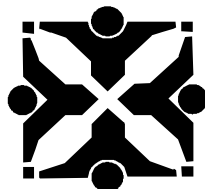


Photos courtesy of Columbia Daily Tribune



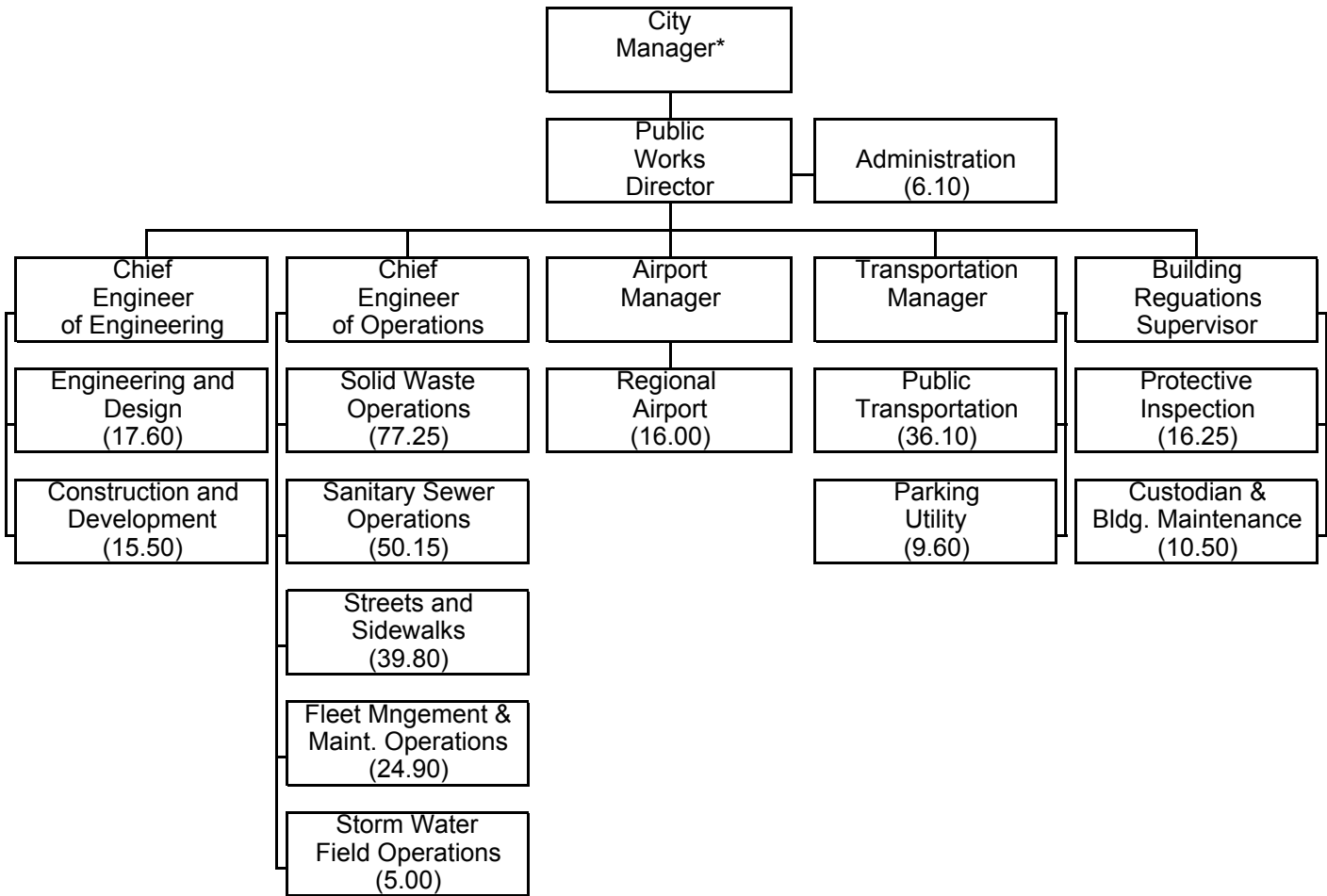
Public Works Department



*City of Columbia
Columbia, Missouri*



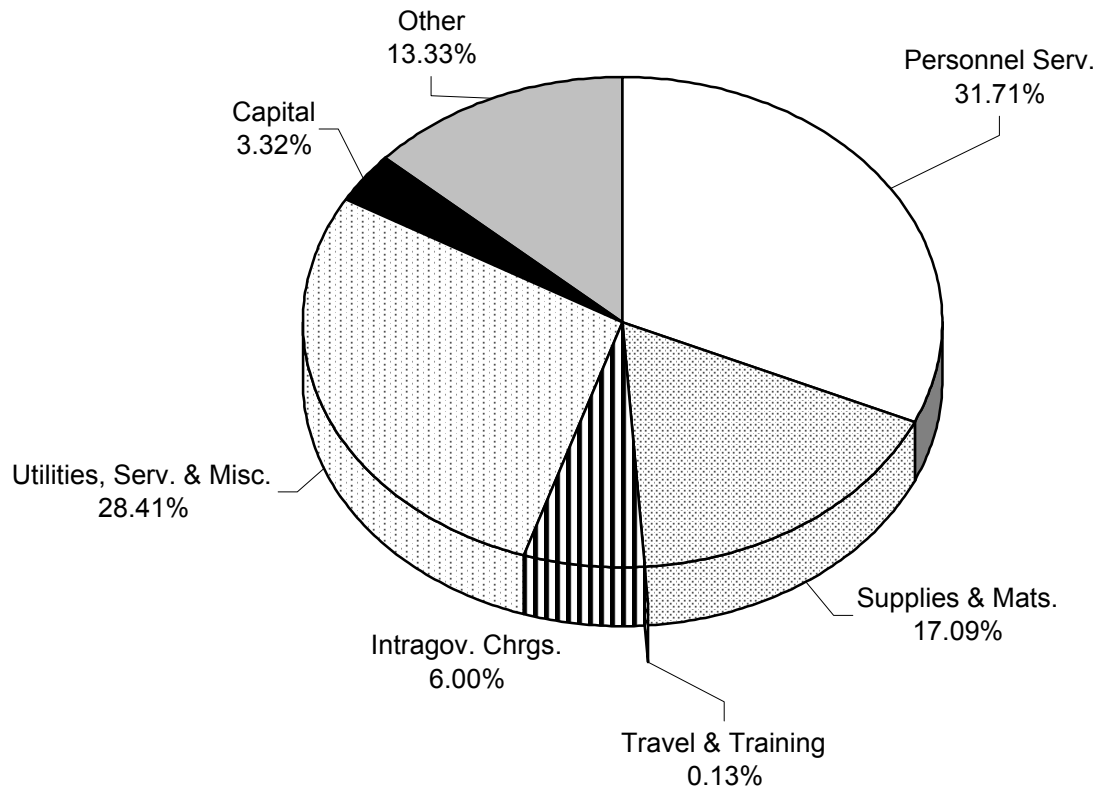
City of Columbia - Public Works Department
324.75 FTE Positions



* Position not included in Public Work's FTE count.

Public Works Department - Summary

FY 2006



APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | % Change From Budget FY 2005 |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------------|
| Personnel Services | \$ 16,043,018 | \$ 17,695,213 | \$ 17,260,641 | \$ 18,770,236 | 6.1% |
| Supplies & Materials | 7,678,917 | 8,844,213 | 9,142,037 | 10,117,622 | 14.4% |
| Travel & Training | 32,415 | 66,961 | 61,499 | 79,161 | 18.2% |
| Intragovernmental Charges | 3,297,100 | 3,286,930 | 3,290,638 | 3,551,087 | 8.0% |
| Utilities, Services & Misc. | 9,153,021 | 12,508,696 | 12,304,290 | 16,815,429 | 34.4% |
| Capital | 2,157,780 | 2,251,644 | 2,139,138 | 1,965,349 | (12.7%) |
| Other | 7,555,157 | 7,953,741 | 8,119,972 | 7,893,264 | (0.8%) |
| Total | 45,917,408 | 52,607,398 | 52,318,215 | 59,192,148 | 12.5% |
| Summary | | | | | |
| Operating Expenses | 31,176,151 | 35,778,959 | 35,354,362 | 38,971,924 | 8.9% |
| Non-Operating Expenses | 6,193,379 | 6,239,185 | 6,480,664 | 6,321,597 | 1.3% |
| Debt Service | 1,667,766 | 1,776,556 | 1,782,997 | 1,708,724 | (3.8%) |
| Capital Additions | 2,068,378 | 2,251,644 | 2,139,138 | 1,965,349 | (12.7%) |
| Capital Projects | 4,811,734 | 6,561,054 | 6,561,054 | 10,224,554 | 55.8% |
| Total Expenses | \$ 45,917,408 | \$ 52,607,398 | \$ 52,318,215 | \$ 59,192,148 | 12.5% |

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DEPARTMENT DESCRIPTION

The Public Works Department operates and manages the Engineering, Street, Traffic, and Protective Inspection Divisions; Public Transportation; Columbia Regional Airport; Sanitary Sewer Utility; Parking Utility; Solid Waste; Storm Water Utility; Custodial and Building Maintenance Services; and Fleet Operations. Also, the Department is responsible for plans and specifications, contract management, and inspection of all public improvements made by the City of Columbia to ensure that the improvements are completed according to the specifications on a timely basis and in the most cost effective manner possible.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Quality of life issues will continue to be a high priority for the Public Works Department. There will be continued emphasis placed on protection of water quality from storm water run off with the EPA Phase II Storm Water Regulations. A couple of major roadway constructions will be underway, at Southhampton Drive-US Hwy 163 to Route AC and the extension of Chapel Hill from Old Gillespie Bridge Road to Scott Blvd. during FY 2006. Highlights of the coming year are to be the continued implementation of the 5 year street Capital Improvement Plan, continued work on various sewer districts throughout the city to eliminate private sewers, on-site septic tanks and lagoons, implementation of the 5 year sewer bond issue passed in November 2003, add an additional level to the 7th/Walnut parking garage which will better serve the public, produce a system that will recover energy from landfill methane gas and to design and construct the next landfill cell. Staff will aggressively seek to supplement limited local resources with grants that are appropriate to the department's mission and will continue efforts to interactively communicate with the public in order to better understand and respond to the public's needs.

BUDGET DETAIL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|-------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| General Fund Operations | \$ 7,269,608 | \$ 8,369,671 | \$ 8,105,206 | \$ 9,148,910 | 9.3% |
| Public Transportation Fund | 3,254,047 | 4,872,847 | 4,808,380 | 4,783,427 | (1.8%) |
| Regional Airport Fund | 2,491,836 | 2,133,371 | 2,108,443 | 3,186,641 | 49.4% |
| Sanitary Sewer Utility Fund | 12,758,345 | 14,300,185 | 14,172,142 | 13,503,714 | (5.6%) |
| Parking Facilities Fund | 1,785,667 | 1,891,916 | 1,887,062 | 3,341,212 | 76.6% |
| Solid Waste Utility Fund | 12,022,356 | 13,532,535 | 13,431,220 | 16,509,657 | 22.0% |
| Storm Water Utility Fund | 1,387,788 | 2,192,535 | 2,146,639 | 2,537,048 | 15.7% |
| Custodial & Maint. Serv. Fund | 775,087 | 1,060,965 | 953,130 | 1,097,869 | 3.5% |
| Fleet Operations Fund | 4,172,674 | 4,253,373 | 4,705,993 | 5,083,670 | 19.5% |
| Total Expense | \$ 45,917,408 | \$ 52,607,398 | \$ 52,318,215 | \$ 59,192,148 | 12.5% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| General Fund Operations | 82.23 | 85.23 | 85.23 | 86.73 | 1.50 |
| Public Transportation Fund | 32.10 | 35.10 | 35.10 | 36.10 | 1.00 |
| Regional Airport Fund | 16.00 | 16.00 | 16.00 | 16.00 | |
| Sanitary Sewer Utility Fund | 56.24 | 56.24 | 56.24 | 57.24 | 1.00 |
| Parking Facilities Fund | 5.60 | 5.60 | 5.60 | 5.60 | |
| Solid Waste Utility Fund | 77.25 | 77.25 | 77.25 | 77.25 | |
| Storm Water Utility Fund | 8.93 | 10.43 | 10.43 | 10.43 | |
| Custodial & Maintenance Serv. Fund | 9.00 | 10.50 | 10.50 | 10.50 | |
| Fleet Operations Fund | 22.90 | 23.90 | 23.90 | 24.90 | 1.00 |
| Total Personnel | 310.25 | 320.25 | 320.25 | 324.75 | 4.50 |
| Permanent Full-Time | 303.00 | 310.00 | 310.00 | 315.00 | 5.00 |
| Permanent Part-Time | 7.25 | 10.25 | 10.25 | 9.75 | (0.50) |
| Total Permanent | 310.25 | 320.25 | 320.25 | 324.75 | 4.50 |

DEPARTMENT DESCRIPTION

The General Fund Public Works Operations are charged with the traditional municipal public works functions of street, sidewalk, traffic system maintenance and operations, as well as building and construction inspections. In addition, engineering, survey, and right-of-way responsibilities are located in this office. Coordination, inspection and management of all public improvements are done through this office.

DEPARTMENT OBJECTIVES

Administration & Engineering: Design, construction and management of the public infrastructure in a professional and cost effective manner.

Streets: To ensure all city streets are safe and passable to the traveling public.

Traffic: Provide, improve and maintain traffic control devices to allow the safe and efficient movement on city streets.

Parking Enforcement: Create and assure parking turnover in the City's enforcement areas. Enforce the no parking regulations in hazardous locations. Generally, enforce all parking ordinances in the central business district.

Protective Inspection: Protection of the public by assuring compliance of all building, rental housing, zoning, sign, and subdivision codes through the city.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------|---------------------|----------------------|---------------------|-------------------|
| Personnel Services | \$ 4,355,729 | \$ 4,775,255 | \$ 4,659,480 | \$ 5,097,068 | 6.7% |
| Supplies & Materials | 1,224,083 | 1,503,924 | 1,425,496 | 1,478,768 | (1.7%) |
| Travel & Training | 8,141 | 14,370 | 12,491 | 14,370 | 0.0% |
| Intragovernmental Charges | 456,676 | 450,874 | 452,032 | 506,758 | 12.4% |
| Utilities, Services & Misc. | 449,611 | 989,768 | 928,707 | 1,333,390 | 34.7% |
| Capital | 754,823 | 635,480 | 627,000 | 688,949 | 8.4% |
| Other | 20,545 | 0 | 0 | 29,607 | |
| Total | 7,269,608 | 8,369,671 | 8,105,206 | 9,148,910 | 9.3% |
| Summary | | | | | |
| Operating Expenses | 6,494,240 | 7,734,191 | 7,478,206 | 8,430,354 | 9.0% |
| Non-Operating Expenses | 20,545 | 0 | 0 | 29,607 | |
| Debt Service | 0 | 0 | 0 | 0 | |
| Capital Additions | 754,823 | 635,480 | 627,000 | 688,949 | 8.4% |
| Capital Projects | 0 | 0 | 0 | 0 | |
| Total Expenses | \$ 7,269,608 | \$ 8,369,671 | \$ 8,105,206 | \$ 9,148,910 | 9.3% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------------|-------------------|-------------------|----------------------|--------------------|---------------------|
| Administration & Engineering | 25.68 | 26.18 | 26.18 | 26.68 | 0.50 |
| Streets & Sidewalks | 37.80 | 38.80 | 38.80 | 39.80 | 1.00 |
| Protective Inspection | 14.75 | 16.25 | 16.25 | 16.25 | |
| Parking Enforcement | 4.00 | 4.00 | 4.00 | 4.00 | |
| Total Personnel | 82.23 | 85.23 | 85.23 | 86.73 | 1.50 |
| Permanent Full-Time | 81.73 | 84.73 | 84.73 | 86.73 | 2.00 |
| Permanent Part-Time | 0.50 | 0.50 | 0.50 | 0.00 | (0.50) |
| Total Permanent | 82.23 | 85.23 | 85.23 | 86.73 | 1.50 |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|---|-------------------|-------------------|----------------------|
| Engineering: (1) | | | |
| Miles of Streets Constructed/Inspected in New Developments | 4.80 | 7.00 | 7.00 |
| Miles of Sanitary Sewers Constructed/Inspected in New Developments | 8.80 | 10.00 | 10.00 |
| Miles of Sanitary Sewers Constructed/Inspection for BCRSD | 1.35 | 2.50 | 2.50 |
| Miles of Streets Constructed/Rebuilt by City Contract (survey, design, contract admin., inspected) | 1.90 | 2.25 | 2.25 |
| Miles of Sanitary Sewers Constructed/Rebuilt by City Contract (survey, design, contract admin., inspected) | 6.20 | 5.00 | 5.00 |
| Miles of Storm Sewer Constructed/Rebuilt by City Contract (Survey, design, contract admin, inspected) | 1.65 | 1.50 | 1.50 |
| Miles of Sidewalk Constructed/Rebuilt by City Contract (survey, design, contract admin., inspected) | 3.20 | 2.50 | 2.50 |
| No. of Site Plans, Construction Plans, & Plats Reviewed | 1,003 | 1,500 | 1,500 |
| No. of Excavation Permits Issued | 1,606 | 1,200 | 1,200 |
| No. of Flood Plain Development Permits Reviewed | 90 | 50 | 50 |
| Streets: | | | |
| Street Segments Resurfaced/Repaired | 555 | 436 | 450 |
| Service/Maintenance Cuts Repaired | 376 | 275 | 315 |
| Tons of Asphalt Used (2) | 4,160 | 6,800 | 9,000 |
| Snow Removal Hours | 6,967 | 7,714 | 8,000 |
| Tons of Salt & Cinders Used | 4,828 | 3,666 | 4,600 |
| Street Sweeping Miles/Tons | 13,444/2649 | 13,625/2175 | 16,000/2200 |
| Special Projects for Other Depts/Division Hours | 703 | 375 | 750 |
| Traffic (Control Operations): | | | |
| Signs Installed | 350 | 316 | 315 |
| Signs Replaced | 1,250 | 1,380 | 1,400 |
| Signing Hours | 4,650 | 6,847 | 6,850 |
| Striping (Miles of painting) | | | |
| Contracted striping | 22 | 20 | 20 |
| In-house striping | 133 | 126 | 130 |
| Other Painting (gallons of paint) | 645 | 750 | 800 |
| Signal Maintenance/Installation Hours | 1,692 | 1,286 | 1,400 |
| Traffic Studies Hours | 265 | 265 | 300 |
| Parking Enforcement: | | | |
| Parking Tickets: | | | |
| Expired Meter Tickets | 39,785 | 47,000 | 47,500 |
| Uniform Tickets | 9,702 | 10,000 | 14,000 |
| Warnings Issued | 72 | 50 | 50 |
| Overtime Enforcement: | | | |
| Ticket Issued | 2,003 | 2,100 | 2,500 |
| Vehicles Chalked | 30,806 | 27,000 | 27,000 |
| SCOFFLAW Enforcement: Tows or Boots | 386 | 490 | 500 |
| Protective Inspection: | | | |
| No. of Permits Issued (Bldg., Elect., Plumb., Sign, ROW) | 4,709 | 5,100 | 5,100 |
| No. of Rental Inspections | 4,547 | 4,850 | 4,850 |
| No. of Building Inspections | 37,800 | 27,000 | 27,000 |
| Code Enforcement & Dilapidated Bldgs. | 1,237 | 500 | 500 |
| No. of Neighborhood Response Team inspections | 1,756 | 2,000 | 2,000 |
| No. of Violations Referred for Prosecution | 34 | 10 | 10 |

(1) Engineering Division measurements and indicators are based on a calendar year.

(2) Tons of asphalt does not include overlay.

COMPARATIVE DATA - ADMIN/ENGINEERING

| | Columbia, MO | Springfield, MO | Lawrence, KS | Norman, OK | Little Rock, AR | Boulder, CO |
|------------------------------------|-----------------|--------------------|-----------------|----------------|-----------------------|----------------|
| Admin/Engineering: | | | | | | |
| Population | 90,967 | 150,060 | 82,687 | 103,082 | 184,545 | 90,991 |
| Number of Employees | 39 | X | 13 | X | 52 | 33 |
| Employees Per 1,000 Population | 0.43 | X | 0.16 | X | X | 0.36 |
| Operating Budget | \$3,090,581 | X | \$710,377 | X | \$4,672,808 | \$3,258,967 |
| Capital Improvement Budget: | | X | | X | | |
| Streets/Sidewalks | \$9,266,184 | X | \$1,735,144 | X | \$3,850,000 | \$8,445,000 |
| Sanitary Sewers | \$6,718,000 | X | \$5,606,005 | X | | \$52,660,000 |
| Storm Water | \$630,300 | X | \$716,000 | X | \$650,000 | \$1,935,000 |

X - Did not respond

Lawrence, KS:

- 1) Street, Sanitary Sewer, and Storm Sewer design and ROW acquisition are contracted.
- 2) No landscaping or land disturbance activities are done.
- 3) Traffic is a separate division.
- 4) Street repair and overlay is funded outside of engineering department, but has been included in street and sidewalk CIP.
- 5) Updated 2005.

Little Rock, AR:

- 1) ROW acquisition and traffic engineering are handled by a separate division.
- 2) Street, storm water, and grant project design are done only if the designs are small, otherwise the designs are contracted. This applies also to land and design surveys.
- 3) Design review of sanitary sewers, land disturbance and landscaping are handled by another department.
- 4) Inspection of private development projects is only done in the ROW, and inspection of land disturbance and landscaping are handled by another department.
- 5) Sanitary sewer engineering is handled by another department
- 6) Updated 2005.

Boulder, CO:

Five main divisions: Administration, Utility, Transportation, Development, and Inspection Services.

- 1) Engineering division does water utility design as well.
- 2) Separate divisions do project management and inspection work.
- 3) Street, Storm Water & Sanitary Sewer Designs are contracted.
- 4) Sanitary Sewer CIP Budget includes Treatment Plant expansion.
- 5) Updated 2005.

