, the Greenbelt Coalition, etc.
No Council action is needed.

Transportation Advisory Commission: This was a recommendation of the Vision Report, but staff is not recommending the creation of this Commission due to the feedback received against this idea by the existing volunteer groups that would potentially be involved, and staff agrees.
No Council action is needed.

FISCAL IMPACT:

Unknown, but likely a savings in staff time in some situations.

VISION IMPACT:
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

10.1.5 Strategy: Establish a system of ongoing reviews of the activities of boards, commissions, and task forces.

SUGGESTED COUNCIL ACTIONS:
If Council agrees with all staff recommendations, approve a motion directing staff to proceed as recommended above. If Council does not agree with all staff recommendations, approve motions directing staff to proceed with those it agrees with and provide direction to staff with regard to those it does not agree with.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		**Program Impact**		**Mandates**	
City's current net FY cost	$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	$0.00	Duplicates/Expands an existing program?	No	**Vision Implementation impact**	
Amount of budget amendment needed	$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		**Resources Required**		Vision Impact?	Yes
One Time	$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	10.1.5
Operating/ Ongoing	$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	

Feedback Summary of City of Columbia Boards, Commissions, Committees and Task Forces

Page Nos. in PDF document with volunteer group feedback	Name	Department	Establishing Legislation	Suggested Action to Council after Feedback	Board/Commission Input	Initial Input in Report to Council
1	Airport Advisory Board	Public Works	Ordinance	Remove the CORE position since there is no executive director to attend these meetings and add a REDI position in place of the CORE position	Recommended addition of a REDI Board Member to an ex-officio position similar to the CORE position ***(which I think is no longer in existence and would therefore need to be removed)***	No Changes
	Armory Board	Unknown	Ordinance	Eliminate	N/A	Elimination
2-4	Bicycle/Pedestrian Commission	Community Development	Ordinance	Remove the Planning and Zoning Commission liaison member and consider removing the Parks and Recreation liaison member	Recommended dissolution of GetAbout Columbia - Recommended maintaining the Bicycle/Pedestrian Commission as a separate commission (explanation detailed in letter) and recommend a liaison from this Commission to be on the global transportation advisory commission, if established; Recommended maintaining the liaison from the Planning and Zoning Commission and adding a liaison from the Disabilities Commission to the Bicycle/Pedestrian Commission	Absorbed into a global transportation advisory commission
5	Board of Adjustment	City Clerk's Office	Ordinance	No Changes	No Changes	No Changes
6-7	Board of Electrical Examiners	Community Development	Ordinance	Combine with the other trade examiner boards due to issues with quorum and having full membership	No Changes - Specifically does not recommend combining the Electrical, Mechanical and Plumbing Boards with Building Construction Codes Commission	Duties to be handled by Building Construction Codes Commission

8-9	Board of Health	Public Health and Human Services	Ordinance	No Changes	Recommended against the Board of Health take on the duties of the Substance Abuse Advisory Commission; Recommended a liaison from the Substance Abuse Advisory Commission participate as a liaison on the Board of Health	No Changes
10	Board of Mechanical Examiners	Community Development	Ordinance	Combine with the other trade examiner boards due to issues with quorum and having full membership	No Changes - Specifically does not recommend combining the Electrical, Mechanical and Plumbing Boards with Building Construction Codes Commission	Duties to be handled by Building Construction Codes Commission
11	Board of Plumbing Examiners	Community Development	Ordinance	Combine with the other trade examiner boards due to issues with quorum and having full membership	No Changes - Specifically does not recommend combining the Electrical, Mechanical and Plumbing Boards with Building Construction Codes Commission	Duties to be handled by Building Construction Codes Commission
12-13	Boone County Community Services Advisory Commission	Public Health and Human Services	Ordinance	No Changes	No Changes - Specifically recommends not combining all or part of the Columbia Community Development Commission with the Boone County Community Services Advisory Commission; Indicated they would continue to work closely together	No Changes
14-15	Building Construction Codes Commission	Community Development	Ordinance	Reduce to a 7 member board and eliminate all alternate members as there are issues with having a full membership	Recommended against absorbing the Electrical, Mechanical and Plumbing Boards with the Building Construction Codes Commission	No Changes
16	C.A.R.E. Advisory Board	Parks and Recreation	Ordinance	Eliminate due to an ongoing lack of quorum for meetings	Recommended changes to the structure and duties of the Board because the current structure and duties is lacking	No Changes

