

Source: Finance

Agenda Item No: REP 83-13

To: City Council

From: City Manager and Staff // //

**Council Meeting Date:** 

June 3, 2013

Re: Intra-Departmental Transfer of Funds Request

#### **EXECUTIVE SUMMARY:**

Attached is a report of the intra-departmental Transfer of Funds request for the period ending May 24, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

### **DISCUSSION:**

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

### **FISCAL IMPACT:**

None.

### **VISION IMPACT:**

http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

### **SUGGESTED COUNCIL ACTIONS:**

Acceptance of the report.

FISCAL and VISION NOTES:							
City Fiscal Impact Enter all that apply		Program imp	act	Mandates			
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No		
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact			
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that app Refer to Web si			
Estimated 2 year net costs:		Resources Rec	<sub>l</sub> uired	Vision Impact?	No		
One Time	\$0.00	Requires add'I FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a		
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a		
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a		

## TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 5/24/2013

DEPARTMENT/ ITEM#	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	A	MOUNT	DESCRIPTION
MUNICIPAL COL	<u>JRT</u>				
1	110-1610-515.66-53	110-1610-515.14-70	\$	3,115.00	A walk-through metal detector was purchased at a cost of \$3,114.73 in a capital outlay account. Because this purchase does not meet capitalization criteria, the expense and related budget need to be moved to the materials and supplies category.
PUBLIC WORKS					
2	110-6025-521.11-00 Street Snow, Construction Material	110-6025-521.49-90 Street Snow, Misc. Contractual	\$	7,000.00	A transfer of funds is requested for additional invoices that need to be paid due to snow removal.
INFORMATION T	ECHNOLOGIES				
3	674-1850-880.66-42	674-1850-601.18-20	\$	2,000.00	Securing the Human training was purchased at a cost of \$2,000 in a capital outlay account. Since this purchase does not meet capitalization criteria, the expense and related budget need to be moved to the materials and supplies category.

# TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 5/24/2013 TRANSFERS BETWEEN CAPITAL PROJECTS

TRANSFER FROM	TRANSFER TO			
ACCOUNT	ACCOUNT		AMOUNT	DESCRIPTION
<u>s</u>				
555-6388-881.49-90 Annual Sewer Improvements C43183	555-6388-881.49-90 SD #165 Maple Bluff C43207	\$	5,000.00	A transfer of funds is requested to fund engineer's hours spent on the SD #165 Maple Bluff project.
558-6688-881.49-90 Limerick Lake Water Quality C49104	558-6688-881.49-90 Jackman Prop 20 E Worley C49107	\$	3,000.00	A transfer of funds is requested for demolition of the 20 E Worley (Jackman Property) projec
<u>GHT</u>				
503-7388-881.49-90 RR CIP, Misc Contractual Srvcs ER0045	503-7388-881.49-90 RR CIP, Misc Contractual Srvcs ER0066	\$	1,592.00	The work on Railroad Bridge 674 is finished and the project has enough funds that if we add another \$1,592, we can pay for an engineering service agreement to do bridge design for structural repairs on Railroad Bridge 676.
551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0116	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0117	\$	400,000.00	Additional funds are needed because of an increase in multi-family housing construction. A transfer of funds is requested to move funds from the Residential Expansion (single family housing) project, which will retain sufficient funds for FY13.
	S  555-6388-881.49-90 Annual Sewer Improvements C43183  558-6688-881.49-90 Limerick Lake Water Quality C49104  GHT  503-7388-881.49-90 RR CIP, Misc Contractual Srvcs ER0045  551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric	S	S	ACCOUNT   ACCOUNT   AMOUNT