COMPARATIVE DATA - STREET DIVISION

| | Columbia, MO | Springfield, MO | Independence, MO | St. Charles, MO | Joplin, MO (2) | Ames, IA |
|----------------------------------|-----------------|--------------------|---------------------|--------------------|-------------------|---------------|
| Street Division: | | | | | | |
| Population | 90,967 | 150,060 | 109,923 | 61,832 | 47,463 | 53,094 |
| Number of Employees | 31.80 | 108.00 | DID | DID | DID | 19.00 |
| Employees Per 1,000 Population | 0.35 | 0.72 | NOT | NOT | NOT | 0.36 |
| No. of Seasonal Employees | 8 | 15 | RESPOND | RESPOND | RESPOND | 2 |
| Miles of Street (Centerline) | 410 | 820 | | | | 190 |
| Employees per Centerline Mile | 0.08 | 0.13 | | | | 0.10 |
| Traffic Division: | | | | | | |
| No. of Signalized Intersections | 37 | 135 | 50.00 | 43 | DID | 60 |
| Number of Employees | 6 | 29 | 38.00 | 3 | NOT | 6 |
| No. of Seasonal Employees | 2 | 4 | 0 | 0 | RESPOND | 3 |
| Feet of Striping Maintenance | 1,200,000 | 3,168,000 | 2,115,326 | 421,084 | | 654,720 |
| Employees/100,000 ft of striping | 0.50 | 0.92 | 1.80 | 0.71 | | 0.92 |
| Sign Inventory | 20,000 | 45,000 | 50,000 | 41,000 | | 8,650 |
| Employees/1,000 signs | 0.30 | 0.64 | 0.76 | 0.07 | | 0.69 |

(1) Springfield has 262 signals - they only maintain 137 +20 flashers, MoDOT maintains the rest

(2) Joplin's centerline miles are as follows: 600 mi streets, 150 mi unpaved alleys, 18 mi gravel roads.

COMPARATIVE DATA - PARKING ENFORCEMENT

| | Columbia, MO | Jefferson City, MO | Boulder, CO | Iowa City, IA | Lincoln, NE | Rochester MN |
|------------------------------------|-----------------|--------------------------|----------------|---------------------|----------------|-----------------|
| Parking Enforcement: | | | | | | |
| Population | 90,967 | 38,120 | 90,991 | 63,213 | 241,204 | 96,288 |
| Number of Employees | 4 | 3 | 11 | DID | 6 | 3 |
| Employees Per 1,000 Population | 0.044 | 0.079 | 0.121 | Not | 0.025 | 0.031 |
| No. of Parking Spaces | 3,825 | 1,005 | 4,090 | RESPOND | 8,325 | 4,654 |
| No. of Parking Spaces per Employee | 956 | 335 | 372 | | 1,388 | 1,551 |

Rochester, MN has 1462 Duncan EPMs accommodating coins or prepaid cash key.

COMPARATIVE DATA - PROTECTIVE INSPECTION

| | Columbia, MO | Springfield, MO | Ames, IA | St. Joseph, MO | Champaign, IL |
|--------------------------------|-----------------|--------------------|---------------|-------------------|------------------|
| Protective Inspection: | | | | | |
| Population | 90,967 | 150,060 | 53,094 | 71,948 | 71,187 |
| Number of Employees | 16 | 29 | 11 | 12 | 11 |
| Employees Per 1,000 Population | 0.179 | 0.193 | 0.207 | 0.167 | 0.155 |
| No. of Building Inspections | 43,161 | 300,000 | 12,300 | 0* | 8,653 |

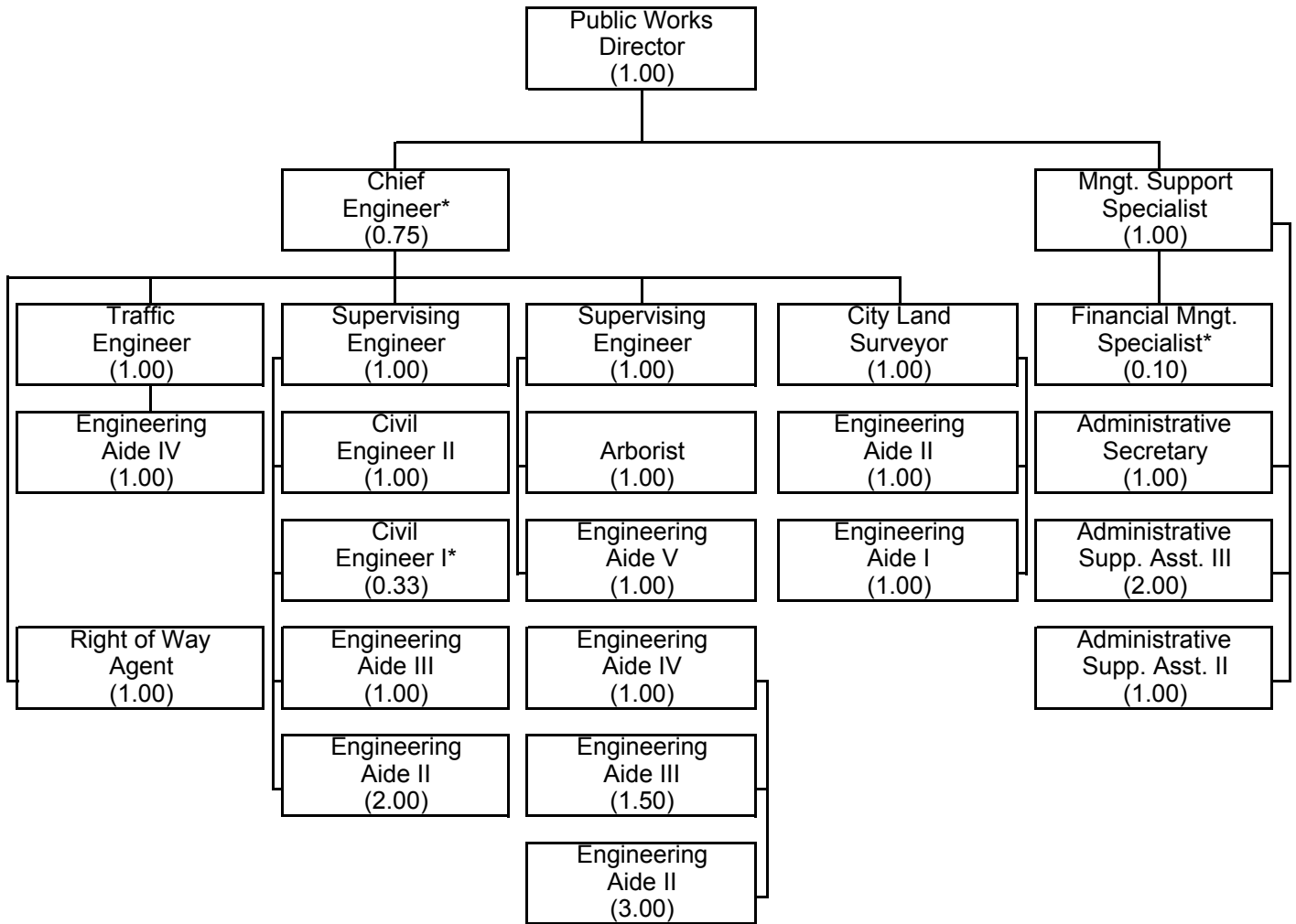
NOTES:

Number of inspections for Columbia includes zoning, signs, complaints, housing, business license, Neighborhood Response Team, housing and rental inspections.

- For all cities Number of Employees includes administrative, clerical and field inspectors.
- The City of Champaign and the City of St. Joseph do not have a Rental Inspection Program.
- Zoning enforcement at St. Joseph and Champaign is done by the Planning Department.
- Champaign's Planning Department inspects signs.
- Springfield's rental inspections are done by Health Department and the inspection numbers are approximated, current exact numbers were not available.
- St. Joseph does not track quantity/type of inspections.



City of Columbia - Public Works Administration & Engineering
26.68 FTE Positions



* Positions are budgeted in various Public Works divisions and/or funds

DESCRIPTION

The Administration section provides management of all divisions and functions of the Department including Engineering, Protective Inspection, Streets, Traffic, Transit, Regional Airport, Sanitary Sewer, Parking, Solid Waste, Custodial and Maintenance Services, Fleet Operations, Public Improvements, and Right-of-Way acquisition. The Engineering Division provides survey, design, contract administration and inspection of various public improvement projects, reviews of subdivision improvements, issuance of permits and inspection of all construction on public right-of-way.

HIGHLIGHTS / SIGNIFICANT CHANGES

Major roadways such as Roger I. Wilson Drive, Brown School Road, and Garth Avenue from Thurman to Blueridge including the bridge over Bear Creek were constructed during this past year. Major roadways currently under construction include: East Broadway from Brickton to Old 63, Green Meadows Road from Providence to Grindstone Parkway and Blueridge Road from Garth to Rangeline. Southampton Drive, a major roadway on new alignment from Grindstone Parkway to the east terminus is in final design and Right of Way negotiation. Continued emphasis will be placed on sidewalk construction, including removing sidewalk barriers in the downtown area. A sidewalk along the north side of Business Loop 70 from Creasy Springs Road to Garth Avenue is programmed as a state discretionary enhancement project and is in Right of Way negotiation and will be bid later in 2005.

BUDGET DETAIL

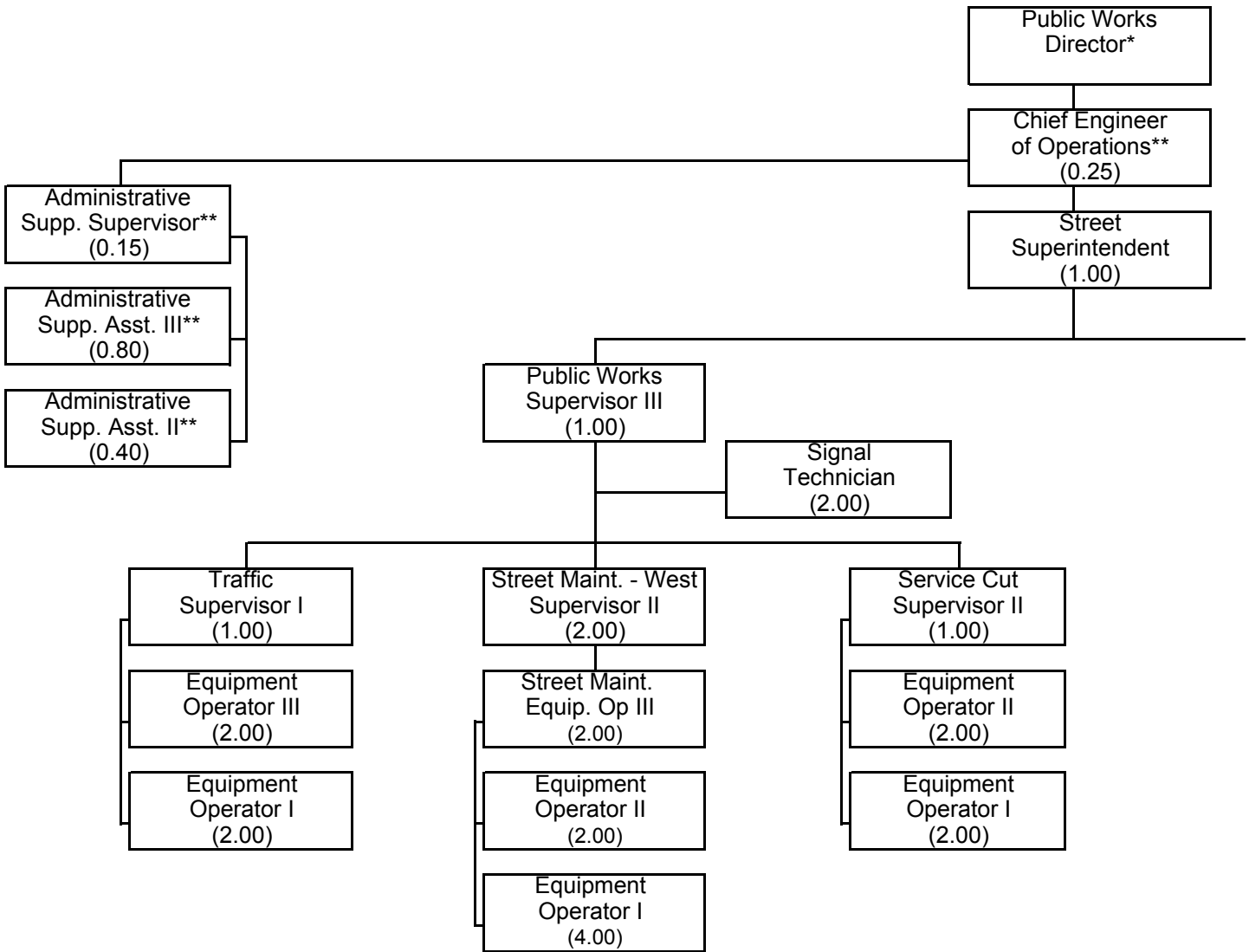
| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,588,966 | \$ 1,682,284 | \$ 1,623,749 | \$ 1,793,209 | 6.6% |
| Supplies and Materials | 93,022 | 94,920 | 81,856 | 99,143 | 4.4% |
| Travel and Training | 6,737 | 7,805 | 8,500 | 7,805 | 0.0% |
| Intragovernmental Charges | 167,773 | 153,809 | 154,347 | 191,360 | 24.4% |
| Utilities, Services, & Misc. | 50,433 | 75,540 | 63,746 | 80,387 | 6.4% |
| Capital | 0 | 0 | 0 | 17,000 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 1,906,931 | \$ 2,014,358 | \$ 1,932,198 | \$ 2,188,904 | 8.7% |

| AUTHORIZED PERSONNEL | | | | | |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
| 5901 - Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5105 - Supervising Engineer | 2.00 | 2.00 | 2.00 | 2.00 | |
| 5104 - Chief Engineer | 0.75 | 0.75 | 0.75 | 0.75 | |
| 5103 - Traffic Engineer | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5102 - Civil Engineer II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5101 - Civil Engineer I | 0.33 | 0.33 | 0.33 | 0.33 | |
| 5023 - City Land Surveyor | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5012 - Right-of-Way Agent | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5007 - Arborist | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5005 - Engineering Aide V | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5004 - Engineering Aide IV | 1.50 | 1.50 | 1.50 | 2.00 | 0.50 |
| 5003 - Engineering Aide III | 2.00 | 2.50 | 2.50 | 2.50 | |
| 5002 - Engineering Aide II | 6.00 | 6.00 | 6.00 | 6.00 | |
| 5001 - Engineering Aide I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 4203 - Management Support Spec. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 4201 - Financial Mgmt. Spec. | 0.10 | 0.10 | 0.10 | 0.10 | |
| 1101 - Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 | |
| 1003 - Admin. Support Assistant III | 2.00 | 2.00 | 2.00 | 2.00 | |
| 1002 - Admin. Support Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 25.68 | 26.18 | 26.18 | 26.68 | 0.50 |
| Permanent Full-Time | 25.18 | 25.68 | 25.68 | 26.68 | 1.00 |
| Permanent Part-Time | 0.50 | 0.50 | 0.50 | 0.00 | (0.50) |
| Total Permanent | 25.68 | 26.18 | 26.18 | 26.68 | 0.50 |

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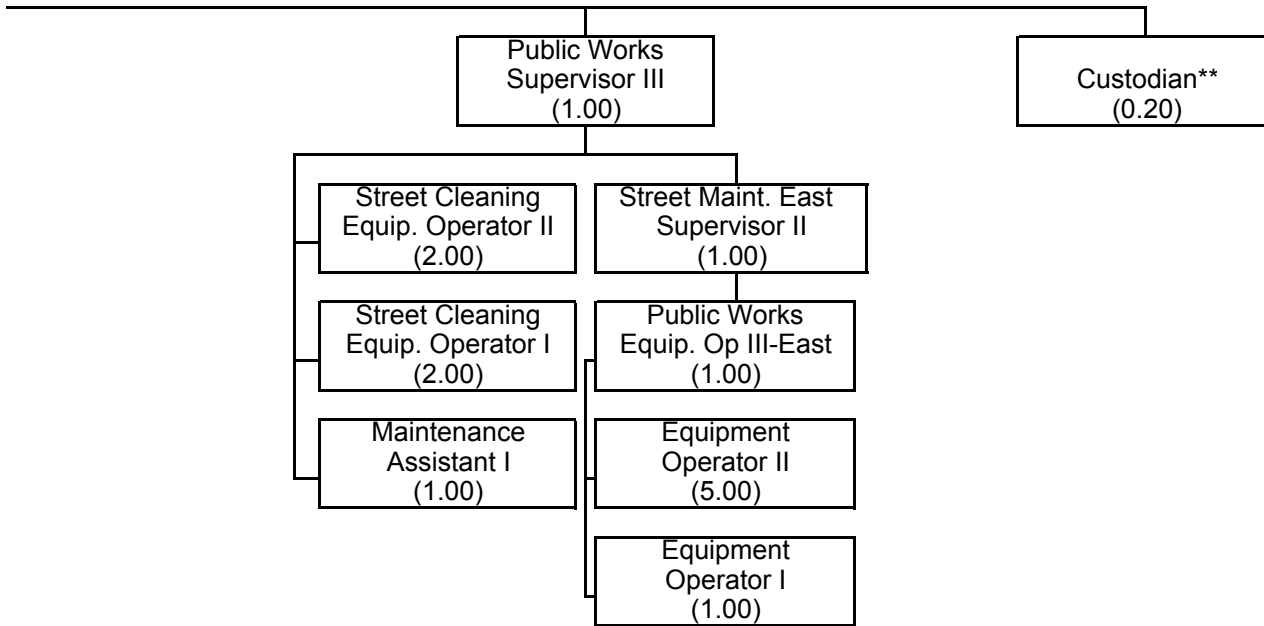
City of Columbia - Public Works Streets Department
39.80 FTE Positions



* Position not included in Street Department's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds



City of Columbia - Public Works Streets Department
39.80 FTE Positions



* Position not included in Street Department's FTE count.
** Positions are budgeted in various Public Works divisions and/or funds

DESCRIPTION

The Street Division provides maintenance of 26.15 miles of unimproved streets and 390.49 miles of improved streets, snow removal on all City streets, mechanical and manual street cleaning, mowing of public right-of-ways, and utility service cut repairs. The Traffic Maintenance Division fabricates, installs and maintains approximately 20,000 traffic control and street names signs, paints 1,200,000 feet of pavement striping, paints curbs/crosswalks/symbols, and provides traffic signal maintenance.

HIGHLIGHTS / SIGNIFICANT CHANGES / GOALS

Continued emphases will be given to our normal street maintenance program, including asphalt overlay and sealcoating. A total of \$400,000 is available for contract street maintenance work to maintain the overall condition of Columbia's streets during FY 2005. The Street division operates and maintains a SQL server housing an asset management system that permits analysis of maintenance costs and infrastructure condition. The addition of a pavement striping and sign crew in FY 2004 has increased the amount of pavement striping on city streets and improved the response time for installing and repairing signs. An additional sweeper, budgeted in FY 2004 has improved the cleanliness and appearance of bike lanes. Property acquisition has been completed for a bulk salt storage and loading facility and construction is anticipated during FY 2006. The addition of a safety/clean-up crew has improved response to citizens alerting the city of safety and other concerns along city streets as well as, proactively locating areas requiring trash and brush clean-up.

FY 2006 Goal - An additional signal technician will assist in increased maintenance needs for signalized areas within the city, which will help high traffic flow areas. The additional \$300,000 for contract milling and overlay funds will allow the street division to noticeably increase the street maintenance needs throughout the city each year which supports the budget message goal of "Well-maintained Total Transportation System, including Roads and Sidewalk/Pedways".

BUDGET DETAIL

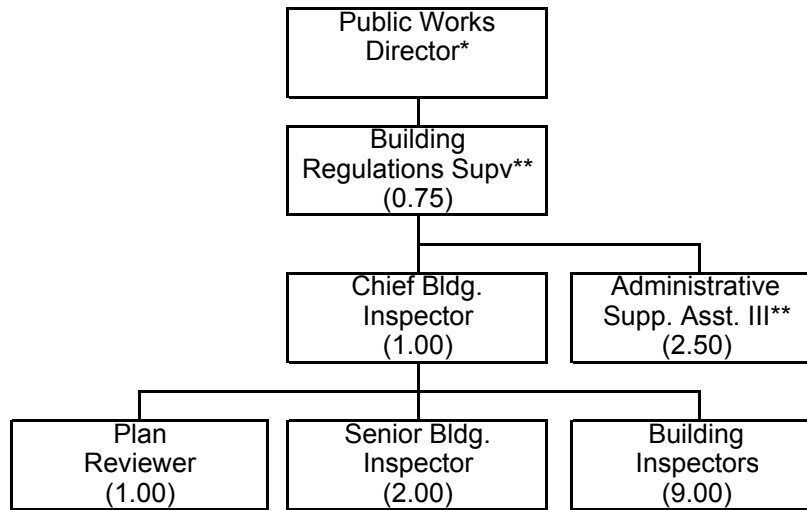
| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,859,037 | \$ 2,065,436 | \$ 2,038,639 | \$ 2,217,689 | 7.4% |
| Supplies and Materials | 1,088,519 | 1,360,230 | 1,296,420 | 1,317,058 | (3.2%) |
| Travel and Training | 150 | 3,253 | 2,429 | 3,253 | 0.0% |
| Intragovernmental Charges | 152,320 | 158,290 | 158,910 | 148,917 | (5.9%) |
| Utilities, Services, & Misc. | 362,179 | 837,462 | 786,614 | 1,175,799 | 40.4% |
| Capital | 740,388 | 566,480 | 564,000 | 641,449 | 13.2% |
| Other | 0 | 0 | 0 | 29,607 | |
| Total | \$ 4,202,593 | \$ 4,991,151 | \$ 4,847,012 | \$ 5,533,772 | 10.9% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|---------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 5104 - Chief Engineer | 0.25 | 0.25 | 0.25 | 0.25 | |
| 3033 - Traffic Signal Technician | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| 2401 - Maintenance Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2310 - Public Works Supervisor II-773 | 2.00 | 3.00 | 3.00 | 3.00 | |
| 2309 - Public Works Supervisor I-773 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 2308 - Streets Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2307 - Public Works Supervisor III | 2.00 | 2.00 | 2.00 | 2.00 | |
| 2306 - Public Works Supervisor II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2305 - Public Works Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2303 - Equipment Operator III-773 | 5.00 | 5.00 | 5.00 | 5.00 | |
| 2300 - Equipment Operator II-773 | 11.00 | 11.00 | 11.00 | 11.00 | |
| 2299 - Equipment Operator I-733 | 11.00 | 11.00 | 11.00 | 11.00 | |
| 2003 - Custodian | 0.20 | 0.20 | 0.20 | 0.20 | |
| 1004 - Administrative Support Supv. | 0.15 | 0.15 | 0.15 | 0.15 | |
| 1003 - Admin. Support Assistant III | 0.80 | 0.80 | 0.80 | 0.80 | |
| 1002 - Admin. Support Assistant II | 0.40 | 0.40 | 0.40 | 0.40 | |
| Total Personnel | 37.80 | 38.80 | 38.80 | 39.80 | 1.00 |
| Permanent Full-Time | 37.80 | 38.80 | 38.80 | 39.80 | 1.00 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 37.80 | 38.80 | 38.80 | 39.80 | 1.00 |



City of Columbia - Public Works Protective Inspection
16.25 FTE Positions



* Position not included in divisions' FTE count
**Positions are budgeted in various Public Works divisions and/or funds

DESCRIPTION

Protective Inspection is responsible for administering the building, electrical, plumbing and mechanical, zoning, sign, subdivision, property maintenance and rental unit conservation ordinances. This Division also reviews plans and issues permits, including occupancy permits following appropriate inspections. Staff assistance is provided to the Building Construction Code Commission, trades licensing boards and appeal boards such as the Zoning Board of Adjustment and licensing boards. Staff is a member of and participates in Neighborhood Response Team planning and inspections. The division provides construction management services on selected City owned building capital improvement projects.