17	Citizens Police Review Board	Law	Ordinance	No Changes	No Changes	No Changes
18	City of Columbia New Century Fund, Inc. Board	Community Development	Resolution - R13-01 and the articles of incorporation accepted by the resolution	No Changes	No Changes	No Changes
19-20	Columbia Community Development Commission	Community Development	Ordinance	No Changes	No Changes - Specifically recommends not combining all or part of the Columbia Community Development Commission with the Boone County Community Services Advisory Commission; Indicated they would continue to work closely together	Some duties/functions could be handled by the Boone County Community Services Advisory Commission
	Columbia Housing Authority Board	N/A	State Statute	No Changes	N/A	No Changes and Cannot be Eliminated
	Columbia Library District Board	N/A	State Statute	No Changes	N/A	No Changes and Cannot be Eliminated
	Columbia Special Business District Board	N/A (City Manager's Office sends a staff person to attend the meetings)	State Statute/Ordinance	Eliminate/Suspend since replaced by the Downtown CID	N/A	No Changes b/c Dormant after September 31, 2012
21-22	Columbia Vision Commission	Public Communications	Ordinance	Review establishing ordinance to simplify and clarify mission, membership, nominations/application process, etc.	Agreed with the recommendation of staff, which was to consider changes to its mission, work tasks, membership and nomination/application process.	No Changes, but consider changes to its mission, work tasks, membership and nomination/application process
23-24	Commission on Cultural Affairs	Cultural Affairs	Ordinance	No Changes	No Changes - Letter does not really indicate they reviewed potential changes	No Changes
23-24	Commission on Cultural Affairs Standing Committee on Public Art	Cultural Affairs	Policy Resolution - PR108-08	No Changes	No Changes - Letter does not really indicate they reviewed potential changes	No Changes
25	Commission on Human Rights	Public Health and Human Services	Ordinance	No Changes	No Changes	No Changes
	Community Cooperation Board	Unknown	Ordinance	Eliminate	N/A	Elimination

	Comprehensive Plan Task Force	Community Development	Resolution - R113-09A	No Changes	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
	Conley Poor Fund	Unknown	Ordinance	Already eliminated	N/A	Dissolution and Elimination
26	Convention and Visitors Advisory Board	Convention and Visitors Bureau	Ordinance	No Changes	No Changes	No Changes
	Disabilities Commission	City Manager's Office	Ordinance	No Changes	No feedback was provided	No Changes
27-33	Downtown Columbia Leadership Council	City Manager's Office	Ordinance	No Changes due to points made by the DCLC and because a Downtown CID member is on the DCLC	Recommended against the suggested change and Recommended a Downtown CID representative service on the DCLC instead ***(this change has officially been made already)*** ; the Downtown CID, which is not a city board/commission indicated that if both entities remained intact, a formalized process is needed for the Downtown CID board to be informed early with regard to decisions affecting the downtown	Absorbed into the Downtown CID Board
	Downtown Parking Task Force	City Manager's Office	Resolution - R109-11A	No Changes	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
	Enhanced Enterprise Zone Board	Economic Development	Ordinance	No Changes	N/A	N/A because it did not exist at the time of the report.

34	Environment and Energy Commission	Sustainability	Ordinance	Remove the Planning and Zoning Commission liaison requirement for this Commission and add a general member to be appointed by the Council to maintain membership numbers	Recommended against a name change; Recommended assuming activities of the Landscape/Tree Board if desired; Recommends continuation of the Planning and Zoning Commission liaison to the Environment and Energy Commission; Recommended revisions to its duties and responsibilities ***(which I believe may overlap with those of other boards/commissions)***	Restructure to be a part of a more global sustainability commission that works with other boards/commissions
35	Finance Advisory and Audit Committee	Finance	Ordinance	No Changes	No Changes	No Changes
	Firefighters' Retirement Board	Finance	Ordinance	No Changes	No feedback was provided	No Changes
36	GetAbout Columbia: Non-Motorized Transportation Pilot Project Advisory Committee	Public Works	Press Release	Eliminate	No feedback was provided; the staff liaison provided feedback via e-mail at a later date	Eliminate - Future work should be absorbed by a global transportation advisory commission
	Health Insurance Appeals Board	Human Resources	Ordinance	Already eliminated	N/A	N/A

