

Introduced by \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Ordinance No. \_\_\_\_\_

Council Bill No. B 12-13

**AN ORDINANCE**

amending the FY 2013 Annual Budget and Classification Plan to add, delete and reclassify a position in the Public Health and Human Services Department – Animal Control Division; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The FY 2013 Annual Budget adopted by Ordinance No. 021423 is amended by adding the following position to the Public Health and Human Services Department – Animal Control Division authorized personnel:

(1.00) Animal Control Officer

SECTION 2. The FY 2013 Annual Budget is further amended by deleting the following position from the Public Health and Human Services Department – Animal Control Division authorized personnel:

(1.00) Administrative Support Assistant II

SECTION 3. The FY 2013 Classification Plan adopted by Ordinance No. 021453 is amended to reclassify the 1.00 FTE Administrative Support Assistant II to a 1.00 FTE Animal Control Officer in the Public Health and Human Services Department – Animal Control Division as follows:

7101 Animal Control Officer                      Grade 8              OT Eligible

SECTION 4. This ordinance shall be in full force and effect from and after its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

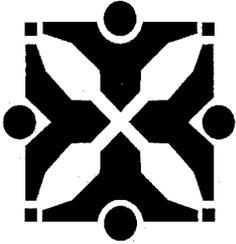
ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



Source: Health

To: **City Council**

From: **City Manager and Staff**

Agenda Item No:

Council Meeting Date: Jan 7, 2013

Re: Amendment to the City of Columbia Position Classification Plan FY2013

**EXECUTIVE SUMMARY:**

An ordinance amending the FY13 City of Columbia Classification Plan to reclassify on Administrative Support Assistant II, job code 1002, pay grade 6 to an Animal Control Officer, job code 7101, pay grade 8.

**DISCUSSION:**

During the FY13 budget process, one Animal Control Officer position was reclassified to an Administrative Support Assistant II to provide an ADA accommodation. This resulted in the Animal Control Unit having one less Animal Control Officer. However, this Administrative Support Assistant position will become vacant within the next month and there is a need to re-classify it back an Animal Control Officer so that the Animal Control unit can replace the officer they lost due to the ADA accommodation.

**FISCAL IMPACT:**

There is no fiscal impact.

**VISION IMPACT:**

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

**SUGGESTED COUNCIL ACTIONS:**

Should the Council agree with staff recommendations, an affirmative vote is in order.

<b>FISCAL and VISION NOTES:</b>					
<b>City Fiscal Impact</b> Enter all that apply		<b>Program Impact</b>		<b>Mandates</b>	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	<b>Vision Implementation impact</b>	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		<b>Resources Required</b>		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	

**Amendment to the  
City of Columbia Position Classification Plan  
FY 2013**

**Reclassification:**

1002, Administrative Support Asst. II, pay grade 6, OT Eligible to  
7101, Animal Control Officer, pay grade 8, OT Eligible  
Public Health & Human Services Department (1)