HIGHLIGHTS / SIGNIFICANT CHANGES / GOALS

Inspection services will continue at current levels for new construction, building additions, building alterations and rental inspection. Code enforcement inspection levels have and will continue to increase, with focused attention given to open or dangerous buildings. The increase in code enforcement is due to additional staffing. Protective Inspection has dedicated one staff position and crossed trained a second inspector for proper coverage of this operational area. We are aggressively seeking out open and other types of substandard structures through our increased involvement in NRT and intradivisional initiatives.

FY 2006 Goal - The purchase of an application software supports the budget message goal of "Enhance Economic Stability and Growth". This software will allow individuals/customers to access and apply for building permits from the city website and will improve the City's service to the building community. In addition, we will continue to increase code enforcement inspection levels, new construction, building additions, building alterations, and rental inspections.

BUDGET DETAIL

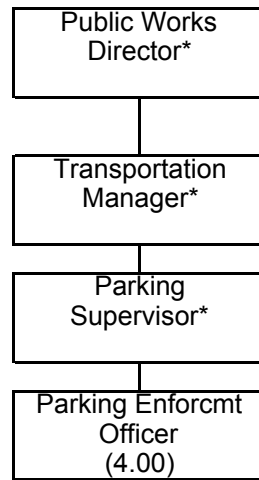
| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 767,137 | \$ 878,093 | \$ 849,397 | \$ 928,286 | 5.7% |
| Supplies and Materials | 39,430 | 43,240 | 42,169 | 58,063 | 34.3% |
| Travel and Training | 684 | 3,012 | 1,262 | 3,012 | 0.0% |
| Intragovernmental Charges | 129,322 | 132,141 | 132,141 | 162,807 | 23.2% |
| Utilities, Services, & Misc. | 34,637 | 71,109 | 72,985 | 71,547 | 0.6% |
| Capital | 14,435 | 69,000 | 63,000 | 30,500 | (55.8%) |
| Other | 20,545 | 0 | 0 | 0 | |
| Total | \$ 1,006,190 | \$ 1,196,595 | \$ 1,160,954 | \$ 1,254,215 | 4.8% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 4102 - Plan Reviewer | 1.00 | 1.00 | 1.00 | 1.00 | |
| 3205 - Building Regulations Supv. | 0.75 | 0.75 | 0.75 | 0.75 | |
| 3204 - Chief Building Inspector | 1.00 | 1.00 | 1.00 | 1.00 | |
| 3203 - Senior Inspector | 2.00 | 2.00 | 2.00 | 2.00 | |
| 3202 - Building Inspector | 8.00 | 9.00 | 9.00 | 9.00 | |
| 1003 - Admin. Support Assistant III | 2.00 | 2.50 | 2.50 | 2.50 | |
| Total Personnel | 14.75 | 16.25 | 16.25 | 16.25 | |
| Permanent Full-Time | 14.75 | 16.25 | 16.25 | 16.25 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 14.75 | 16.25 | 16.25 | 16.25 | |



City of Columbia - Public Works Parking Enforcement
4.00 FTE Positions



* Positions not included in Parking Enforcement's FTE count.

DESCRIPTION

The Parking Enforcement Division is responsible for administering the parking ordinances of the City via parking control enforcement in the central business district and the metered University streets. The Parking Enforcement Section is responsible for enforcing the parking and loading zone ordinances adopted by the City Council, which seek to ensure adequate parking for downtown employees, customers, and businesses. Works with the City Prosecutor's office, affected businesses, and consumers in the identification and mitigation of problematic enforcement zones.

HIGHLIGHTS / SIGNIFICANT CHANGES

Emphasis will continue on enforcing parking ordinances to optimize parking in the downtown and university areas, thereby improving traffic flow and enhancing the economic viability of the central business district. Special emphasis will continue toward ensuring that the public is aware that the hours of operation for all parking meters, garages and lots is 8:00 am to 6:00 pm and that parking is enforced during those hours Monday through Saturday.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 140,589 | \$ 149,442 | \$ 147,695 | \$ 157,884 | 5.6% |
| Supplies and Materials | 3,112 | 5,534 | 5,051 | 4,504 | (18.6%) |
| Travel and Training | 570 | 300 | 300 | 300 | 0.0% |
| Intragovernmental Charges | 7,261 | 6,634 | 6,634 | 3,674 | (44.6%) |
| Utilities, Services, & Misc. | 2,362 | 5,657 | 5,362 | 5,657 | 0.0% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 153,894 | \$ 167,567 | \$ 165,042 | \$ 172,019 | 2.7% |

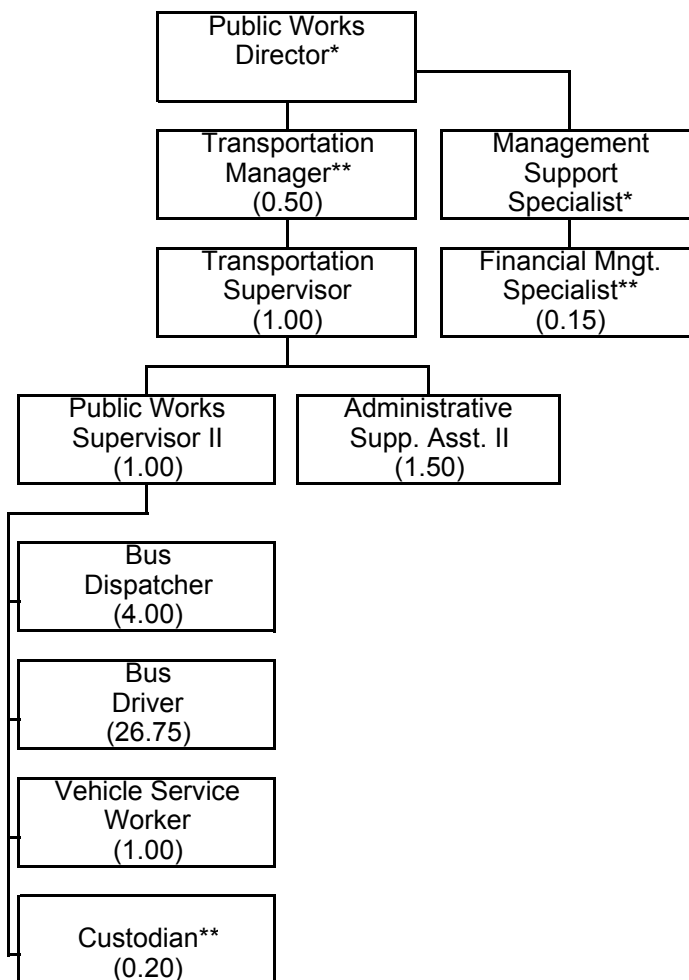
AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 3021 - Parking Enforcement Officer | 4.00 | 4.00 | 4.00 | 4.00 | |
| Total Personnel | 4.00 | 4.00 | 4.00 | 4.00 | |
| Permanent Full-Time | 4.00 | 4.00 | 4.00 | 4.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 4.00 | 4.00 | 4.00 | 4.00 | |



City of Columbia - Public Works Transportation

36.10 FTE Positions



* Positions not included in Transportation's FTE count.
** Positions are budgeted in various Public Works divisions and/or funds

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DEPARTMENT DESCRIPTION

Columbia Transit (CT) operates to provide public transportation to as many citizens as possible at the lowest possible cost, while maintaining timely and dependable service.

DEPARTMENT OBJECTIVES

To provide mass transportation to as many citizens as possible, at the lowest possible cost, while maintaining timely and dependable service.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,626,955 | \$ 1,963,435 | \$ 1,919,636 | \$ 2,167,518 | 10.4% |
| Supplies & Materials | 582,396 | 680,601 | 676,151 | 826,846 | 21.5% |
| Travel & Training | 3,723 | 6,075 | 6,075 | 6,075 | 0.0% |
| Intragovernmental Charges | 333,314 | 329,498 | 329,599 | 350,208 | 6.3% |
| Utilities, Services & Misc. | 280,639 | 1,339,064 | 1,346,050 | 984,282 | (26.5%) |
| Capital | 0 | 79,650 | 66,000 | 0 | (100.0%) |
| Other | 427,020 | 474,524 | 464,869 | 448,498 | (5.5%) |
| Total | 3,254,047 | 4,872,847 | 4,808,380 | 4,783,427 | (1.8%) |
| Summary | | | | | |
| Operating Expenses | 2,825,412 | 3,337,030 | 3,282,652 | 3,802,725 | 14.0% |
| Non-Operating Expenses | 427,020 | 474,524 | 478,085 | 445,023 | (6.2%) |
| Debt Service | 0 | 0 | 0 | 3,475 | |
| Capital Additions | 0 | 79,650 | 66,000 | 0 | (100.0%) |
| Capital Projects | 1,615 | 981,643 | 981,643 | 532,204 | (45.8%) |
| Total Expenses | \$ 3,254,047 | \$ 4,872,847 | \$ 4,808,380 | \$ 4,783,427 | (1.8%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Columbia Transit | 21.01 | 22.14 | 22.14 | 21.14 | (1.00) |
| Paratransit System | 10.48 | 10.48 | 10.48 | 11.48 | 1.00 |
| University Shuttle | 0.61 | 2.48 | 2.48 | 3.48 | 1.00 |
| Total Personnel | 32.10 | 35.10 | 35.10 | 36.10 | 1.00 |
| Permanent Full-Time | 27.85 | 27.85 | 27.85 | 28.85 | 1.00 |
| Permanent Part-Time | 4.25 | 7.25 | 7.25 | 7.25 | |
| Total Permanent | 32.10 | 35.10 | 35.10 | 36.10 | 1.00 |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated University FY 2005 | Estimated Fixed Route FY 2005 | Estimated FY 2006 |
|--|-------------------|-------------------|------------------------------------|-------------------------------------|----------------------|
| Fixed Routes: | | | | | |
| Unlinked Passenger Trips | 1,257,628 | 1,284,701 | 746,572 | 538,129 | 1,310,395 |
| Total Actual Vehicle Miles (1) | 495,714 | 495,714 | 74,357 | 421,357 | 495,714 |
| Total Actual Vehicle Hours (2) | 62,195 | 62,195 | 13,414 | 34,689 | 62,195 |
| Total Actual Revenue Miles (3) | 425,793 | 425,793 | 36,391 | 389,402 | 425,793 |
| Total Actual Vehicle Revenue Hours (4) | 59,840 | 59,840 | 12,666 | 33,082 | 59,840 |
| Total Actual Scheduled Revenue Miles (5) | 430,138 | 430,138 | 68,822 | 361,316 | 430,138 |
| Number of Road calls | 13 | 15 | 2 | 13 | 17 |
| Fuel Consumptions (in Gallons) | 136,968 | 137,000 | 24,660 | 112,340 | 137,000 |
| Wheelchair Loadings | 4,232 | 4,444 | N/A | 4,444 | 4,532 |
| Lift Failures | 0 | 0 | N/A | 0 | 0 |
| Missed Routes | 0 | 4 | N/A | 4 | 5 |
| Average Cost/Revenue Mile | \$5.49 | \$5.54 | N/A | \$5.54 | \$5.59 |
| Average Cost Per Passenger | \$1.86 | \$1.88 | N/A | \$1.88 | \$1.90 |
| ParaTransit: | | | | | |
| Unlinked Passenger Trips (6) | 23,649 | 26,000 | N/A | N/A | 28,000 |
| Total Actual Vehicle Miles | 151,769 | 166,946 | N/A | N/A | 180,302 |
| Total Vehicle Hours | 14,040 | 15,444 | N/A | N/A | 16,679 |
| Total Actual Revenue Miles | 118,671 | 130,538 | N/A | N/A | 140,981 |
| Number of Road Calls | 0 | 3 | N/A | N/A | 6 |
| Fuel Consumption | 28,084 | 29,500 | N/A | N/A | 30,090 |
| Average Cost/Revenue Mile | \$4.18 | \$4.22 | N/A | N/A | \$4.26 |
| Average Cost Per Passenger | \$21.00 | \$21.21 | N/A | N/A | \$21.42 |

(1) The miles that vehicles travel while in revenue service, plus deadhead miles (Grissum bldg. to route starting point).

(2) The hours that vehicles travel while in revenue service, plus deadhead hours (Grissum bldg. to route starting point).

(3) The miles that vehicles travel while in revenue service, excluding deadhead miles.

(4) The hours that vehicles travel while in revenue service, excluding deadhead hours.

(5) The vehicle revenue miles computed from the scheduled service.

(6) The Unlinked Passenger Trips are paid trips only.

COMPARATIVE DATA

| | Columbia, MO | St. Joseph, MO | Iowa City, IA | Springfield, MO | Fayetteville, AR | Ames, IA |
|--------------------------------|-----------------|-------------------|------------------|--------------------|---------------------|---------------|
| Population | 90,967 | 71,948 | 63,213 | 150,060 | 67,442 | 53,094 |
| Number of Employees* | 35 | 53 | 55 | 63 | 31 | 140 |
| Employees Per 1,000 Population | 0.386 | 0.737 | 0.870 | 0.420 | 0.460 | 2.637 |
| Regular Route Fare | \$0.50 | \$0.50 | \$0.75 | \$0.75 | FREE | \$1.00 |
| Trips Per Employee | 15,899 | 7,925 | 27,468 | 24,259 | 45,161 | 33,767 |
| Annual Ridership: | | | | | | |
| Regular Route** | 532,801 | 420,000 | 1,510,757 | 1,528,321 | 1,400,000 | 4,727,432 |
| Demand Responsive | 23,649 | N/A | 58,773 | 17,640 | 5,000 | 14,205 |
| Operating Cost Per Passenger: | | | | | | |
| Regular Route | \$1.86 | \$9.11 | \$1.87 | \$3.04 | \$0.76 | \$0.83 |
| Demand Responsive | \$21.00 | N/A | \$12.63 | \$32.90 | \$30.00 | \$11.71 |

* Full Time Equivalents

** Regular route only includes fixed route.

DESCRIPTION

This Division is responsible for all transit services except contracted University Shuttle and Para-transit services. Scheduled transit service is provided on four cross town routes and on a.m./p.m. commuter routes. Special services are offered during MU home football games.

HIGHLIGHTS / SIGNIFICANT CHANGES

Ridership remains constant with no decrease. System efficiency continues to improve with added emphasis on customer service and policy enforcement. This has further enhanced Columbia Transit's pulse/timed system, optimizing travel throughout the city. Additionally, Columbia Transit implemented route enhancements (June, 2004) throughout the system which have increased efficiencies and better aligned the route system with the changing community. Passengers now enjoy a transit system that operates on schedule as well as taking them to more popular destinations. An estimated ridership of 538,129 is anticipated in FY 2006.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 947,442 | \$ 1,100,205 | \$ 963,507 | \$ 1,094,010 | (0.6%) |
| Supplies and Materials | 421,441 | 461,328 | 450,273 | 536,487 | 16.3% |
| Travel and Training | 3,337 | 4,325 | 4,325 | 4,325 | 0.0% |
| Intragovernmental Charges | 291,545 | 296,944 | 296,944 | 320,197 | 7.8% |
| Utilities, Services, & Misc. | 191,587 | 276,340 | 264,667 | 279,534 | 1.2% |
| Capital | 0 | 79,650 | 66,000 | 0 | (100.0%) |
| Other | 427,020 | 474,524 | 464,869 | 448,498 | (5.5%) |
| Total | \$ 2,282,372 | \$ 2,693,316 | \$ 2,510,585 | \$ 2,683,051 | (0.4%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 4702 - Transportation Manager | 0.50 | 0.50 | 0.50 | 0.50 | |
| 4201 - Financial Mgmt Spec. | 0.15 | 0.15 | 0.15 | 0.15 | |
| 2505 - Transportation Supervisor | 0.62 | 0.62 | 0.62 | 0.62 | |
| 2504 - Bus Dispatcher | 2.30 | 1.80 | 1.80 | 1.80 | |
| 2502 - Bus Driver | 16.00 | 18.25 | 18.25 | 17.25 | (1.00) |
| 2306 - Public Works Supervisor II | 0.62 | 0.62 | 0.62 | 0.62 | |
| 2102 - Vehicle Service Worker | 0.62 | 0.00 | 0.00 | 0.00 | |
| 2003 - Custodian | 0.20 | 0.20 | 0.20 | 0.20 | |
| Total Personnel | 21.01 | 22.14 | 22.14 | 21.14 | (1.00) |
| Permanent Full-Time | 17.26 | 16.89 | 16.89 | 15.89 | (1.00) |
| Permanent Part-Time | 3.75 | 5.25 | 5.25 | 5.25 | |
| Total Permanent | 21.01 | 22.14 | 22.14 | 21.14 | (1.00) |

DESCRIPTION

The Para-transit system provides service to persons with a disability that prevents them from riding the regular fixed route buses. This service is supplemental to the fixed route service and is required by the Americans with Disabilities Act (ADA).

HIGHLIGHTS / SIGNIFICANT CHANGES

This system provides "curb to curb" service and is demand responsive. Users of the system must be certified as ADA eligible. The system provides service to certified riders anywhere within the City; however, users inside the ADA para-transit service area have priority over users outside the ADA para-transit service area. Para-Transit service is provided by eight mini buses that are lift equipped. In FY 2006, Columbia Transit will replace two old Paratransit Vans with federal funding received in mid FY 2005. Due to tightening of the client recertification criteria, ridership for FY 2005 continued to drop to approximately 25,000. For FY 2006 Columbia Transit estimates ridership to remain at approximately 25,000.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 346,927 | \$ 486,498 | \$ 483,826 | \$ 538,551 | 10.7% |
| Supplies and Materials | 87,853 | 87,472 | 101,253 | 94,243 | 7.7% |
| Travel and Training | 386 | 1,500 | 1,500 | 1,500 | 0.0% |
| Intragovernmental Charges | 25,199 | 26,115 | 26,216 | 19,192 | (26.5%) |
| Utilities, Services, & Misc. | 36,187 | 44,579 | 46,740 | 45,312 | 1.6% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 496,552 | \$ 646,164 | \$ 659,535 | \$ 698,798 | 8.1% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2505 - Transportation Supervisor | 0.25 | 0.25 | 0.25 | 0.25 | |
| 2504 - Bus Dispatcher | 0.60 | 1.10 | 1.10 | 1.10 | |
| 2502 - Bus Driver | 7.75 | 7.50 | 7.50 | 8.50 | 1.00 |
| 2306 - Public Works Supervisor II | 0.13 | 0.13 | 0.13 | 0.13 | |
| 2102 - Vehicle Service Worker | 0.25 | 0.00 | 0.00 | 0.00 | |
| 1002 - Admin. Support Assistant II | 1.50 | 1.50 | 1.50 | 1.50 | |
| Total Personnel | 10.48 | 10.48 | 10.48 | 11.48 | 1.00 |
| Permanent Full-Time | 9.98 | 8.48 | 8.48 | 9.48 | 1.00 |
| Permanent Part-Time | 0.50 | 2.00 | 2.00 | 2.00 | |
| Total Permanent | 10.48 | 10.48 | 10.48 | 11.48 | 1.00 |

DESCRIPTION

This service provides transportation service from outlying University parking facilities to designated University campus areas, and is reimbursed via contractual agreement with the University.

HIGHLIGHTS / SIGNIFICANT CHANGES

The new contract for shuttle service with the University of Missouri began in FY 2004. This new contract increased the hours of operation to seven days per week, providing bus services from the central campus area to the Hearnes and Trowbridge parking lots for both students and employees. In early 2005 the daytime shuttle service was increased to six vehicles from the current four and an additional hour of service was added at the end of the day. In addition, daytime shuttle services, handicapped accessible service similar to what the City provides for Paratransit services, and extended services on fixed routes will be provided. During FY 2006 we will be providing additional services to the University for new parking at Reactor Field. We are estimating ridership of over 500,000 students.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 332,586 | \$ 376,732 | \$ 472,303 | \$ 534,957 | 42.0% |
| Supplies and Materials | 73,102 | 131,801 | 124,625 | 196,116 | 48.8% |
| Travel and Training | 0 | 250 | 250 | 250 | 0.0% |
| Intragovernmental Charges | 16,570 | 6,439 | 6,439 | 10,819 | 68.0% |
| Utilities, Services, & Misc. | 51,250 | 36,502 | 53,000 | 127,232 | 248.6% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 473,508 | \$ 551,724 | \$ 656,617 | \$ 869,374 | 57.6% |

D PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2505 - Transportation Supervisor | 0.13 | 0.13 | 0.13 | 0.13 | |
| 2504 - Bus Dispatcher | 0.10 | 0.10 | 0.10 | 1.10 | 1.00 |
| 2502 - Bus Driver | 0.00 | 1.00 | 1.00 | 1.00 | |
| 2306 - Public Works Supervisor II | 0.25 | 0.25 | 0.25 | 0.25 | |
| 2102 - Vehicle Service Worker | 0.13 | 1.00 | 1.00 | 1.00 | |
| | 0.61 | 2.48 | 2.48 | 3.48 | 1.00 |
| Permanent Full-Time | 0.61 | 2.48 | 2.48 | 3.48 | 1.00 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 0.61 | 2.48 | 2.48 | 3.48 | 1.00 |

MAJOR PROJECTS

Columbia Transit continues to update its fleet and facilities by appropriating local funds with available FTA grants. Some of the upcoming projects will include refurbishing and expanding the Wabash Station operations center, upgrading approximately 22 GFI Fareboxes, and procuring five basic fareboxes.

HIGHLIGHTS / SIGNIFICANT CHANGES / GOALS

FY 2006 Goal - The awarding of funding for the renovation and expansion of the Wabash Station in FY 2005 supports the budget message goal of "Continued Investment in Buildings and Infrastructure". This renovation will help to preserve our historic downtown City public buildings and make the Wabash station more appealing to customers/citizens. New funding for FY 2006 includes the addition of self lubricating systems to 26 of our fixed route vehicles, funding for benches and shelters, the replacement of a support vehicle, as well as the replacement of two paratransit vehicles.