37	Historic Preservation Commission	Community Development	Ordinance	No Changes	Recommended working more closely and encouraging more formal communication between them and the Planning and Zoning Commission before and after hearings affecting historic or historically significant property; Recommended cross appointments involving the Planning and Zoning Commission and the Building Construction Codes Commission; Did not feel a need to work more closely with the Energy and Environment Commission or the Bicycle/Pedestrian Commission as suggested in the report	No Changes
	Infrastructure Task Force	City Manager's Office	Motion at July 6, 2012 Council Meeting	No Changes	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
38-39	Internet Citizens Advisory Group	Information Technologies	Ordinance	Eliminate	Recommends continuation of the group and Recommends a change in its duties	Elimination
	Liquor License Review Board	Finance	Ordinance	No Changes	N/A	No Changes

40-42	Mayor's Committee on Physical Fitness (they call themselves Mayor's Committee on Physical Fitness and Health)	Parks and Recreation	Resolution - R44-99	Re-establish by ordinance and codify name, duties, membership terms and numbers, etc. with the re-establishment	Recommended changes to how terms are established ***(not sure what they are requesting is feasible)*** ; Recommended changes to the purpose and scope of the committee to include health ***(the group goes by Mayor's Committee on Physical Fitness and Health, but its establishing legislation only indicates (Mayor's Committee on Physical Fitness)*** ; Recommended changes to the bylaws ***(do not have a copy of bylaws, but will try to get - they should be able to change as they wish as long as not a conflict with establishing legislation)*** ; ***Fred B. recommended establishing this by ordinance when changes are made***	No Changes
	Mayor's Pension Review Task Force	Finance	By Mayor at September 20, 2012 Council Meeting	Already eliminated	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
43-47	Parks and Recreation Commission	Parks and Recreation	Ordinance	No changes	Recommended a representative of the County Parks and Recreation Commission serve as a non-voting liaison on the City Parks and Recreation Commission ***(this was based on the City Manager asking for them to consider merging the City and County Parks and Recreation Commissions)***	No Changes
48	Personnel Advisory Board	Human Resources	Ordinance	Add two members to the Board or reduce the quorum to four; Add a vice-chair requirement to the establishing code; Remove Section 19-23(c)(5); Work with the Law Department, the Human Resources Department and others to create a better hearing process and update Section 19-239 as necessary	Recommended adding two members to assist with quorums and the ability to have quicker meetings; Recommended the addition of vice chair; Recommended working with the Law Department and the Human Resources Department to create a better hearing process (19-239); Recommended removing 19-23(c)(5) as no one understands it	No Changes

49-50	Planning and Zoning Commission	Community Development	Ordinance	Remove the liaison requirement on the Bicycle/Pedestrian Commission and the Environment and Energy Commission	Recommended its voting membership on the Bicycle/Pedestrian Commission and the Environment and Energy Commission be eliminated and only required on an as-needed basis via a request of the Chair of the respective board/commission; Recommended voting membership on the Downtown Columbia Leadership Council continue; ***Comment from Fred Schmidt - If boards/commissions want to continue liaison relationship with the Planning and Zoning Commission, they should send members as liaisons to the Planning and Zoning Commission meetings instead of requiring Planning and Zoning Commission members to attend their meetings; Comment from Helen Anthony during discussion at the December 19, 2011 Council Meeting - She did not think Planning and Zoning Commission members should be required to sit on other boards/commissions***	No Changes, but consider not requiring members to liaisons to other boards/commissions
51	Police Retirement Board	Finance	Ordinance	No Changes	No Changes	No Changes
52-53	Public Communications Resource Advisory Committee	City Manager's Office	Ordinance	Eliminate	Committee did not meet; Individual comments were that it provided good service and should be continued; if no funding then no reason for the Committee; concern input was not requested prior to funding elimination; and concern with how it has and continues to be handled	Elimination