FISCAL IMPACT

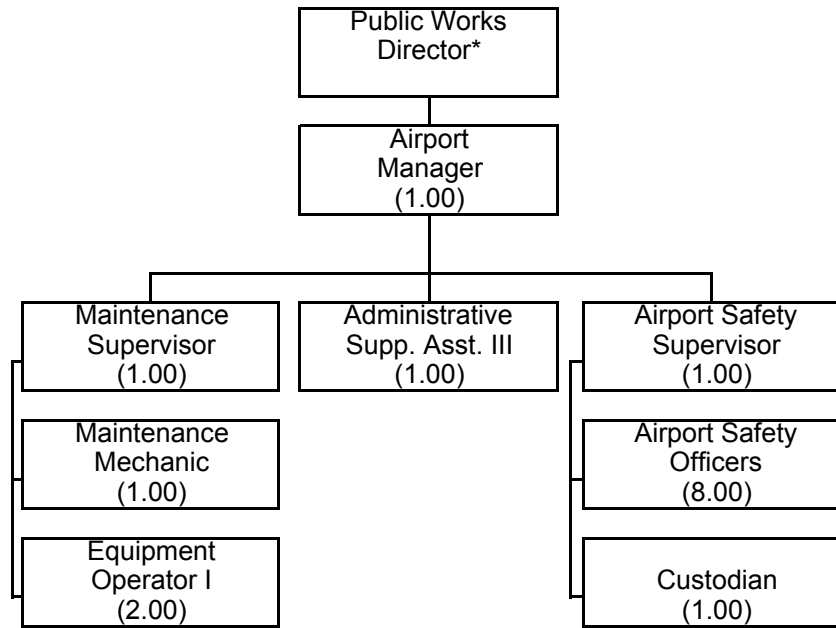
Columbia Transit attempts to maintain a prudent replacement schedule to ensure a fleet that does not require extensive resources to maintain. The replacement of vehicles is greatly influenced by the availability of federal funds as well as local dollars.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | 0 | |
| Supplies and Materials | 0 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 1,615 | 981,643 | 981,643 | 532,204 | (45.8%) |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 1,615 | \$ 981,643 | \$ 981,643 | 532,204 | (45.8%) |



City of Columbia - Public Works Regional Airport
16.00 FTE Positions



* Position not included in Airport's FTE count.

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DEPARTMENT DESCRIPTION

The purpose of the Columbia Regional Airport is to provide safe and usable Airport facilities for the operation of commercial, general aviation and military aircraft, and to foster and create a healthy environment so that the community may access the national air transportation system and promote the economic growth of the region.

DEPARTMENT OBJECTIVES

To prudently protect the taxpayers' investment by managing the Airport in strict accordance with Federal Aviation Administration and Transportation Security Administration regulations by providing a certified airport which consists of a fully staffed fire and law enforcement office, maintenance, and administration. To offer a safe, serviceable, and attractive place for air travelers, commercial airlines, general aviation, charter services, air cargo, and supporting tenants; and to implement innovative ways to increase revenues, procure new airline services, and increase the traffic flow through the facility.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------|---------------------|----------------------|---------------------|-------------------|
| Personnel Services | \$ 825,971 | \$ 867,634 | \$ 862,648 | \$ 897,595 | 3.5% |
| Supplies & Materials | 106,285 | 161,312 | 150,376 | 162,514 | 0.7% |
| Travel & Training | 4,255 | 7,348 | 6,663 | 18,448 | 151.1% |
| Intragovernmental Charges | 139,193 | 140,496 | 140,496 | 144,114 | 2.6% |
| Utilities, Services & Misc. | 893,513 | 412,781 | 368,880 | 1,399,322 | 239.0% |
| Capital | 20,663 | 40,000 | 24,796 | 20,000 | (50.0%) |
| Other | 501,956 | 503,800 | 554,584 | 544,648 | 8.1% |
| Total | 2,491,836 | 2,133,371 | 2,108,443 | 3,186,641 | 49.4% |
| Summary | | | | | |
| Operating Expenses | 1,290,668 | 1,398,496 | 1,337,988 | 1,455,993 | 4.1% |
| Non-Operating Expenses | 511,576 | 499,000 | 549,858 | 542,698 | 8.8% |
| Debt Service | 7,380 | 4,800 | 4,726 | 1,950 | (59.4%) |
| Capital Additions | 20,663 | 40,000 | 24,796 | 20,000 | (50.0%) |
| Capital Projects | 661,549 | 191,075 | 191,075 | 1,166,000 | 510.2% |
| Total Expenses | \$ 2,491,836 | \$ 2,133,371 | \$ 2,108,443 | \$ 3,186,641 | 49.4% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------|-------------------|-------------------|----------------------|--------------------|---------------------|
| Administration | 2.00 | 2.00 | 2.00 | 2.00 | |
| Airfield Areas | 4.00 | 4.00 | 4.00 | 4.00 | |
| Terminal Areas | 1.00 | 1.00 | 1.00 | 1.00 | |
| Public Safety | 9.00 | 9.00 | 9.00 | 9.00 | |
| Snow Removal | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Personnel | 16.00 | 16.00 | 16.00 | 16.00 | |
| Permanent Full-Time | 16.00 | 16.00 | 16.00 | 16.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 16.00 | 16.00 | 16.00 | 16.00 | |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|--|-------------------|-------------------|----------------------|
| Airport Public Safety: | | | |
| No. of Annual Airfield Operations | 32,972 | 45,000 | 45,000 |
| No. of Based Aircraft | 65 | 65 | 65 |
| Annual No. of Enplaned Passengers | 17,925 | 20,000 | 20,000 |
| Annual No. of Deplaned Passengers | 17,463 | 20,000 | 20,000 |
| Airport Maintenance: | | | |
| Sq. Yards of Pavement Surface | 464,950 | 464,950 | 464,950 |
| Hours of Snow Removal Activities | 423 | 800 | 800 |
| Tons of Sand/Chemical Deicing Utilized | 242 | 450 | 450 |

COMPARATIVE DATA

| | Columbia, MO | Burlington, IA | Dubuque, IA | Mason City, IA | Tupelo, MS | Joplin, MO |
|--------------------------------|-----------------|-------------------|----------------|----------------------|----------------|----------------|
| Population * | 357,912 | 130,000 | 406,000 | 320,000 | 160,000 | 450,000 |
| Number of Employees | 16 | 5 | 22 | 5 | 18 | 8 |
| Employees Per 1,000 Population | 0.045 | 0.038 | 0.054 | 0.016 | 0.113 | 0.018 |
| No. of Annual Enplanements | 17,925 | 7,385 | 39,002 | 15,685 | 20,669 | 10,411 |
| No. of Carriers | 1 | 1 | 1 | 1 | 1 | 1 |
| Annual Ground Rent Rate | 0.08/sq ft | 0.10/sq ft | 0.16/sq ft | 0.10/sq ft | 0.40/sq ft | 0.067/sq ft |
| Landing Fee Per 1,000 #GLW | 0.78 | 0.75 | 1.00 | 0.56 | 0.90 | 0.42 |

* Populations shown are service area populations, not city populations.

DESCRIPTION

Airport Administration is responsible for the overall operation and management of the Columbia Regional Airport. As part of the Public Works Department, Airport Administration works closely with other City departments, the Missouri Department of Transportation (MoDOT), the Transportation Security Administration, and the Federal Aviation Administration. Airport Administration is responsible for negotiating and managing Airport real estate leases, concessionaire contracts, and collecting Airport revenues. Airport Administration handles public relations activities, Airport improvement and development projects, and oversees the operation of the Public Safety and Airport Maintenance Programs.

HIGHLIGHTS / SIGNIFICANT CHANGES

Our continued efforts to publicize the advantages of flying from Columbia, using the support of such organizations as the Mid Missouri Tourism Council, enplanement totals and percentages are increasing for the market, although total numbers are still below desired levels. Airport Administration will continue to work closely with MODOT and with the FAA on all aspects of state and federal funding and continuous updating and reprioritizing of Airport Improvement Program (AIP) projects. Staff will be working on the retention and expansion of current tenants and marketing to acquire new tenants, either aviation or non-aviation related. The top priorities will continue to be maximizing use of existing commercial air service and obtaining additional air transportation to and from Columbia Regional Airport. On November 1, 2002, airlines began collecting the \$4.50 passenger facility charge from each passenger enplaning in Columbia. The fee, which is used to fund City match requirements for capital projects, had been initially collected at below forecasted levels, but has now begun to catch up with amounts that are appropriate to current enplanement numbers. In January 2005, the restaurant lease was transferred to El Tango, LLC, and hours and services have been extended and increased. On June 1 2005, Enterprise Car Rental opened a counter at the Airport, joining the existing Hertz desk.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 123,103 | \$ 129,619 | \$ 127,551 | \$ 137,213 | 5.9% |
| Supplies and Materials | 7,172 | 7,832 | 5,849 | 8,021 | 2.4% |
| Travel and Training | 2,273 | 4,190 | 3,515 | 4,190 | 0.0% |
| Intragovernmental Charges | 120,888 | 121,711 | 121,711 | 123,620 | 1.6% |
| Utilities, Services, & Misc. | 61,612 | 49,300 | 46,542 | 50,974 | 3.4% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 501,956 | 503,800 | 554,584 | 544,648 | 8.1% |
| Total | \$ 817,004 | \$ 816,452 | \$ 859,752 | \$ 868,666 | 6.4% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2557 - Airport Manager | 1.00 | 1.00 | 1.00 | 1.00 | |
| 1003 - Admin. Support Assistant III | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 2.00 | 2.00 | 2.00 | 2.00 | |
| Permanent Full-Time | 2.00 | 2.00 | 2.00 | 2.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 2.00 | 2.00 | 2.00 | 2.00 | |

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DESCRIPTION

The duties of this Program are to assure that the runways, taxiways and other airfield operating areas are maintained in accordance with FAA standards with regard to safety and airfield maintenance. This includes airfield lighting, pavement maintenance and marking, snow removal, and safety area maintenance. In addition, this Program is responsible for the overall maintenance and upkeep of the City-owned Airport buildings, including two terminal buildings, the Automated Flight Service Station and backup generator building, maintenance buildings, roads, fences and adjacent land areas. The Program also maintains Airport vehicles and equipment, and is responsible for training operating personnel. During aircraft emergencies and fire fighting, the maintenance personnel assist Airport Public Safety personnel.

HIGHLIGHTS / SIGNIFICANT CHANGES

Airfield Maintenance has been able to maintain the operating areas of the airfield (runways, taxiways and aprons) in accordance with FAA standards, and has continued to maintain the 30-year old terminal buildings in good condition. During 2005, an FAA Airport Improvement Program project was completed that included rehabilitation of the most deteriorated panels on both runways and associated taxiways, repainting of all runway and taxiway markings, and completely inventorying and automating the database of all airfield pavement.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 196,726 | \$ 202,365 | \$ 203,155 | \$ 206,881 | 2.2% |
| Supplies and Materials | 44,752 | 57,588 | 48,304 | 59,466 | 3.3% |
| Travel and Training | 0 | 510 | 500 | 510 | 0.0% |
| Intragovernmental Charges | 6,499 | 6,986 | 6,986 | 7,108 | 1.7% |
| Utilities, Services, & Misc. | 41,751 | 53,057 | 50,779 | 60,471 | 14.0% |
| Capital | 20,663 | 0 | 0 | 20,000 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 310,391 | \$ 320,506 | \$ 309,724 | \$ 354,436 | 10.6% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2404 - Maintenance Mechanic | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2400 - Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2299 - Equipment Operator I | 2.00 | 2.00 | 2.00 | 2.00 | |
| Total Personnel | 4.00 | 4.00 | 4.00 | 4.00 | |
| Permanent Full-Time | 4.00 | 4.00 | 4.00 | 4.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 4.00 | 4.00 | 4.00 | 4.00 | |

DESCRIPTION

The duties of the Terminal Area personnel are to maintain all facilities and provide custodial services to ensure the terminal buildings and areas are clean, well maintained, neat and safe for the general public's use.

HIGHLIGHTS / SIGNIFICANT CHANGES

The terminal buildings are now over 30 years old and require constant attention to maintain both the buildings and adjacent areas in a manner which reflects credit on the City and the Airport. Continued efforts will be directed toward maintaining the high standards met in the past. A high priority for the future is to accomplish an environmental assessment and to begin a preliminary terminal upgrade study, major recommendations of the recently completed airport master plan update.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 40,190 | \$ 50,534 | \$ 45,211 | \$ 52,690 | 4.3% |
| Supplies and Materials | 38,690 | 52,373 | 51,728 | 53,394 | 1.9% |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 369 | 630 | 630 | 632 | 0.3% |
| Utilities, Services, & Misc. | 117,402 | 95,647 | 67,044 | 101,052 | 5.7% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 196,651 | \$ 199,184 | \$ 164,613 | \$ 207,768 | 4.3% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2003 - Custodian | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 1.00 | 1.00 | 1.00 | 1.00 | |
| Permanent Full-Time | 1.00 | 1.00 | 1.00 | 1.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 1.00 | 1.00 | 1.00 | 1.00 | |

DESCRIPTION

Airport Safety has three primary duties: to provide crash, fire and rescue services in the event of an aircraft fire; to provide traditional fire and law enforcement protection at the Airport facility in accordance with FAA and Transportation Security Administration (TSA) regulations, City ordinances, and State statutes; and to control Airport compliance with FAA's airport certification requirements.

HIGHLIGHTS / SIGNIFICANT CHANGES

Continued emphasis will be placed on training in fire, crash rescue and law enforcement techniques to ensure compliance with FAA and TSA requirements. Airport Safety Officers are triple qualified; they are commissioned City of Columbia Police Officers, Certified Aircraft Rescue Fire Fighters, and Certified Emergency Medical Technicians. FAA and TSA security regulations require great emphasis on Airport access security and continued attention to operational and safety matters. Current TSA requirements mandate increased presence of law enforcement personnel whenever airline passenger and baggage screening operations are being conducted in preparation for commercial flights, greatly increasing the demands on the Public Safety Office. In addition, national homeland security and counter-terrorism requirements have significantly increased Safety Office responsibilities in all areas of general airport and property security. During early 2005, a new police vehicle was delivered to replace one that was increasingly difficult to maintain in operational condition. Two new Airport Safety Officers were hired and trained to replace one who retired and one who took a position closer to his home.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 458,429 | \$ 479,057 | \$ 479,253 | \$ 494,752 | 3.3% |
| Supplies and Materials | 8,557 | 25,883 | 34,786 | 18,571 | (28.3%) |
| Travel and Training | 1,982 | 2,648 | 2,648 | 13,748 | 419.2% |
| Intragovernmental Charges | 9,233 | 8,946 | 8,946 | 10,317 | 15.3% |
| Utilities, Services, & Misc. | 7,252 | 11,872 | 8,867 | 8,995 | (24.2%) |
| Capital | 0 | 40,000 | 24,796 | 0 | (100.0%) |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 485,453 | \$ 568,406 | \$ 559,296 | \$ 546,383 | (3.9%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2555 - Airport Safety Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2550 - Airport Safety Officer | 8.00 | 8.00 | 8.00 | 8.00 | |
| Total Personnel | 9.00 | 9.00 | 9.00 | 9.00 | |
| Permanent Full-Time | 9.00 | 9.00 | 9.00 | 9.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 9.00 | 9.00 | 9.00 | 9.00 | |

DESCRIPTION

With no personnel assigned primarily to this duty, all hands participate in snow removal efforts--Airport Maintenance, Airport Safety and the Airport terminal personnel. Airport Safety personnel on watch assist the custodians in snow removal efforts around the terminal and aircraft rescue, and fire fighting equipment building. Airport maintenance personnel operate the snow plows, runway sweeper, and snow blower.

HIGHLIGHTS / SIGNIFICANT CHANGES

Snow and freezing rain are a continual challenge for the maintenance staff to effectively deal with. Staff will continue to maintain its reputation as having the cleanest runways in the State.

BUDGET DETAIL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 7,523 | \$ 6,059 | \$ 7,478 | \$ 6,059 | 0.0% |
| Supplies and Materials | 6,793 | 17,636 | 9,709 | 23,062 | 30.8% |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 2,204 | 2,223 | 2,223 | 2,437 | 9.6% |
| Utilities, Services, & Misc. | 4,268 | 11,830 | 4,573 | 11,830 | 0.0% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 20,788 | \$ 37,748 | \$ 23,983 | \$ 43,388 | 14.9% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|---|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| There are no personnel assigned to this division. | | | | | |

MAJOR PROJECTS

In the FY 2006 plan are projects to completely rehabilitate the general aviation (asphalt) apron, replace a snow plow/spreader truck, and to contract with a consultant for an environmental assessment in preparation for future runway and terminal projects. All of these qualifying capital projects are eligible for 95% Federal funding (as opposed to 90% previously).

FY 2006 - The capital plan includes a project to fund the purchase of land adjoining the southwest edge of the airport, which is identified in the airport master plan for future aviation development and supports the goal of "Growth Issues".

FISCAL IMPACT

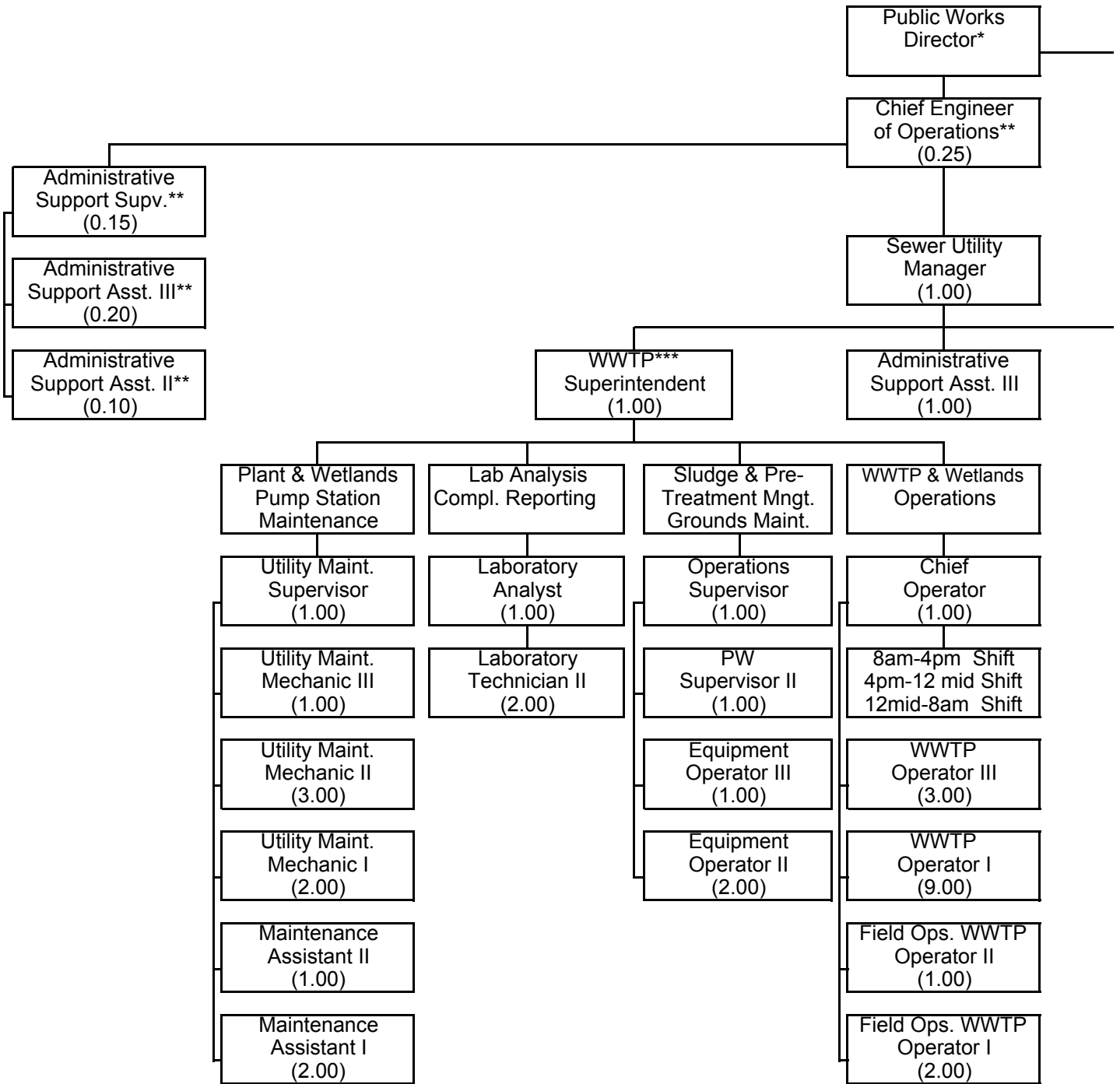
The land acquisition project requires that the City provide the funds up front for the purchase. Application can then be made to the FAA for a grant to cover 95% of the actual cost of the land and administrative expenses. The A-4 apron rehabilitation, snow plow/spreader truck, and environmental assessment projects are eligible for FAA grant funding to cover 95% of the costs .

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|--------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | 0 | |
| Supplies and Materials | 321 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, and Misc. | 661,228 | 191,075 | 191,075 | 1,166,000 | 510.2% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 661,549 | \$ 191,075 | \$ 191,075 | 1,166,000 | 510.2% |



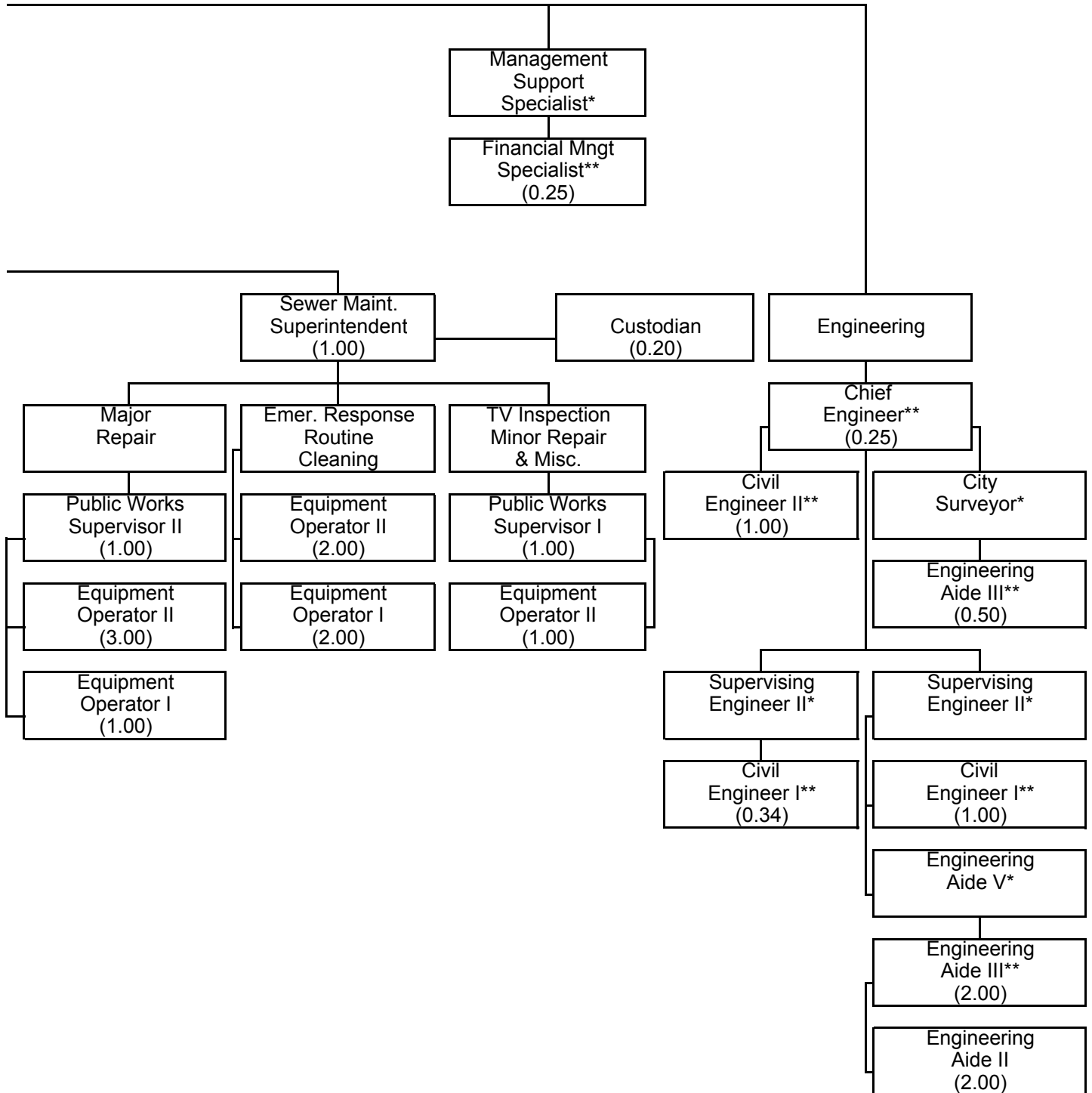
City of Columbia - Public Works Sewer Utility
57.24 FTE Positions



* Positions not included in Sanitary Sewer's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds
 *** WWTP - Waste Water Treatment Plant



City of Columbia - Public Works Sewer Utility
57.24 FTE Positions



* Positions not included in Sanitary Sewer's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds
 *** WWTP - Waste Water Treatment Plant

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DEPARTMENT DESCRIPTION

The Sewer Utility is charged with the responsibility to protect the public health and to ensure minimal impact upon the aquatic environment by adequate collection and treatment of wastewater within a regional area including Columbia. This is achieved by engineering review of proposed and existing facilities and through effective and economical operation and maintenance of collection and treatment systems.

DEPARTMENT OBJECTIVES

To ensure new construction meets current Federal, State and City requirements. To provide the lowest practical cost for maintaining sanitary sewer facilities and resources. To provide proper treatment of wastewater by complying with the standards imposed for effluent discharge to the environment. To provide a prudent, reasonable, and responsible approach to meeting the objectives through careful management of the material and human resources provided for that purpose.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 2,864,110 | \$ 3,050,063 | \$ 2,967,553 | \$ 3,197,673 | 4.8% |
| Supplies & Materials | 570,880 | 722,137 | 697,224 | 729,553 | 1.0% |
| Travel & Training | 4,789 | 9,215 | 7,735 | 9,215 | 0.0% |
| Intragovernmental Charges | 852,389 | 836,913 | 837,037 | 889,828 | 6.3% |
| Utilities, Services & Misc. | 4,981,769 | 5,755,410 | 5,698,195 | 4,876,041 | (15.3%) |
| Capital | 219,020 | 319,984 | 308,096 | 300,000 | (6.2%) |
| Other | 3,265,388 | 3,606,463 | 3,656,302 | 3,501,404 | (2.9%) |
| Total | 12,758,345 | 14,300,185 | 14,172,142 | 13,503,714 | (5.6%) |
| Summary | | | | | |
| Operating Expenses | 5,721,756 | 6,301,288 | 6,133,794 | 6,474,160 | 2.7% |
| Non-Operating Expenses | 2,611,628 | 2,678,940 | 2,726,510 | 2,621,271 | (2.2%) |
| Debt Service | 835,927 | 987,523 | 991,292 | 950,133 | (3.8%) |
| Capital Additions | 219,020 | 319,984 | 308,096 | 300,000 | (6.2%) |
| Capital Projects | 3,370,014 | 4,012,450 | 4,012,450 | 3,158,150 | (21.3%) |
| Total Expenses | \$ 12,758,345 | \$ 14,300,185 | \$ 14,172,142 | \$ 13,503,714 | (5.6%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Administration | 4.65 | 4.65 | 4.65 | 4.65 | |
| Engineering | 7.09 | 7.09 | 7.09 | 7.09 | |
| Treatment Plant/Field O & M | 32.00 | 32.00 | 32.00 | 33.00 | 1.00 |
| Line Maintenance | 12.50 | 12.50 | 12.50 | 12.50 | |
| Total Personnel | 56.24 | 56.24 | 56.24 | 57.24 | 1.00 |
| Permanent Full-Time | 56.24 | 56.24 | 56.24 | 57.24 | 1.00 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 56.24 | 56.24 | 56.24 | 57.24 | 1.00 |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|--|-------------------|-------------------|----------------------|
| Collection System - Total Length (miles) | 514 | 524 | 533 |
| Sewer Line Cleaned (linear feet) | 828,822 | 900,000 | 900,000 |
| Cleaning Cost | \$0.26/ft | \$0.26 | \$0.26 |
| Sewer Line Televised (linear feet) | 92,070 | 100,000 | 100,000 |
| Televising Cost | \$0.90/ft | \$0.90/ft | \$0.90/ft |
| Sewer Line Replaced (linear feet) | 2,607 | 2,200 | 2,200 |
| Replacement Cost In Street | \$109/ft | \$109/ft | \$109/ft |
| Replacement Cost Off Street | \$67/ft | \$67/ft | \$67/ft |
| Public Sewer Stoppages | 32 | 30 | 30 |
| Cost Per Response (All Calls) | \$49.00 | \$49.00 | \$49.00 |
| Wastewater Treatment Plant Average Daily Flow (Million Gallons Per Day) | | | |
| Fiscal Year | 16 | 16 | 16 |
| O&M Plant & Wetlands Cost Per 1,000 Gallons | \$0.398 | \$0.415 | \$0.430 |
| Sludge Injected for a Fiscal Year | | | |
| Million Gallons | 14* | 14* | 14* |
| Dry Tons | 3,079 | 2,800 | 2,800 |
| Cost Per Dry Ton | \$150 | \$150 | \$150 |

* Contractual Assistance

COMPARATIVE DATA

| | Columbia, MO | Norman, OK | Olathe, KS | Lawrence, KS | Boulder, CO |
|---|-----------------|----------------|----------------|-----------------|----------------|
| Population * | 90,967 | 103,082 | 116,806 | 82,687 | 90,991 |
| Number of Employees | 56.24 | 48.00 | 36.50 | 31.00 | 56.01 |
| Employees Per 1,000 Population | 0.618 | 0.466 | 0.312 | 0.375 | 0.616 |
| No. of Utility Accounts | 37,461 | 29,755 | 25,883 | 30,000 | 27,119 |
| Employees Per 1,000 Utility Accts | 1.50 | 1.61 | 1.49 | 1.03 | 2.07 |
| Total Utility Budget (Less Depreciation & Capital Items) | \$7,199,765 | \$7,897,130 | \$5,320,531 | \$5,588,674 | \$8,002,231 |

* Populations for Columbia, MO; Norman, OK; Lawrence, KS; and Boulder, CO do not include university housing.

DESCRIPTION

Guidance for the overall Utility operation and maintenance functions is provided by the Administration Section.

HIGHLIGHTS / SIGNIFICANT CHANGES

The average daily flow for FY 2006 is expected to be about 16 million gallons per day. Black & Veatch Consulting Engineers master plan for the Sewer Utility was under evaluation in FY 2005. The master plan provides recommendations for the future expansion of the Columbia Regional Wastewater Treatment Plant and evaluated the City's sewer collection system. The master plan included an electronic sewer map and sewer system model. The model will allow staff to identify sewer lines that lack the necessary capacity for current and future loading conditions. This will also be used to evaluate the impact of proposed developments and determine when gravity sewer improvements are necessary. Development in the Hominy Branch watershed will require construction of a parallel sewer around Moon Valley Lake. Development in the South Fork of the Grindstone Creek and Clear Creek areas will also require sewer extensions. These sewers are anticipated to be under construction in early 2006. O&M management assistance to the Boone County Regional Sewer District under an agreement executed in August 1990 is expected to continue through FY 2006.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 292,271 | \$ 301,342 | \$ 299,512 | \$ 313,868 | 4.2% |
| Supplies and Materials | 14,883 | 15,971 | 11,514 | 16,781 | 5.1% |
| Travel and Training | 995 | 1,500 | 1,025 | 1,500 | 0.0% |
| Intragovernmental Charges | 595,575 | 585,820 | 585,820 | 612,170 | 4.5% |
| Utilities, Services, & Misc. | 257,103 | 123,150 | 125,518 | 133,815 | 8.7% |
| Capital | 20,764 | 20,000 | 16,556 | 0 | (100.0%) |
| Other | 2,288,829 | 2,552,513 | 2,556,282 | 2,430,335 | (4.8%) |
| Total | \$ 3,470,420 | \$ 3,600,296 | \$ 3,596,227 | \$ 3,508,469 | (2.6%) |

PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 5104 - Chief Engineer | 0.25 | 0.25 | 0.25 | 0.25 | |
| 4201 - Financial Mgmt Spec. | 0.25 | 0.25 | 0.25 | 0.25 | |
| 2606 - WWTP Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2427 - Sewer Utility Manager | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2401 - Maintenance Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 1004 - Admin. Support Supervisor | 0.15 | 0.15 | 0.15 | 0.15 | |
| 1003 - Admin. Support Assistant III | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 4.65 | 4.65 | 4.65 | 4.65 | |
| Permanent Full-Time | 4.65 | 4.65 | 4.65 | 4.65 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 4.65 | 4.65 | 4.65 | 4.65 | |

DESCRIPTION

The Engineering Section of the Sewer Utility is responsible for the planning and design of various sewerage improvements such as sewer districts, trunk sewer extensions, pump stations and wastewater treatment facilities. This work includes preparation of construction contract documents; i.e. plans and specifications, construction inspection, supervision and providing assistance in easement acquisition. Sanitary sewer plans for private development are reviewed to ensure conformance with City and State rules, regulations and standards. All sanitary sewer plans, maps and other reference documents are maintained and updated for use by contractors, developers, realtors and the general public.

HIGHLIGHTS / SIGNIFICANT CHANGES

Sewer District 141 - Green Valley Road and Sewer District 158 - Old Plank Subdivision were completed in FY2005. Design work continues on various other sewer districts throughout the City to eliminate private sewers, on-site septic tanks and lagoons. The UMC South Campus Relief Sewer Phase 1, which provided additional sewer capacity for the southern portion of the UMC was completed in FY2005. The replacement of two thickening centrifuges for the Columbia Regional Wastewater Treatment Facility were successfully bid and it is anticipated that the equipment will be delivered during FY2006. Work continues on 80-acre point sewers as necessary. 15,000 linear feet of existing sanitary sewer are expected to be rehabilitated by "no dig" methods during FY 2006.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 449,940 | \$ 480,977 | \$ 481,051 | \$ 498,545 | 3.7% |
| Supplies and Materials | 18,169 | 21,771 | 17,100 | 15,255 | (29.9%) |
| Travel and Training | 1,094 | 2,355 | 1,500 | 2,355 | 0.0% |
| Intragovernmental Charges | 43,106 | 37,371 | 37,371 | 42,860 | 14.7% |
| Utilities, Services, & Misc. | 13,917 | 23,850 | 12,855 | 29,708 | 24.6% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 15,969 | 56,700 | 56,700 | 17,000 | (70.0%) |
| Total | \$ 542,195 | \$ 623,024 | \$ 606,577 | \$ 605,723 | (2.8%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 5104 - Chief Engineer | 0.25 | 0.25 | 0.25 | 0.25 | |
| 5102 - Civil Engineer II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5101 - Civil Engineer I | 1.34 | 1.34 | 1.34 | 1.34 | |
| 5003 - Engineering Aide III | 2.50 | 2.50 | 2.50 | 2.50 | |
| 5002 - Engineering Aide II | 2.00 | 2.00 | 2.00 | 2.00 | |
| Total Personnel | 7.09 | 7.09 | 7.09 | 7.09 | |
| Permanent Full-Time | 7.09 | 7.09 | 7.09 | 7.09 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 7.09 | 7.09 | 7.09 | 7.09 | |

DESCRIPTION

Operation of the Regional Wastewater Treatment Plant (WWTP) is provided on a three-shift, 24-hour per day basis each day of the year. Responsibility for adequate treatment of wastewater and wastewater biosolids (sludge) rests with the Plant Operations section. The Field Operations section is responsible for the operation of the Wetlands and the effluent pumping station located adjacent to the MDC Eagle Bluffs Wildlife Area and the wastewater treatment and spray irrigation system at the Columbia Regional Airport. The Plant Maintenance Section performs breakdown and preventative maintenance on Plant equipment and all field facilities, makes modifications and new installations as needed, and is responsible for care of buildings and provides routine operation of eighteen wastewater pumping stations located in the Columbia area. The Sludge Management Program is responsible for the ultimate disposal of the anaerobically digested biosolids by land application, and for annual reporting to MDNR, as well as grounds maintenance at the Regional WWTP, wetlands and field facilities. Industrial pretreatment management is also provided by this section. The Laboratory Section performs process control testing, MDNR monitoring and compliance reporting for the Regional WWTP and field sampling for the Sludge and Pretreatment Management Programs. Liaison with research organizations and tours of the wetlands are provided by the Lab Section.

HIGHLIGHTS / SIGNIFICANT CHANGES

In FY 2005, the long term engineering facilities planning report to evaluate options to handle future wastewater collection and treatment needs. The engineering study identified wastewater plant deficiencies that will need to be addressed with new equipment or facilities going forward into the next twenty year period. The engineering report emphasized the need to replace two large centrifuges with larger capacity machines. Bids to replace the machines were opened in FY 2005. They will be delivered in FY 2006 and installed within a new building that will be constructed for them. The twenty year plan will provide a guideline for equipment and expansion needs to serve the growing population of Columbia and the needs for increased wastewater treatment capacity. For the next few years, repairs will need to be continued at Wetland Treatment Unit #1 flood protection berms.

The significant maintenance replacement list continues to be the guideline for budgeting and scheduling replacement of Plant equipment that has exceeded its 20 year life. The purpose is to maintain high quality effluent from the treatment units at the mechanical plant to maximize the capabilities of the constructed wetlands.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,518,853 | \$ 1,642,477 | \$ 1,590,729 | \$ 1,734,171 | 5.6% |
| Supplies and Materials | 419,691 | 563,884 | 545,981 | 571,176 | 1.3% |
| Travel and Training | 2,374 | 3,510 | 3,360 | 3,510 | 0.0% |
| Intragovernmental Charges | 125,466 | 125,642 | 125,642 | 142,659 | 13.5% |
| Utilities, Services, & Misc. | 1,265,077 | 1,506,578 | 1,467,462 | 1,461,398 | (3.0%) |
| Capital | 33,121 | 287,984 | 279,540 | 120,000 | (58.3%) |
| Other | 229,554 | 241,750 | 241,750 | 245,700 | 1.6% |
| Total | \$ 3,594,136 | \$ 4,371,825 | \$ 4,254,464 | \$ 4,278,614 | (2.1%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|---|-------------------|-------------------|----------------------|--------------------|---------------------|
| SLUDGE MANAGEMENT: | | | | | |
| 2614 - Wastewater Operations Supv. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2306 - Public Works Supervisor II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2303 - Equipment Operator III | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2300 - Equipment Operator II | 2.00 | 2.00 | 2.00 | 2.00 | |
| FIELD OPERATIONS: | | | | | |
| 2602 - WWTP Operator II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2601 - WWTP Operator I | 2.00 | 2.00 | 2.00 | 2.00 | |
| WWT OPERATIONS: | | | | | |
| 2604 - WWTP Chief Operator | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2603 - WWTP Operator III | 3.00 | 3.00 | 3.00 | 3.00 | |
| 2601 - WWTP Operator I | 9.00 | 9.00 | 9.00 | 9.00 | |
| WWT MAINTENANCE: | | | | | |
| 2426 - Utility Maintenance Supv. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2425 - Utility Maint. Mechanic III | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2422 - Utility Maint. Mechanic I | 2.00 | 2.00 | 2.00 | 2.00 | |
| 2421 - Utility Maint. Mechanic II | 3.00 | 3.00 | 3.00 | 3.00 | |
| 2402 - Maintenance Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2401 - Maintenance Assistant I | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| LABORATORY: | | | | | |
| 5132 - Laboratory Analyst | 1.00 | 1.00 | 1.00 | 1.00 | |
| 5032 - Laboratory Technician II * | 0.00 | 0.00 | 0.00 | 2.00 | 2.00 |
| 5031 - Laboratory Technician * | 2.00 | 2.00 | 2.00 | 0.00 | (2.00) |
| Total Personnel | 32.00 | 32.00 | 32.00 | 33.00 | 1.00 |
| Permanent Full-Time | 32.00 | 32.00 | 32.00 | 33.00 | 1.00 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 32.00 | 32.00 | 32.00 | 33.00 | 1.00 |
| * (2.0) Laboratory Technician positions were reclassified to Laboratory Technician II positions in FY 2006. | | | | | |

DESCRIPTION

The Sewer Maintenance Section is responsible for the maintenance of approximately 533 miles of sanitary sewer pipe. This involves routine cleaning of sanitary sewer pipe; routine internal television inspection of pipe; repair and/or replacement of pipe and manholes; and investigation of complaints and correction of problems identified.

HIGHLIGHTS / SIGNIFICANT CHANGES

The emphasis this year will be placed upon routinely cleaning and inspecting sanitary sewer mains at various environmentally sensitive locations throughout the system. The Sewer Maintenance section will continue inspecting, identifying and prioritizing existing sewers that will be rehabilitated by an annual maintenance contract utilizing trenchless technology methods.

BUDGET DETAIL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 603,046 | \$ 625,267 | \$ 596,261 | \$ 651,089 | 4.1% |
| Supplies and Materials | 116,637 | 120,511 | 122,629 | 126,341 | 4.8% |
| Travel and Training | 326 | 1,850 | 1,850 | 1,850 | 0.0% |
| Intragovernmental Charges | 88,242 | 88,080 | 88,204 | 92,139 | 4.6% |
| Utilities, Services, & Misc. | 77,158 | 89,382 | 79,910 | 92,970 | 4.0% |
| Capital | 165,135 | 12,000 | 12,000 | 180,000 | 1400.0% |
| Other | 731,036 | 755,500 | 801,570 | 808,369 | 7.0% |
| Total | \$ 1,781,580 | \$ 1,692,590 | \$ 1,702,424 | \$ 1,952,758 | 15.4% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2430 - Sewer Maintenance Supt. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2310 - Public Works Supervisor II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2309 - Public Works Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2300 - Equipment Operator II | 6.00 | 6.00 | 6.00 | 6.00 | |
| 2299 - Equipment Operator I | 3.00 | 3.00 | 3.00 | 3.00 | |
| 2003 - Custodian | 0.20 | 0.20 | 0.20 | 0.20 | |
| 1003 - Admin. Support Assistant III | 0.20 | 0.20 | 0.20 | 0.20 | |
| 1002 - Admin. Support Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | |
| Total Personnel | 12.50 | 12.50 | 12.50 | 12.50 | |
| Permanent Full-Time | 12.50 | 12.50 | 12.50 | 12.50 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 12.50 | 12.50 | 12.50 | 12.50 | |

MAJOR PROJECTS

Voters approved an 18.5 million dollar revenue bond issue in November 2003. Several improvement projects will be funded by the bond issue over the next five years. Projects include repair and rehabilitation of older sewers, upgrade of an existing City pump station, extending main sewer trunk lines to the 80 acre point in developing drainage basins, and relief sewers providing additional capacity in existing service areas and elimination of lagoons discharging into creeks flowing through the city.

HIGHLIGHTS/GOALS

FY 2006 Goals - The approval of nearly \$18.5 million in Sewer Projects supports the budget message goal of "continued investment in Buildings and Infrastructure". The CIP projects that are anticipated to be constructed in FY 2006 include the South Grindstone Outfall Sewer Phases 1-3, South Campus Relief Sewer Phase 2, H-21 Relief Sewer (Hominy Branch) and 80 acre point trunk sewer extensions. Work will also continue on several Sewer District projects that will extend City sewer to eliminate private common collector sewers and on-site systems. It is also anticipated that the sewer utility will complete another sewer main rehabilitation by "no-dig" methods project in FY 2006. These capital investments in our sewer system will provide for much needed expansion and maintenance.

FISCAL IMPACT

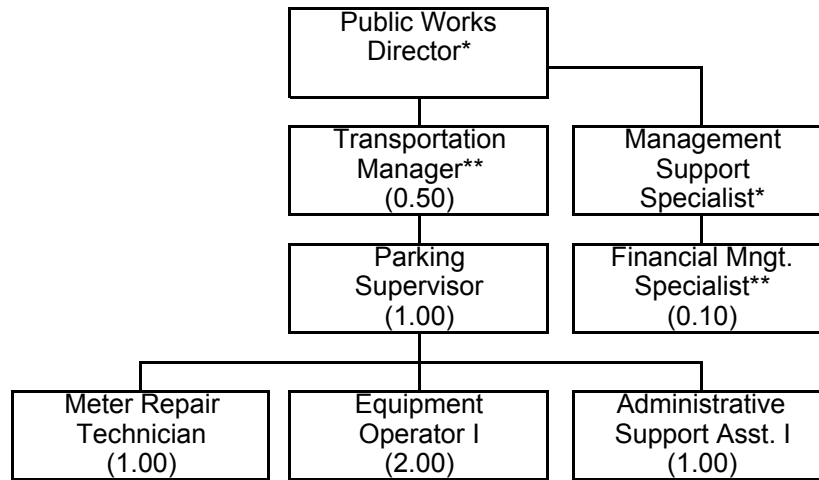
To pay back the revenue bonds, rate increases of 4% in FY 05 and FY 06, and 3% increases in FY 07 and FY 08 will be implemented.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | 0 | |
| Supplies and Materials | 1,500 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 3,368,514 | 4,012,450 | 4,012,450 | 3,158,150 | (21.3%) |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 3,370,014 | \$ 4,012,450 | \$ 4,012,450 | \$ 3,158,150 | (21.3%) |



City of Columbia - Public Works Parking Facilities
5.60 FTE Positions



* Positions not included in Parking's FTE count.
** Positions are budgeted in various Public Works divisions and/or funds

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DEPARTMENT DESCRIPTION

The Parking Utility operates, maintains and administers four parking facilities, 15 surface lots as well as on-street parking meters. It is responsible for the collection of income from the facilities, the collection and data preparation of parking and parking facility studies, plus the installation and maintenance of the parking meters, gates, attendant buildings and other facilities.