54-56	Public Transportation Advisory Commission	Public Works	Ordinance	Change name to Public Transit Advisory Commission; Review duties of the board and reconstitue membership for an emphasis on transit; New commission should include a paratransit rider and college student representation - could incorporate Transit System Task Force membership	Recommended changes in membership with regard to allowing alternate liaisons of the Disabilities Commission and Bicycle/Pedestrian Commission to attend/participate and attendance in terms of setting standards and consequences; Do not recommend changes merging of Commission with others due to fear of losing strong voice; Recommended this be a more global commission and include other transportation systems, such as streets, sidewalks, COLT, airport, etc., and believe establishing legislation allows for this	Absorbed into a global transportation advisory commission
57	Railroad Advisory Board	Water and Light	Ordinance	No Changes	No Changes	Explore combining with Water and Light Advisory Board
	Source Water Protection Plan Task Force	Water and Light	Resolution - R90-10	No Changes	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
58-60	Storm Water Advisory Commission	Public Works	Ordinance	Consider elimination of this Commission once the stormwater ordinance changes are adopted by Council because essentially done with its work, and re-establish as a task for for future reviews when needed	Recommended against restructuring as a task force; if the City intends to make decisions exclusively from staff input, the Commission should be dissolved instead of wasting valuable volunteer time of its members; Recommended the Commission review stormwater manual revisions before they are implemented by staff; the Chamber of Commerce recommends continuation of the Stormwater Advisory Commission	Be changed to a task force as it will no longer be needed once an ordinance is adopted

61-62	Substance Abuse Advisory Commission	Public Health and Human Services	Ordinance	No Changes	Recommended against elimination of the Substance Abuse Advisory Commission; Recommended a member of the Substance Abuse Advisory Commission participate on the Board of Health as a liaison	Eliminated after finished working on ordinance on mandatory server training - role could then be absorbed by the Board of Health
	Sustainable Farms & Communities Inc. Board	N/A	By Lease associated with Ordinance	No Changes	N/A	No Changes and Cannot be Eliminated
	Tax Increment Financing Commission	City Manager's Office	Ordinance	No Changes	No feedback was provided	No Changes
	Transit System Task Force	City Manager's Office	Resolution - R156-11	Eliminate	N/A	No Change - Specified Task Force and Will Eventually be Eliminated
	University of Missouri Extension Council of Boone County	N/A	State Statute	No Changes	N/A	No Changes and Cannot be Eliminated
63-66	USS Columbia Commissioning Committee	Public Communications	Resolution - R74-94	Eliminate to reflect reality that this Committee is not a board or commission in terms of Mayor/Council appointment and because it is not central/tangential to the City's mission	No Changes	Eliminated in terms of City staff support - Should be its own service organization
	Ward Reapportionment Committee	Community Development	Resolutions - R66-11A and R98-11A	Already eliminated	N/A	N/A
67	Water and Light Advisory Board	Water and Light	Charter and Ordinance	No Changes	No Changes	Explore combining with Railroad Advisory Board
	Landscape/Tree Board	Does not Exist	N/A	Not Recommended as this is addressed by the City's Arborist and the City's participation in the Tree City USA program		Should be a part of a more global sustainability commission - if created
	Intercultural Council	Does not Exist	N/A	Not Recommended as there is signficant overlap with other efforts		Not Recommended as it overlaps with other efforts

	Land Preservation Authority	Does not Exist	N/A	Combine with the Natural Resources Committee; Work with already established organizations to determine optimal structure/plan; Recommend this be a partnership with the non-profit/private sector instead of a city established commission	***Barbara Hoppe asked for an update after exploring the possibility of working with stakeholder groups at the December 19, 2011 Council Meeting***	Work with Already Established Organizations to determine optimal structure/plan; During discussion at the December 19, 2011 Council Meeting, Mike Matthes recommend this be a partnership with the non-profit/private sector instead of a city established commission
	Regional Science and Technology Network	Does not Exist	N/A	Not Recommended as this is pursued by REDI/Economic Development		Not Recommended as this is Pursued by REDI/Economic Development
	Community Education Facilities Commission	Does not Exist	N/A	Not Recommended as this is adressed by the Columbia Public School Board		More Appropriate for Columbia Public Schools
	Natural Resources Committee	Does not Exist	N/A	This should be combined with the Land Preservation Authority; Work with already established organizations to determine optimal structure/plan; Recommend this be a partnership with the non-profit/private sector instead of a city established commission		Combine with Land Preservation Authority
	Transportation Advisory Commission	Does not Exist	N/A	Not Recommended, given input from some of the existing boards/commissions		Establish and absorb some existing boards/commissions