DEPARTMENT OBJECTIVES

To provide and maintain convenient and adequate parking, both on-street and off-street, in the downtown business district. To collect income from parking facilities for the maintenance and operation of these facilities and provide financing to additional facilities, as needed.

APPROPRIATIONS

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 348,951 | \$ 358,594 | \$ 351,788 | \$ 372,937 | 4.0% |
| Supplies & Materials | 69,071 | 107,962 | 102,625 | 75,767 | (29.8%) |
| Travel & Training | 0 | 300 | 300 | 300 | 0.0% |
| Intragovernmental Charges | 111,209 | 103,312 | 103,312 | 113,013 | 9.4% |
| Utilities, Services & Misc. | 194,197 | 261,144 | 265,687 | 1,688,468 | 546.6% |
| Capital | 0 | 14,000 | 14,000 | 67,900 | 385.0% |
| Other | 1,062,239 | 1,046,604 | 1,049,350 | 1,022,827 | (2.3%) |
| Total | 1,785,667 | 1,891,916 | 1,887,062 | 3,341,212 | 76.6% |
| Summary | | | | | |
| Operating Expenses | 682,007 | 732,212 | 725,112 | 740,785 | 1.2% |
| Non-Operating Expenses | 620,523 | 628,200 | 627,700 | 625,697 | (0.4%) |
| Debt Service | 442,937 | 419,904 | 422,650 | 398,630 | (5.1%) |
| Capital Additions | 0 | 14,000 | 14,000 | 67,900 | 385.0% |
| Capital Projects | 40,200 | 97,600 | 97,600 | 1,508,200 | 1445.3% |
| Total Expenses | \$ 1,785,667 | \$ 1,891,916 | \$ 1,887,062 | \$ 3,341,212 | 76.6% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Parking Facilities | 5.60 | 5.60 | 5.60 | 5.60 | |
| Total Personnel | 5.60 | 5.60 | 5.60 | 5.60 | |
| Permanent Full-Time | 4.60 | 4.60 | 4.60 | 4.60 | |
| Permanent Part-Time | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Permanent | 5.60 | 5.60 | 5.60 | 5.60 | |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|---|---------------------------|---------------------------|------------------------------|
| Parking Inventory: | | | |
| On-Street Meters | 1,708 | 1,710 | 1,710 |
| Surface Lots: | | | |
| Off-Street Meters | 497 | 497 | 497 |
| Permit Spaces | 528 | 528 | 528 |
| Parking Structures: | | | |
| Hourly Parking Spaces | 317 | 315 | 314 |
| Permit Spaces | 933 | 937 | 938 |
| Parking Permits Issued: | | | |
| Surface Lots | 672 | 680 | 685 |
| Parking Structures | 794 | 900 | 950 |
| Revenue Collected: | | | |
| On-Street Meters | 670,874 | 652,680 | 670,000 |
| Off-Street Meters | 74,295 | 112,000 | 110,000 |
| Meter Covers | 50,091 | 41,000 | 32,000 |
| Parking Structures Metered Revenues: | | | |
| Plaza | 44,636 | 45,000 | 48,000 |
| 6th/Cherry | 10,317 | 14,000 | 14,000 |
| 8th/Cherry | 22,948 | 25,000 | 26,550 |
| 10th/Cherry | 20,799 | 18,000 | 18,500 |
| Parking Structures Permit Revenues: | | | |
| Plaza | 172,594 | 173,812 | 175,000 |
| 6th/Cherry | 141,792 | 151,473 | 155,000 |
| 8th/Cherry | 89,953 | 86,775 | 90,000 |
| 10th/Cherry | 76,975 | 76,675 | 79,000 |
| Meter Maintenance & Repair: | | | |
| Complaints Checked | 4,877 | 4,450 | 4,450 |
| Meters Requiring Work | 3,381 | 1,600 | 1,600 |
| Meters Replaced | 85 | 380 | 380 |
| Hours Worked | 463 | 420 | 420 |

- (1) Installed five Legend Pay On Foot machines in three structures during FY05.
- (2) Continued Debit card project in FY05 adding 1,450 more conversions, completing the installation.
- (3) FY05 Replaced five garage POF machines adding debit card and change for customer convenience.
- (4) Deployed three Greenwald debit card dispensers in three locations for best customer convenience.

COMPARATIVE DATA

| | Columbia, MO | Jefferson City, MO | Boulder, CO | Iowa City, IA | Lincoln, NE | Rochester MN** |
|----------------------------------|-------------------------|-----------------------------------|------------------------|------------------------------|------------------------|---------------------------|
| Population | 90,967 | 38,120 | 90,991 | 63,213 | 241,204 | 96,288 |
| Number of Employees | 5.6 | 7.5 | 28.0 | No | 72.5 | 3.0 |
| Employees Per 1,000 Population | 0.062 | 0.197 | 0.308 | Response | 0.301 | 0.031 |
| No. of Parking Spaces: | | | | | | |
| On-Street | 3,843 | 1,005 | 4,090 | | 8,325 | 4,654 |
| Off-Street | 1,737 | 791 | 1,629 | | 3,600 | 1,219 |
| | 2,106 | 214 | 2,461 | | 4,725 | 3,435 |
| No. of Parking Structures | | | | | | |
| | 4 | 1 | 5 | 4 | 8 | 5 |

*Lincoln, NE uses 8 parking structures and 3 lots downtown, with 13 lots located outside downtown area.

**Rochester, MN features AVI - Automatic Vehicle Identification for monthly parkers.(Republic Parking)

** Rochester, MN parking contractor has 35 private employees working ramps and lots.

DESCRIPTION

The Parking Utility operates, maintains and administers four parking facilities, 15 surface lots as well as on-street parking meters. It is responsible for the collection of income from the facilities, the collection and data preparation of parking and parking facility studies, plus the installation and maintenance of the parking meters, gates, attendant buildings and other facilities.

HIGHLIGHTS / SIGNIFICANT CHANGES

Working with the downtown business district, the Parking Utility works to ensure that the present and future parking needs in downtown Columbia are met. In FY 2005, the remaining 1,450 EZ Park Card conversion kits were added to meters in the business district and University campus, this completes the conversion of all meters. This modification to the electronic meters allows them to accept prepaid parking cards. The Parking Utility sells the reloadable cards on the third floor of the City Daniel Boone Building, the City utility building, the "District" office and at Memorial Hall on the University campus new pay on Foot machines were installed in the 6th, 8th and 10th Street garages on Cherry during FY 2005.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 348,951 | \$ 358,594 | \$ 351,788 | \$ 372,937 | 4.0% |
| Supplies and Materials | 69,071 | 107,962 | 102,625 | 75,767 | (29.8%) |
| Travel and Training | 0 | 300 | 300 | 300 | 0.0% |
| Intragovernmental Charges | 111,209 | 103,312 | 103,312 | 113,013 | 9.4% |
| Utilities, Services, & Misc. | 153,997 | 163,544 | 168,087 | 180,268 | 10.2% |
| Capital | 0 | 14,000 | 14,000 | 67,900 | 385.0% |
| Other | 1,062,239 | 1,046,604 | 1,049,350 | 1,022,827 | (2.3%) |
| Total | \$ 1,745,467 | \$ 1,794,316 | \$ 1,789,462 | \$ 1,833,012 | 2.2% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 4702 - Transportation Manager | 0.50 | 0.50 | 0.50 | 0.50 | |
| 4201 - Financial Mgmt Spec. | 0.10 | 0.10 | 0.10 | 0.10 | |
| 3032 - Meter Repair Technician | 1.00 | 1.00 | 1.00 | 1.00 | |
| 3024 - Parking Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2299 - Equipment Operator I | 2.00 | 2.00 | 2.00 | 2.00 | |
| 1001 - Admin. Support Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 5.60 | 5.60 | 5.60 | 5.60 | |
| Permanent Full-Time | 4.60 | 4.60 | 4.60 | 4.60 | |
| Permanent Part-Time | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Permanent | 5.60 | 5.60 | 5.60 | 5.60 | |

MAJOR PROJECTS

Major projects planned for FY 2006 include the upgrade of the 911 system in the 7th & Walnut garage and the construction of an an additional floor to the 7th & Walnut garage. These projects support the budget message goal of " Enhance Economic Stability and Growth".

FISCAL IMPACT

None for FY 2006, however the additional spaces added at the 7th & Walnut garage will generate income in later years.

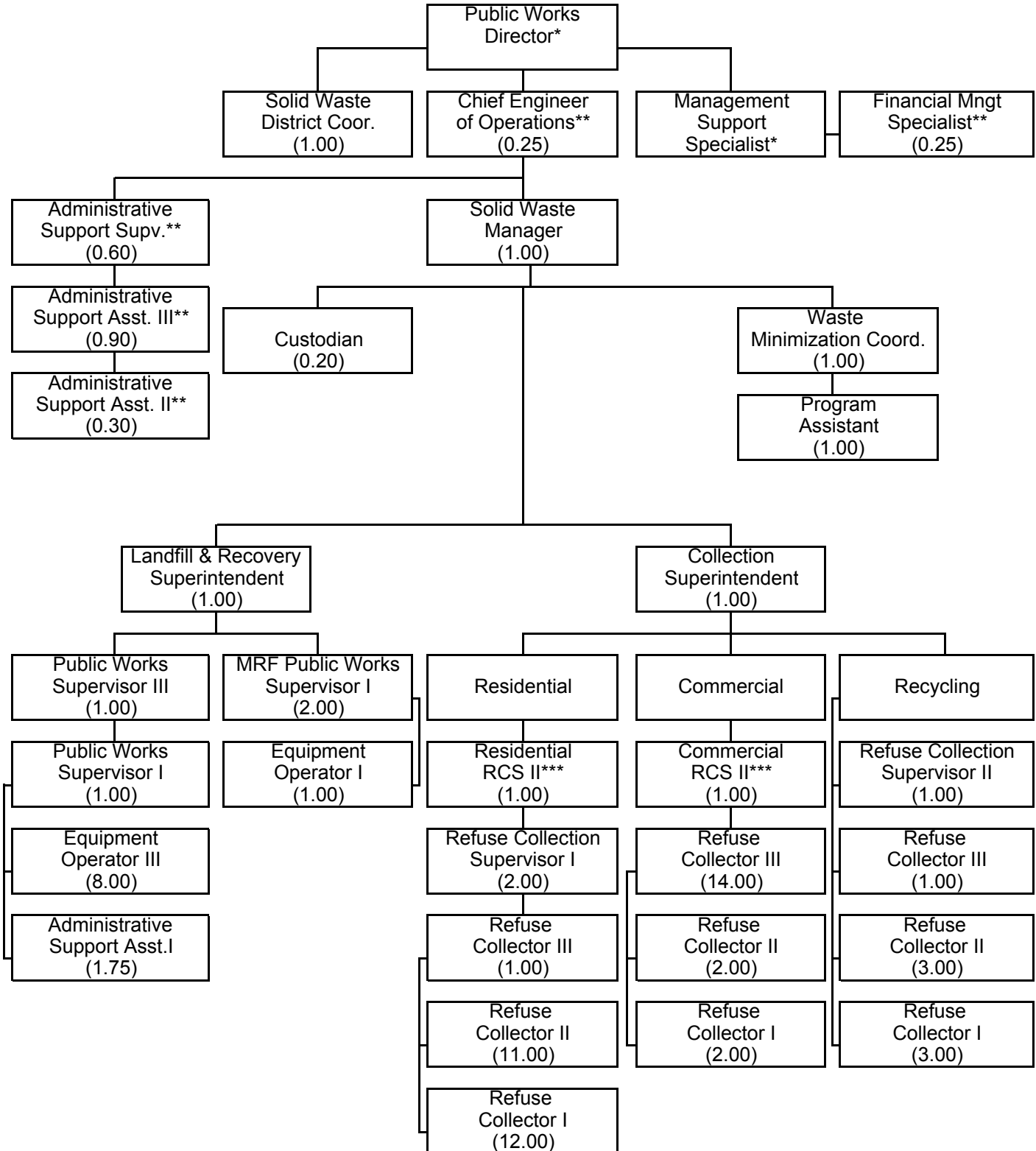
BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | 0 | |
| Supplies and Materials | 0 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 40,200 | 97,600 | 97,600 | 1,508,200 | 1445.3% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 40,200 | \$ 97,600 | \$ 97,600 | 1,508,200 | 1445.3% |



City of Columbia - Public Works Solid Waste

77.25 FTE Positions



* Positions not included in Solid Waste's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds
 *** RCS - Refuse Collection Supervisor

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DEPARTMENT DESCRIPTION

This utility is dedicated to the management of resources for the protection of public health. Human resources are managed to provide efficient trash and recycling collection, material recovery, and disposal services utilizing sound engineering practices. Natural resources are managed through education, reuse and recycling for the protection of the environment.

DEPARTMENT OBJECTIVES

To provide an efficient collection, material recovery, and disposal service while protecting the environment and public health.

APPROPRIATIONS

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 4,026,598 | \$ 4,318,413 | \$ 4,238,589 | \$ 4,533,812 | 5.0% |
| Supplies & Materials | 2,340,083 | 2,799,128 | 2,767,209 | 3,249,983 | 16.1% |
| Travel & Training | 9,030 | 19,630 | 19,851 | 19,630 | 0.0% |
| Intragovernmental Charges | 944,695 | 985,185 | 987,510 | 1,035,443 | 5.1% |
| Utilities, Services & Misc. | 1,601,677 | 2,518,361 | 2,545,067 | 4,818,749 | 91.3% |
| Capital | 1,109,988 | 901,395 | 856,695 | 875,000 | (2.9%) |
| Other | 1,990,285 | 1,990,423 | 2,016,299 | 1,977,040 | (0.7%) |
| Total | 12,022,356 | 13,532,535 | 13,431,220 | 16,509,657 | 22.0% |
| Summary | | | | | |
| Operating Expenses | 8,553,306 | 10,029,117 | 9,883,704 | 10,847,060 | 8.2% |
| Non-Operating Expenses | 1,713,351 | 1,626,594 | 1,715,392 | 1,693,274 | 4.1% |
| Debt Service | 381,522 | 364,329 | 364,329 | 349,323 | (4.1%) |
| Capital Additions | 1,024,260 | 901,395 | 856,695 | 875,000 | (2.9%) |
| Capital Projects | 349,917 | 611,100 | 611,100 | 2,745,000 | 349.2% |
| Total Expenses | \$ 12,022,356 | \$ 13,532,535 | \$ 13,431,220 | \$ 16,509,657 | 22.0% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Administration | 5.50 | 5.50 | 5.50 | 5.50 | |
| Commercial | 18.40 | 18.80 | 18.80 | 18.80 | |
| Residential | 22.00 | 21.00 | 21.00 | 21.00 | |
| Landfill | 12.75 | 12.50 | 12.50 | 12.25 | (0.25) |
| University | 2.60 | 2.20 | 2.20 | 2.20 | |
| Recycling | 16.00 | 17.25 | 17.25 | 17.50 | 0.25 |
| Total Personnel | 77.25 | 77.25 | 77.25 | 77.25 | |
| Permanent Full-Time | 76.50 | 76.50 | 76.50 | 76.50 | |
| Permanent Part-Time | 0.75 | 0.75 | 0.75 | 0.75 | |
| Total Permanent | 77.25 | 77.25 | 77.25 | 77.25 | |

COMPARATIVE DATA

| | Columbia, MO | Norman, OK | Olathe, KS | Lawrence, KS | Fort Smith, AR |
|--------------------------------|-----------------|----------------|----------------|-----------------|----------------------|
| Population | 90,967 | 103,082 | 116,806 | 82,687 | 81,949 |
| Number of Employees | 77.25 | 50.00 | 44.50 | 94.00 | 75.00 |
| Employees Per 1,000 Population | 0.849 | 0.485 | 0.381 | 1.137 | 0.915 |
| Number of Part Time Employees | 10 | 0 | 6 | 3 | 0 |
| No. of Utility Accounts | 35,397 | 31,246 | 32,000 | 24,000 | 23,440 |
| Avg. Residential Rate/Month | \$11.17 (1) | \$11.50 | \$12.95 | \$11.71 | \$10.85 |
| Disposal Tipping Fee/Ton | \$32.50 | \$14.24 | \$35.00 | \$19.15 | \$26.00 |
| Out of County Disposal Fee | * | | * | | |

(1) Rate change took effect 10/1/03

*-These cities do not have an out of county disposal fee/ton

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|---|-------------------|-------------------|----------------------|
| Tons of Waste Collected: | | | |
| Residential | 27,791 | 27,300 | 30,500 |
| Commercial/Roll-Off | 57,073 | 55,200 | 57,000 |
| University | 6,026 | 6,000 | 6,000 |
| From Outside Hauler | 71,544 | 67,500 | 72,500 |
| Total Tons of Material Deposited at Landfill | 162,434 | 156,000 | 166,000 |
| Tons of Recyclables Collected Curbside | 4,169 | 4,000 | 4,450 |
| Tons of Recyclables Collected at Drop Offs | 2,447 | 2,300 | 2,750 |
| Tons of Recyclables Collected Apartments | 105 | 120 | 115 |
| Tons of Recyclables Collected Commercial Customers | 915 | 1,200 | 1,100 |
| Tons of Recyclables from Outside Hauler | 126 | 140 | 150 |
| Tons of Material Processed at Material Recovery Facility | 7,762 | 7,720 | 8,568 |
| Tons of Material Waste taken to Compost Facility | 8,175 | 6,600 | 8,625 |
| Number of Residential Units | 35,397 | 35,000 | 35,800 |
| Quantity of Black Trash Bags Delivered/Sold | 2,800,000 | 2,850,000 | 2,850,000 |
| Quantity of Blue Recycling Bags Delivered/Sold | 1,550,000 | 1,600,000 | 1,600,000 |
| Quantity of Clear Compost Bags Delivered/Sold | 425,000 | 429,000 | 429,000 |
| No. White Goods Collected Through Special Collection | 3,290 | 3,100 | 3,600 |
| State Landfill Fees Collected and Forwarded to State | \$324,739 | \$317,990 | \$349,762 |
| Educational and Informational Presentations | 202 | 150 | 200 |
| Residential Hazardous Waste Collected/Disposed (lbs per calendar year) | 150,428 | 149,000 | 150,900 |
| No. of Vehicles Serviced at Hazardous Waste Facility(per calendar year) | 3,443 | 3,400 | 3,500 |
| Trash Out Early Violations | 190 | 200 | 200 |

DESCRIPTION

The Solid Waste Utility is responsible for the management of waste using sound engineering practices to protect human health and the environment. Administrative duties include keeping abreast of new regulations, designing waste and recyclables collection systems, collecting waste and recyclables, processing and marketing recyclables, landfilling and managing human resources.

HIGHLIGHTS / SIGNIFICANT CHANGES

Current landfill cell #3 is nearing capacity and a new cell #4 must be designed and constructed during the 2006 fiscal year. This cell will either be the traditional dry tomb landfill as permitted or possibly a wet landfill to accelerate decomposition, commonly referred to as a bioreactor landfill.

Contract for beneficial use of landfill gas to energy recovery will be in place with construction to start this fiscal year. Additional gas wells will be installed for regulatory compliance and increased recovery amounts.

Compost sales to the public has increased the second year, but sales are yet to keep pace with production.

Commercial recycling will be making available grant-funded compactors and balers to customers to improve efficiency and increase quantities of recovered material.

A white good baler was purchased giving the material recovery operations the capability to market white goods as well as small amounts of scrap metal.

FY 2006 highlights listed support the budget message goal of "Conserve/Preserve our Natural Resources".

BUDGET DETAIL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Percent Change</u> |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 350,349 | \$ 381,154 | \$ 363,809 | \$ 397,909 | 4.4% |
| Supplies and Materials | 12,204 | 29,981 | 29,169 | 23,671 | (21.0%) |
| Travel and Training | 3,890 | 6,420 | 6,441 | 6,420 | 0.0% |
| Intragovernmental Charges | 676,124 | 669,031 | 669,031 | 698,684 | 4.4% |
| Utilities, Services, & Misc. | 197,875 | 100,801 | 164,614 | 170,409 | 69.1% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 393,701 | 444,176 | 444,176 | 394,640 | (11.2%) |
| Total | \$ 1,634,143 | \$ 1,631,563 | \$ 1,677,240 | \$ 1,691,733 | 3.7% |

AUTHORIZED PERSONNEL

| | <u>Actual FY 2004</u> | <u>Budget FY 2005</u> | <u>Estimated FY 2005</u> | <u>Adopted FY 2006</u> | <u>Position Changes</u> |
|-------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 5104 - Chief Engineer | 0.25 | 0.25 | 0.25 | 0.25 | |
| 4201 - Financial Mgmt Spec | 0.25 | 0.25 | 0.25 | 0.25 | |
| 2208 - Solid Waste District Coord. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2206 - Collection Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2205 - Solid Waste Manager | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2003 - Custodian | 0.20 | 0.20 | 0.20 | 0.20 | |
| 1004 - Admin. Support Supervisor | 0.60 | 0.60 | 0.60 | 0.60 | |
| 1003 - Admin. Support Assistant III | 0.90 | 0.90 | 0.90 | 0.90 | |
| 1002 - Admin. Support Assistant II | 0.30 | 0.30 | 0.30 | 0.30 | |
| Total Personnel | 5.50 | 5.50 | 5.50 | 5.50 | |
| Permanent Full-Time | 5.50 | 5.50 | 5.50 | 5.50 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 5.50 | 5.50 | 5.50 | 5.50 | |

DESCRIPTION

Commercial collection provides waste removal services and recycling services from small single offices to large manufacturers. Services and equipment are available that range from a single bag for small generators to large 40 cubic yard compactors for manufacturers.

HIGHLIGHTS / SIGNIFICANT CHANGES

Roll-off service is seeing increase competition from private companies and out commercial revenues have not kept pace with expenses. During FY 2006, commercial accounts and route efficiencies will be the focus for our permanent commercial container service and additional efforts will be made managing the non-residential recycling opportunities.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 952,895 | \$ 1,012,583 | \$ 992,111 | \$ 1,082,237 | 6.9% |
| Supplies and Materials | 662,022 | 690,959 | 729,768 | 799,790 | 15.8% |
| Travel and Training | 8 | 2,021 | 2,021 | 2,021 | 0.0% |
| Intragovernmental Charges | 73,171 | 86,786 | 88,511 | 82,546 | (4.9%) |
| Utilities, Services, & Misc. | 340,723 | 358,857 | 420,941 | 487,451 | 35.8% |
| Capital | 46,102 | 90,825 | 90,825 | 290,000 | 219.3% |
| Other | 194,999 | 204,336 | 191,220 | 199,400 | (2.4%) |
| Total | \$ 2,269,920 | \$ 2,446,367 | \$ 2,515,397 | \$ 2,943,445 | 20.3% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2214 - Refuse Collector III | 13.40 | 13.40 | 13.40 | 13.40 | |
| 2213 - Refuse Collector II | 1.00 | 1.20 | 1.20 | 1.20 | |
| 2212 - Refuse Collector I | 2.00 | 2.20 | 2.20 | 2.20 | |
| 2204 - Refuse Collection Supv. II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2203 - Refuse Collection Supv. I | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 18.40 | 18.80 | 18.80 | 18.80 | |
| Permanent Full-Time | 18.40 | 18.80 | 18.80 | 18.80 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 18.40 | 18.80 | 18.80 | 18.80 | |

DESCRIPTION

Residential solid waste services include collection of refuse, recycling, yard waste and white goods from single family and multiple residential units.

HIGHLIGHTS / SIGNIFICANT CHANGES

Residential route efficiencies will be the focus this year.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 796,427 | \$ 898,951 | \$ 838,897 | \$ 936,812 | 4.2% |
| Supplies and Materials | 496,370 | 660,629 | 598,129 | 784,077 | 18.7% |
| Travel and Training | 277 | 1,450 | 1,450 | 1,450 | 0.0% |
| Intragovernmental Charges | 128,540 | 128,754 | 128,754 | 118,076 | (8.3%) |
| Utilities, Services, & Misc. | 197,199 | 199,065 | 211,307 | 216,032 | 8.5% |
| Capital | 603,996 | 172,000 | 172,000 | 185,000 | 7.6% |
| Other | 185,510 | 188,505 | 199,572 | 198,000 | 5.0% |
| Total | \$ 2,408,319 | \$ 2,249,354 | \$ 2,150,109 | \$ 2,439,447 | 8.5% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2214 - Refuse Collector III | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2213 - Refuse Collector II | 10.00 | 10.00 | 10.00 | 10.00 | |
| 2212 - Refuse Collector I | 9.00 | 8.00 | 8.00 | 8.00 | |
| 2204 - Refuse Collection Supv. II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2203 - Refuse Collection Supv. I | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 22.00 | 21.00 | 21.00 | 21.00 | |
| Permanent Full-Time | 22.00 | 21.00 | 21.00 | 21.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 22.00 | 21.00 | 21.00 | 21.00 | |

DESCRIPTION

To comply with state and federal regulations, Columbia Sanitary Landfill is operated using environmentally sound engineering practices for disposal of municipal solid waste. A 15-acre Compost Facility is operated on the landfill property and two half-acre mulch drop-off sites are maintained in town.

HIGHLIGHTS / SIGNIFICANT CHANGES

Total tons received at the landfill for fiscal year 2004 was 162,434, a 5% increase over FY03. Fiscal year 2005 tonnage is on pace to be slightly higher.

Landfill Gas To Energy proposals are being solicited and a project should be under way during FY06.

An economic feasibility analysis comparing traditional Subtitle D landfill technology with wet-cell (bioreactor) technology was conducted during FY05. The construction of Cell 4 is scheduled during the summer of 2006 with either the subtitle D technology or the bioreactor technology.

The Compost Facility continues to operate at or near capacity. Annual tonnage for FY04 was 8,174. Finished compost is sold to customers @ \$12/c.y. + tax, or \$8/c.y. + tax for quantities greater than 100 c.y. purchased within each calendar month.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 697,204 | \$ 811,784 | \$ 726,645 | \$ 793,594 | (2.2%) |
| Supplies and Materials | 546,763 | 717,904 | 677,467 | 784,431 | 9.3% |
| Travel and Training | 2,723 | 2,904 | 2,904 | 2,904 | 0.0% |
| Intragovernmental Charges | 21,983 | 26,597 | 27,197 | 28,106 | 5.7% |
| Utilities, Services, & Misc. | 285,525 | 886,397 | 796,832 | 861,140 | (2.8%) |
| Capital | 330,274 | 439,275 | 394,575 | 400,000 | (8.9%) |
| Other | 1,041,835 | 985,510 | 985,510 | 990,000 | 0.5% |
| Total | \$ 2,926,307 | \$ 3,870,371 | \$ 3,611,130 | \$ 3,860,175 | (0.3%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2307 - Public Works Supervisor III | 1.00 | 1.00 | 1.00 | 0.75 | (0.25) |
| 2305 - Public Works Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2303 - Equipment Operator III | 8.00 | 8.00 | 8.00 | 8.00 | |
| 2207 - Landfill Superintendent | 1.00 | 0.75 | 0.75 | 0.75 | |
| 1000 - Admin. Support Assistant I | 1.75 | 1.75 | 1.75 | 1.75 | |
| Total Personnel | 12.75 | 12.50 | 12.50 | 12.25 | (0.25) |
| Permanent Full-Time | 12.00 | 11.75 | 11.75 | 11.50 | (0.25) |
| Permanent Part-Time | 0.75 | 0.75 | 0.75 | 0.75 | |
| Total Permanent | 12.75 | 12.50 | 12.50 | 12.25 | (0.25) |

DESCRIPTION

Contract collection of waste from all the facilities on the MU campus.

HIGHLIGHTS / SIGNIFICANT CHANGES

City staff continues to work with university personnel to increase efficiencies in solid waste services on campus by placement of compactors in lieu of dumpsters.

The University hired a Solid Waste and Recycling Coordinator. This has resulted in a few changes as it relates to # of trash containers, locations, and frequency of service. The drop-off recycling containers were moved to a more accessible location, increasing the tonnage. In addition, the University has added 50 sidewalk recycling receptacles for container recycling. These containers are being serviced by the City.

The University has ordered an additional 50 sidewalk recycling containers to be placed this fall and another 10 has been ordered by Residential Life.

The City has also been working closely with the University, MU Athletics and Sustain Mizzou on special event recycling. Container recycling is currently available at Taylor Stadium for the Mid-Missouri Mavericks Season and tailgate recycling at athletic events is also being explored.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 93,124 | \$ 91,646 | \$ 93,869 | \$ 98,752 | 7.8% |
| Supplies and Materials | 31,917 | 41,722 | 48,552 | 59,625 | 42.9% |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 5,945 | 4,345 | 4,345 | 8,508 | 95.8% |
| Utilities, Services, & Misc. | 34,164 | 34,173 | 31,634 | 35,529 | 4.0% |
| Capital | 0 | 52,295 | 52,295 | 0 | (100.0%) |
| Other | 13,373 | 9,565 | 9,565 | 10,000 | 4.5% |
| Total | \$ 178,523 | \$ 233,746 | \$ 240,260 | \$ 212,414 | (9.1%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2214 - Refuse Collector III | 0.60 | 0.60 | 0.60 | 0.60 | |
| 2213 - Refuse Collector II | 1.00 | 0.80 | 0.80 | 0.80 | |
| 2212 - Refuse Collector I | 1.00 | 0.80 | 0.80 | 0.80 | |
| Total Personnel | 2.60 | 2.20 | 2.20 | 2.20 | |
| Permanent Full-Time | 2.60 | 2.20 | 2.20 | 2.20 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 2.60 | 2.20 | 2.20 | 2.20 | |

DESCRIPTION

This program includes weekly collection of commingled recyclables from residential units, daily collection of commingled recyclables from 7 drop-off locations (including the University of Missouri site), 8 apartment drop-off containers rotated among 24 apartment complexes, bi-monthly (April through November) collection of household hazardous waste, and weekly collection of major appliances and yard waste. The Public Works Volunteer Program utilizes over 2800 volunteers per year in waste reduction activities such as Adopt - A -Spot litter control, household hazardous waste greeters, mulch site aides, worm loan aides, composting workshop leaders, special cleanups, and various other waste reduction projects. The Material Recovery Facility (MRF) sorts and processes for marketing the incoming recyclables the city collects as well as recycling brought in by private haulers.

HIGHLIGHTS / SIGNIFICANT CHANGES

The Material Recovery Facility received 7,762 tons of recyclables during FY04. The facility processes material 75.5 hours per week, primarily with temporary labor. Sorted cardboard, newspaper, office paper, chipboard, aluminum, steel cans, and plastic bottles are baled and marketed. Glass is crushed and used as sand and 1/4" cullet in various projects.

A scrap metal baler has been acquired through a grant from the Mid MO Solid Waste Management District. This allows the City to bale white goods and direct market the material.

Non-residential recycling program implemented in FY04 continues to expand, providing services to approximately 40 businesses. Two grants from the MO DNR and Mid MO SWMD will allow the City to provide additional equipment such as balers and compactors to large quantity generators.

Convenience store recycling has expanded to 41 locations with a total of 142 bins located throughout the City. Two golf courses (Lake of the Woods and LA Nickell) have been incorporated into this system as well as Taylor Stadium for recycling at the Mid-Missouri Mavericks games.

Drop-off recycling trailers have been supplied to the Columbia Airport Facility and Parks and Recreation as part of pilot projects. Parks & Rec is providing recycling opportunities at Cosmo Park ball fields and will soon include Stephens Lake Complex.

The household hazardous waste collection serviced 2905 cars in 2004, and collected 130,069 pounds of material. Electronic devices such as cell phones, PDAs, pagers, digital cameras, rechargeable batteries and ink and toner cartridges were added to the list of collected items.

The Volunteer Program continues to support the Adopt-A-Spot Litter Control program, with 78 active groups and 82 ongoing volunteers who donate at least 4 hours per month doing waste reduction activities. Volunteers donated over 2800 hours.

The City also received grants from the Mid MO SWMD for a new costume for Columbia's recycling mascot, Mr. Bag-It, a bagger system for compost and crushed glass, and a load leveler for the fiber sort line at the MRF.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,136,599 | \$ 1,122,295 | \$ 1,223,258 | \$ 1,224,508 | 9.1% |
| Supplies and Materials | 590,807 | 657,933 | 684,124 | 798,389 | 21.3% |
| Travel and Training | 2,132 | 6,835 | 7,035 | 6,835 | 0.0% |
| Intragovernmental Charges | 38,932 | 69,672 | 69,672 | 99,523 | 42.8% |
| Utilities, Services, & Misc. | 282,002 | 327,968 | 308,639 | 303,188 | (7.6%) |
| Capital | 43,888 | 147,000 | 147,000 | 0 | (100.0%) |
| Other | 160,867 | 158,331 | 186,256 | 185,000 | 16.8% |
| Total | \$ 2,255,227 | \$ 2,490,034 | \$ 2,625,984 | \$ 2,617,443 | 5.1% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------------------|-------------------|-------------------|----------------------|--------------------|---------------------|
| 4533 - Waste Minimization Coord. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 4615 - Program Assistant | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2307 - Public Works Supervisor III | 0.00 | 0.00 | 0.00 | 0.25 | 0.25 |
| 2305 - Public Works Supervisor I* | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| 2303 - Equipment Operator III* | 1.00 | 1.00 | 1.00 | 0.00 | (1.00) |
| 2299 - Equipment Operator I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2214 - Refuse Collector III | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2213 - Refuse Collector II | 4.00 | 4.00 | 4.00 | 4.00 | |
| 2212 - Refuse Collector I | 5.00 | 6.00 | 6.00 | 6.00 | |
| 2207 - Landfill Superintendent | 0.00 | 0.25 | 0.25 | 0.25 | |
| 2204 - Refuse Collection Supv. II | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 16.00 | 17.25 | 17.25 | 17.50 | 0.25 |
| Permanent Full-Time | 16.00 | 17.25 | 17.25 | 17.50 | 0.25 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 16.00 | 17.25 | 17.25 | 17.50 | 0.25 |

*(1.0) Equipment Operator III position was reclassified to a Public Works Supervisor I position in FY 2006.

MAJOR PROJECTS

The Landfill Gas To Energy project will be implemented during FY05 and FY06.
 Consulting and design work for the next landfill cell (4) will be completed in FY05. Construction will be during FY06.

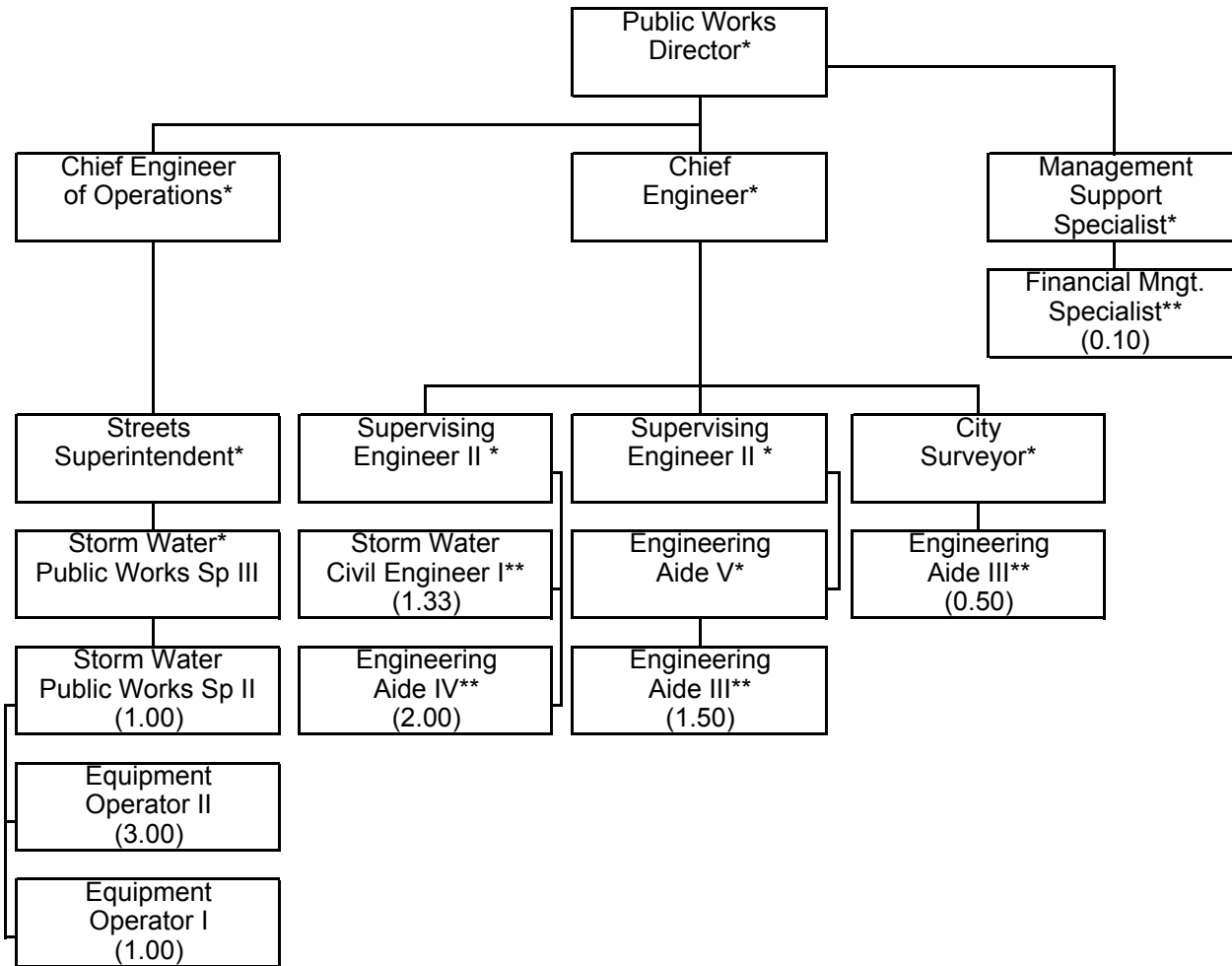
FISCAL IMPACT

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |
| Supplies and Materials | 0 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 264,189 | 611,100 | 611,100 | 2,745,000 | 349.2% |
| Capital | 85,728 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 349,917 | \$ 611,100 | \$ 611,100 | 2,745,000 | 349.2% |



City of Columbia - Public Works Storm Water Utility
10.43 FTE Positions



* Positions not included in Storm Water's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds

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DEPARTMENT DESCRIPTION

The Storm Water Utility operates through funding approved by voters in April of 1993. Funding sources include development charges on new construction and Storm Water Utility charges on existing improved properties. The Storm Water Utility was established to provide funding for the implementation of storm water management projects, maintenance of existing storm water drainage facilities, and modeling of developing drainage basins with an eye toward implementation of regional detention facilities to control run off from developing areas.

DEPARTMENT OBJECTIVES

To assure the movement of emergency vehicles during storm periods, to protect the public from rapidly flowing water or flash floods, to minimize losses and property damage resulting from uncontrolled storm water runoff, and establish requirements for construction of storm water management facilities in newly developed areas.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 463,082 | \$ 599,334 | \$ 592,634 | \$ 636,097 | 6.1% |
| Supplies & Materials | 93,697 | 168,424 | 155,240 | 149,250 | (11.4%) |
| Travel & Training | 1,193 | 3,250 | 1,939 | 3,350 | 3.1% |
| Intragovernmental Charges | 119,461 | 126,198 | 126,198 | 141,487 | 12.1% |
| Utilities, Services & Misc. | 444,532 | 834,380 | 776,266 | 1,285,759 | 54.1% |
| Capital | 3,674 | 185,135 | 169,907 | 0 | (100.0%) |
| Other | 262,149 | 275,814 | 324,455 | 321,105 | 16.4% |
| Total | 1,387,788 | 2,192,535 | 2,146,639 | 2,537,048 | 15.7% |
| Summary | | | | | |
| Operating Expenses | 780,166 | 1,064,400 | 980,540 | 1,100,943 | 3.4% |
| Non-Operating Expenses | 262,149 | 275,814 | 329,006 | 321,105 | 16.4% |
| Debt Service | 0 | 0 | 0 | 0 | |
| Capital Additions | 0 | 185,135 | 169,907 | 0 | (100.0%) |
| Capital Projects | 345,473 | 667,186 | 667,186 | 1,115,000 | 67.1% |
| Total Expenses | \$ 1,387,788 | \$ 2,192,535 | \$ 2,146,639 | \$ 2,537,048 | 15.7% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Administration/Engineering | 3.93 | 5.43 | 5.43 | 5.43 | |
| Field Operations | 5.00 | 5.00 | 5.00 | 5.00 | |
| Total Personnel | 8.93 | 10.43 | 10.43 | 10.43 | |
| Permanent Full-Time | 8.93 | 10.43 | 10.43 | 10.43 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 8.93 | 10.43 | 10.43 | 10.43 | |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|--|---------------------------|---------------------------|------------------------------|
| No. of Programmed Projects from Engineering Division | 6 | 4 | 4 |
| No. of Feet of Drainage Improvement | 475 | 350 | 350 |
| No. of Unscheduled Projects Completed | 5 | 10 | 10 |
| No. of Problem Investigations | 200 | 175 | 175 |
| No. of Inlets Rebuilt/Repaired | 20 | 20 | 20 |

COMPARATIVE DATA

| | Columbia, MO | Springfield, MO | Indepen- dence, MO | Joplin, MO | Ames, IA |
|--------------------------------|-------------------------|----------------------------|-----------------------------------|-----------------------|---------------------|
| Population | 90,967 | 150,060 | 109,923 | 47,463 | 53,094 |
| Number of Employees | 5 | 6 | 13 | DID | 2 |
| Employees Per 1,000 Population | 0.055 | 0.040 | 0.118 | NOT | 0.038 |
| Drainage Area Served (sq. mi.) | 59 | 80 | 78 | RESPOND | 6 |
| Budget (thousands) | 1,050 | 600 | 1,500 | | 213 |

DESCRIPTION

The purpose of the Storm Water Utility is to assure the movement of emergency vehicles during storm periods, to protect the public from rapidly flowing water or flash floods, to minimize losses and property damage resulting from uncontrolled storm water run off, and establish requirements for construction of storm water management facilities in newly developed areas.

HIGHLIGHTS / SIGNIFICANT CHANGES

Public Works continues to work through the design and construction of a long list of capital improvement projects. Storm Water projects such as Rollins & Rothwell, Third & Garth, were constructed during this past year. Projects currently under construction include: Maryland/Richmond, Merideth Branch Detention Basin, and Paris & Ann drainage. Projects which are in Right of Way negotiation and will be bid after the easements are obtained include: West Boulevard & Mary Gene, Woodside/Nazarine, Concordia Drainage, and Maupin/Edgewood. Projects in the final design stage include: Rock Quarry Road Culverts, Rutledge/Weymeyer, and the Flat Branch RCB access project. Upcoming storm water projects which are in the preliminary stage include: Quail Drive, Brandon Road and Greenwood/Stewart.

The City continues to provide assistance to citizens with storm water concerns such as: structure flooding, street flooding and yard flooding. Assistance is provided such as advice regarding yard grading and maintenance of drainage ways, as well as the design of storm water facilities. Some types of solutions qualify for jointly funded or city funded projects.

The Public Education and Outreach aspect of the City's EPA Phase II Storm Water Permit has been successfully moved into the Public Works Department with the hiring of the Storm Water Educator position. The Education and Outreach had previously been contracted through the University of Missouri.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 212,969 | \$ 348,115 | \$ 340,633 | \$ 372,773 | 7.1% |
| Supplies and Materials | 18,830 | 34,091 | 30,295 | 11,390 | (66.6%) |
| Travel and Training | 1,193 | 2,185 | 939 | 2,285 | 4.6% |
| Intragovernmental Charges | 110,018 | 117,385 | 117,385 | 134,461 | 14.5% |
| Utilities, Services, & Misc. | 66,520 | 26,223 | 25,171 | 28,444 | 8.5% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 7,814 | 7,814 | 4,464 | (42.9%) |
| Total | \$ 409,530 | \$ 535,813 | \$ 522,237 | \$ 553,817 | 3.4% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 5101 - Civil Engineer I | 1.33 | 1.33 | 1.33 | 1.33 | |
| 5004 - Engineering Aide IV | 0.00 | 2.00 | 2.00 | 2.00 | |
| 5003 - Engineering Aide III | 1.50 | 2.00 | 2.00 | 2.00 | |
| 5002 - Engineering Aide II* | 1.00 | 0.00 | 0.00 | 0.00 | |
| 4201 - Financial Mgmt Spec. | 0.10 | 0.10 | 0.10 | 0.10 | |
| Total Personnel | 3.93 | 5.43 | 5.43 | 5.43 | |
| Permanent Full-Time | 3.93 | 5.43 | 5.43 | 5.43 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 3.93 | 5.43 | 5.43 | 5.43 | |

*In FY 2005 the position was reclassified to an Engineering Aide IV.

DESCRIPTION

The Storm Water Utility - Field Operations is responsible for maintaining and repairing existing facilities and constructing small storm water projects (less than \$200,000).

HIGHLIGHTS / SIGNIFICANT CHANGES

Field Operations continues to work on identified problem areas in public right-of-way with the highest priority given to flooding of homes and major streets in accordance with the approved Storm Water Utility Plan.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 233,862 | \$ 251,219 | \$ 252,001 | \$ 263,324 | 4.8% |
| Supplies and Materials | 74,001 | 134,333 | 124,945 | 137,860 | 2.6% |
| Travel and Training | 0 | 1,065 | 1,000 | 1,065 | 0.0% |
| Intragovernmental Charges | 9,443 | 8,813 | 8,813 | 7,026 | (20.3%) |
| Utilities, Services, & Misc. | 53,330 | 140,971 | 83,909 | 142,315 | 1.0% |
| Capital | 0 | 185,135 | 169,907 | 0 | (100.0%) |
| Other | 262,149 | 268,000 | 316,641 | 316,641 | 18.1% |
| Total | \$ 632,785 | \$ 989,536 | \$ 957,216 | \$ 868,231 | (12.3%) |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|-----------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2310 - Public Works Supervisor II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2300 - Equipment Operator II | 3.00 | 3.00 | 3.00 | 3.00 | |
| 2299 - Equipment Operator I | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 5.00 | 5.00 | 5.00 | 5.00 | |
| Permanent Full-Time | 5.00 | 5.00 | 5.00 | 5.00 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 5.00 | 5.00 | 5.00 | 5.00 | |

MAJOR PROJECTS

Work will be underway on storm drainage improvements in the Greenwood-Stewart area; Concordia Drive at Walther Court; West Boulevard and Mary Jean area. In addition, the second phase of Maryland Avenue and Richmond will be underway.

FISCAL IMPACT

None

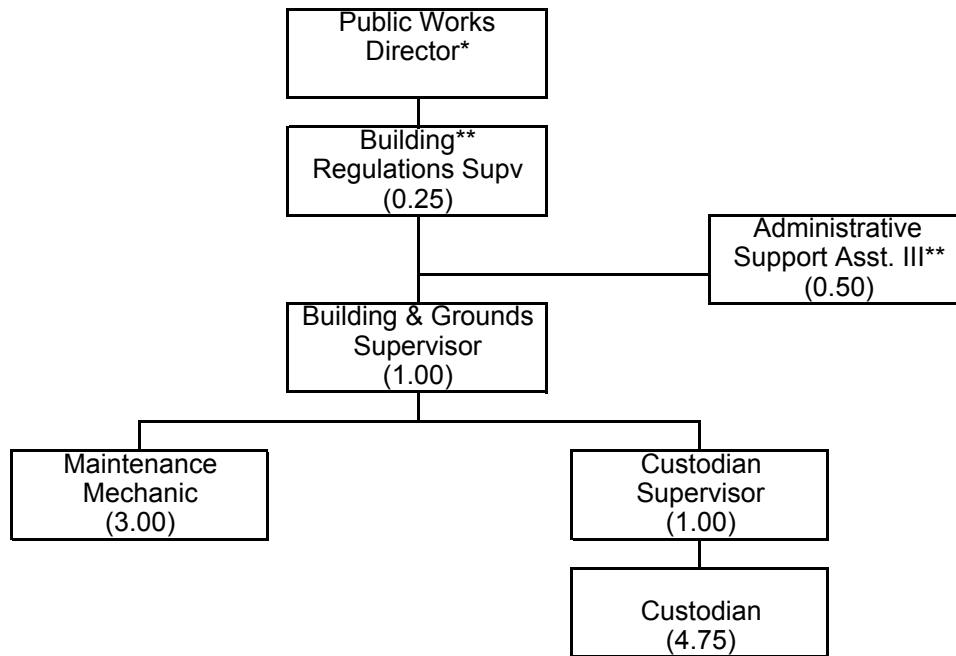
BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 16,251 | \$ 0 | \$ 0 | \$ 0 | |
| Supplies and Materials | 866 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 324,682 | 667,186 | 667,186 | 1,115,000 | 67.1% |
| Capital | 3,674 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 345,473 | \$ 667,186 | \$ 667,186 | 1,115,000 | 67.1% |

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City of Columbia - Public Works Custodial & Building Maint.
10.50 FTE Positions



* Position not included in Custodial and Building Maintenance's FTE count.
** Positions are budgeted in various Public Works divisions and/or funds

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DEPARTMENT DESCRIPTION

Custodial and Maintenance Services Fund provides custodial services to the City Hall Building, Howard Building, Gentry Building, Gates Building and City Hall Annex. Building maintenance for these facilities as well as all fire stations, Grissum Building, Walton Building, Fire and Police Building and other City facilities is provided.

HIGHLIGHTS / SIGNIFICANT CHANGES

To provide for functional, safe, healthful and clean facilities at the best cost and to preserve the facilities. Preventive maintenance and good housekeeping affects not only the life and maintenance costs of a facility, but also the morale and productivity of the occupants and users and the perceptions of the public.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 401,977 | \$ 509,571 | \$ 454,990 | \$ 512,275 | 0.5% |
| Supplies & Materials | 85,745 | 138,718 | 117,754 | 137,251 | (1.1%) |
| Travel & Training | 0 | 900 | 800 | 1,900 | 111.1% |
| Intragovernmental Charges | 64,159 | 60,904 | 60,904 | 71,208 | 16.9% |
| Utilities, Services & Misc. | 218,058 | 337,797 | 305,607 | 358,542 | 6.1% |
| Capital | 0 | 0 | 0 | 7,000 | |
| Other | 5,148 | 13,075 | 13,075 | 9,693 | (25.9%) |
| Total | 775,087 | 1,060,965 | 953,130 | 1,097,869 | 3.5% |
| Summary | | | | | |
| Operating Expenses | 769,939 | 1,047,890 | 940,055 | 1,081,176 | 3.2% |
| Non-Operating Expenses | 5,148 | 13,075 | 13,075 | 9,693 | (25.9%) |
| Debt Service | 0 | 0 | 0 | 0 | |
| Capital Additions | 0 | 0 | 0 | 7,000 | |
| Capital Projects | 0 | 0 | 0 | 0 | |
| Total Expenses | \$ 775,087 | \$ 1,060,965 | \$ 953,130 | \$ 1,097,869 | 3.5% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| Building Maintenance | 4.20 | 4.70 | 4.70 | 4.70 | |
| Custodial Services | 4.80 | 5.80 | 5.80 | 5.80 | |
| Total Personnel | 9.00 | 10.50 | 10.50 | 10.50 | |
| Permanent Full-Time | 8.25 | 9.75 | 9.75 | 9.75 | |
| Permanent Part-Time | 0.75 | 0.75 | 0.75 | 0.75 | |
| Total Permanent | 9.00 | 10.50 | 10.50 | 10.50 | |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|------------------------------|---------------------------|---------------------------|------------------------------|
| Custodial: | | | |
| Cost/Square Foot | 3.07 | 3.66 | 3.73 |
| No. Square Feet/Hours Worked | 2,473 | 2,473 | 2,473 |
| Maintenance: | | | |
| Cost/Square Foot | 2.28 | 3.30 | 3.37 |
| No. Square Feet/Hours Worked | 9,262 | 9,262 | 9,262 |

COMPARATIVE DATA

NOTE: Comparative Data was not available for the Custodial & Maintenance Services Fund.

DESCRIPTION

This division provides general maintenance on the buildings previously mentioned including all electrical, plumbing, heating, air conditioning and structural maintenance as required.

HIGHLIGHTS / SIGNIFICANT CHANGES

The HTE software system for managing work orders and maintenance activities has been implemented during FY 2005. This system will allow for better tracking of work orders for more efficient use of resources. When possible the maintenance crew provides remodeling/repair/renovation services to its customers. Due to routine maintenance duties we are unable to satisfy all requests.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 194,102 | \$ 264,570 | \$ 225,292 | \$ 254,835 | (3.7%) |
| Supplies and Materials | 64,549 | 108,120 | 89,597 | 102,553 | (5.1%) |
| Travel and Training | 0 | 900 | 800 | 1,900 | 111.1% |
| Intragovernmental Charges | 35,631 | 32,203 | 32,203 | 39,236 | 21.8% |
| Utilities, Services, & Misc. | 211,321 | 326,726 | 295,657 | 347,471 | 6.3% |
| Capital | 0 | 0 | 0 | 7,000 | |
| Other | 5,148 | 13,075 | 13,075 | 9,693 | (25.9%) |
| Total | \$ 510,751 | \$ 745,594 | \$ 656,624 | \$ 762,688 | 2.3% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|--------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 3205 - Bldg. Regulations Supervisor | 0.25 | 0.25 | 0.25 | 0.25 | |
| 2407 - Building & Grounds Supervisor | 0.00 | 0.95 | 0.95 | 0.95 | |
| 2404 - Maintenance Mechanic | 3.00 | 3.00 | 3.00 | 3.00 | |
| 2400 - Maintenance Supervisor* | 0.95 | 0.00 | 0.00 | 0.00 | |
| 1003 - Admin. Suppt. Asst. III | 0.00 | 0.50 | 0.50 | 0.50 | |
| Total Personnel | 4.20 | 4.70 | 4.70 | 4.70 | |
| Permanent Full-Time | 4.20 | 4.70 | 4.70 | 4.70 | |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 4.20 | 4.70 | 4.70 | 4.70 | |

*In FY 2005 position was reclassified to a Building and Grounds Supervisor

DESCRIPTION

This section provides custodial services in the buildings previously noted as well as snow removal services at the City Hall, City Hall Annex, Gentry and Howard Buildings. In addition, the custodians will provide security for the Daniel Boone Building during evening meetings.

HIGHLIGHTS / SIGNIFICANT CHANGES

Custodial services is provided for five downtown public buildings in addition to security for the Daniel Boone Building during evening meetings. Custodial services are also provided for the Sanford-Kimpton Health Facility.

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 207,875 | \$ 245,001 | \$ 229,698 | \$ 257,440 | 5.1% |
| Supplies and Materials | 21,196 | 30,598 | 28,157 | 34,698 | 13.4% |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 28,528 | 28,701 | 28,701 | 31,972 | 11.4% |
| Utilities, Services, & Misc. | 6,737 | 11,071 | 9,950 | 11,071 | 0.0% |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 264,336 | \$ 315,371 | \$ 296,506 | \$ 335,181 | 6.3% |

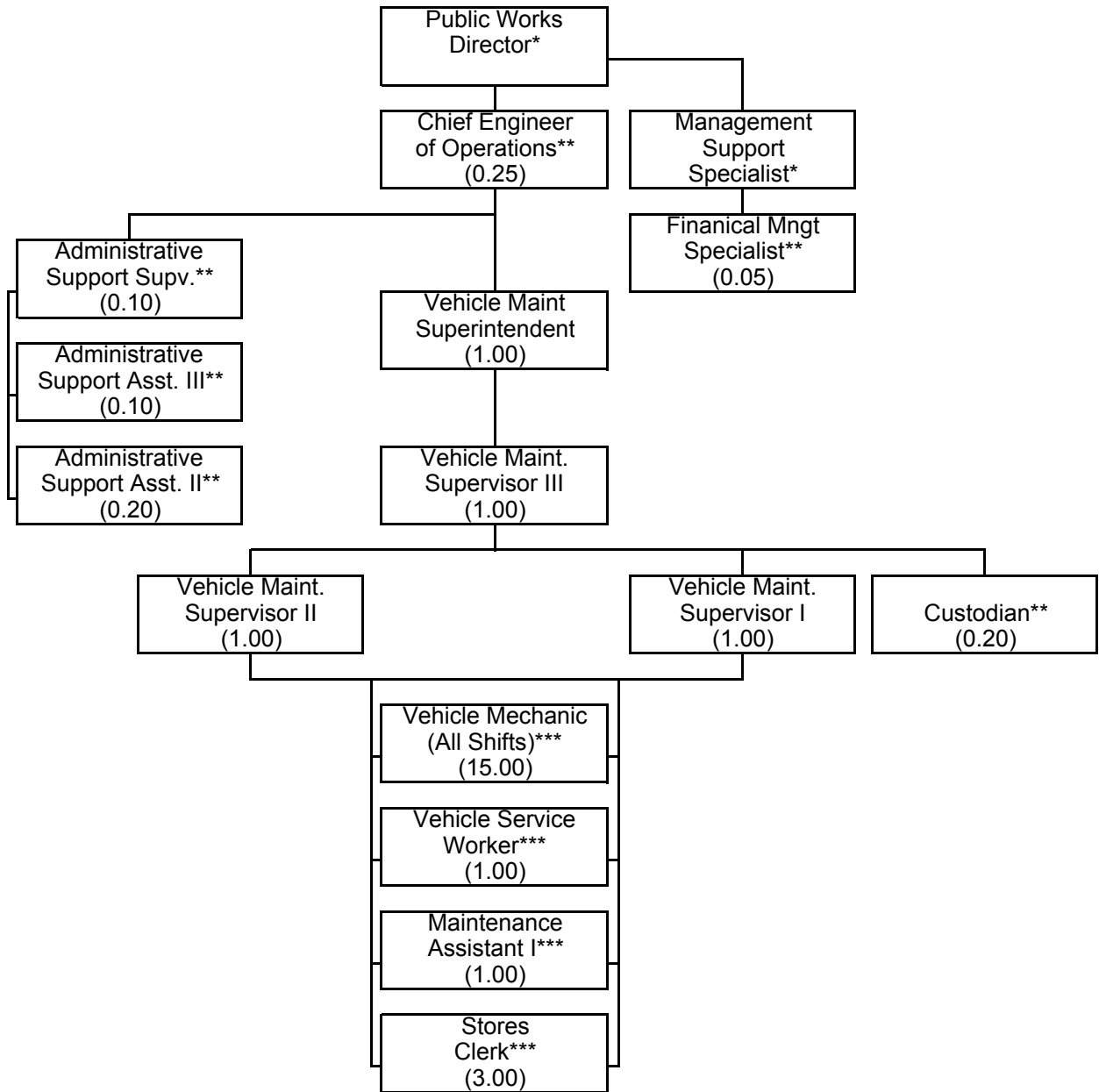
AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|--------------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 2407 - Building & Grounds Supervisor | 0.05 | 0.00 | 0.00 | 0.00 | |
| 2400 - Maintenance Supervisor* | 0.00 | 0.05 | 0.05 | 0.05 | |
| 2003 - Custodian | 3.75 | 4.75 | 4.75 | 4.75 | |
| 2002 - Custodian Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Personnel | 4.80 | 5.80 | 5.80 | 5.80 | |
| Permanent Full-Time | 4.05 | 5.05 | 5.05 | 5.05 | |
| Permanent Part-Time | 0.75 | 0.75 | 0.75 | 0.75 | |
| Total Permanent | 4.80 | 5.80 | 5.80 | 5.80 | |

*In FY 2005 position was reclassified to a Building and Grounds Supervisor



City of Columbia - Public Works Fleet Operations
24.90 FTE Positions



* Positions not included in Fleet Operation's FTE count.
 ** Positions are budgeted in various Public Works divisions and/or funds.
 *** Due to various shifts the noted positions report to the supervisor on duty.

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DEPARTMENT DESCRIPTION

The Fleet Operations Division provides preventive maintenance, mechanical repair, repair parts, acquisition support, and fuel for the vehicles and equipment belonging to the Public Works Department, the Police Department, the Fire Department and other City departments.

HIGHLIGHTS / SIGNIFICANT CHANGES

The Fleet Operations Division is continuing to evolve with the advent of hybrid vehicles and other electronic enhancements to boost the fuel efficiency and environmental compliance for vehicles and equipment. The division is planning to upgrade existing fueling site to incorporate overhead canopies and increased lighting during FY 2005. The City will continue to use Biodiesel fuel in the fleet fueling system as allowed by budgetary constraints.

APPROPRIATIONS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|-----------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 1,129,645 | \$ 1,252,914 | \$ 1,213,323 | \$ 1,355,261 | 8.2% |
| Supplies & Materials | 2,606,677 | 2,562,007 | 3,049,962 | 3,307,690 | 29.1% |
| Travel & Training | 1,284 | 5,873 | 5,645 | 5,873 | 0.0% |
| Intragovernmental Charges | 276,004 | 253,550 | 253,550 | 299,028 | 17.9% |
| Utilities, Services & Misc. | 89,025 | 59,991 | 69,831 | 70,876 | 18.1% |
| Capital | 49,612 | 76,000 | 72,644 | 6,500 | (91.4%) |
| Other | 20,427 | 43,038 | 41,038 | 38,442 | (10.7%) |
| Total | 4,172,674 | 4,253,373 | 4,705,993 | 5,083,670 | 19.5% |
| Summary | | | | | |
| Operating Expenses | 4,058,657 | 4,134,335 | 4,592,311 | 5,038,728 | 21.9% |
| Non-Operating Expenses | 21,439 | 43,038 | 41,038 | 33,229 | (22.8%) |
| Debt Service | 0 | 0 | 0 | 5,213 | |
| Capital Additions | 49,612 | 76,000 | 72,644 | 6,500 | (91.4%) |
| Capital Projects | 42,966 | 0 | 0 | 0 | |
| Total Expenses | \$ 4,172,674 | \$ 4,253,373 | \$ 4,705,993 | \$ 5,083,670 | 19.5% |

AUTHORIZED PERSONNEL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Position Changes |
|--|---------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|
| 6100 - Stores Clerk | 3.00 | 3.00 | 3.00 | 3.00 | |
| 5104 - Chief Engineer | 0.25 | 0.25 | 0.25 | 0.25 | |
| 4201 - Financial Mgmt Spec | 0.05 | 0.05 | 0.05 | 0.05 | |
| 2401 - Maintenance Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2307 - Public Works Supervisor III | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2107 - Vehicle Mechanic | 13.00 | 14.00 | 14.00 | 15.00 | 1.00 |
| 2106 - Vehicle Maint. Supt. | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2105 - Vehicle Maint. Supervisor II | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2104 - Vehicle Maint. Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2102 - Vehicle Service Worker | 1.00 | 1.00 | 1.00 | 1.00 | |
| 2003 - Custodian | 0.20 | 0.20 | 0.20 | 0.20 | |
| 1004 - Administrative Support Supv. | 0.10 | 0.10 | 0.10 | 0.10 | |
| 1003 - Admin. Suppt. Asst. III | 0.10 | 0.10 | 0.10 | 0.10 | |
| 1002 - Admin. Suppt. Asst. II-Data Entry | 0.20 | 0.20 | 0.20 | 0.20 | |
| Total Personnel | 22.90 | 23.90 | 23.90 | 24.90 | 1.00 |
| Permanent Full-Time | 22.90 | 23.90 | 23.90 | 24.90 | 1.00 |
| Permanent Part-Time | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Permanent | 22.90 | 23.90 | 23.90 | 24.90 | 1.00 |

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2006 |
|--|---------------------------|---------------------------|------------------------------|
| No. of Billable Employees | 15.0 | 15.0 | 16.0 |
| Billable Hours | 31,200 | 31,200 | 33,280 |
| Hours Actually Billed | 25,887 | 26,000 | 28,000 |
| Avg. Annual Labor Hours Per Vehicle Services at Grissum/Fleet Operations | | | |
| Police Department | 22 | 22 | 20 |
| Street | 40 | 42 | 44 |
| Fire Department | 48 | 55 | 58 |
| Sewer | 20 | 22 | 22 |
| Solid Waste | 142 | 160 | 172 |
| Transit | 120 | 140 | 146 |
| Outside Work (OWA's) | \$420,343 | \$300,000 | \$500,000 |
| Backlog (Number of items waiting for repair per day) | 58 | 60 | 58 |
| Gasoline Sold (Gallons) | 282,304 | 282,000 | 284,000 |
| Diesel Sold (Gallons) | 452,682 | 440,000 | 460,000 |

COMPARATIVE DATA

| | Columbia, MO(1) | Cape Girardeau, MO | St. Joseph, MO | University City, MO | Ames, IA | Lawrence, KS |
|-----------------------------------|----------------------------|-----------------------------------|---------------------------|------------------------------------|---------------------|-------------------------|
| Population | 90,967 | 36,299 | 71,948 | 37,384 | 53,094 | 82,687 |
| Number of Employees | 12.00 | 11.00 | 8.00 | 9.00 | 10.00 | 14.00 |
| Employees Per 1,000 Population | 0.13 | 0.30 | 0.11 | 0.24 | 0.19 | 0.17 |
| No. of Vehicles/Equip. Maintained | 622(1) | 380 | 232(3,8) | 163 | 271(5,8) | 632 |
| Shop Labor Rate | \$42.00 | \$55.00 | N/A (4) | Mechanic's Wage (2) | \$50.00+(6) | \$50.00 (7) |
| Parts Inventory Value | 375,000 (1) | \$130,000 | \$210,000 | \$40,000 | \$40,000 | \$138,000 |

- 1) Numbers have been altered to reflect less the Transit Bus System statistics relative to Columbia only. None of the other cities in the above comparison have a city owned/operated bus system.
- 2) Labor rate is supplemented by appropriated tax dollars. All overhead expenses (insurance, utilities, etc.) are not paid via the labor rate.
- 3) This Public Works vehicle maintenance organization does not support Fire Department nor Police.
- 4) No labor rate used. Maintenance totally supported by appropriated tax dollars.
- 5) This Public Works vehicle maintenance organization does not support Solid Waste nor Police.
- 6) Overhead expenses are averaged out and assessed monthly per vehicle in addition to labor rate. (assessment equals \$250 to \$1,800 per vehicle)
- 7) Labor rate increases if mechanics work overtime (\$65 an hour) or if a service call is required (\$70 an hour).
- 8) City does not have a City owned/operated Solid Waste/Mixed Refuse Department.

MAJOR PROJECTS

No projects programmed for FY 2006.

FISCAL IMPACT

None

BUDGET DETAIL

| | Actual FY 2004 | Budget FY 2005 | Estimated FY 2005 | Adopted FY 2006 | Percent Change |
|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|---------------------------|
| Personnel Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |
| Supplies and Materials | 0 | 0 | 0 | 0 | |
| Travel and Training | 0 | 0 | 0 | 0 | |
| Intragovernmental Charges | 0 | 0 | 0 | 0 | |
| Utilities, Services, & Misc. | 42,966 | 0 | 0 | 0 | |
| Capital | 0 | 0 | 0 | 0 | |
| Other | 0 | 0 | 0 | 0 | |
| Total | \$ 42,966 | \$ 0 | \$ 0 | \$ 0 | |

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