

# **COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES JANUARY 8, 2009**

A meeting of the Columbia/Boone County Board of Health was held on Thursday, January 8, 2009. Stephanie Browning and Linda Cooperstock represented the Columbia/Boone County Public Health and Human Services staff, with Bret Loudermilk keeping the minutes of the meeting. Presiding Commissioner Ken Pearson represented the Boone County Commission.

## **MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes, MPH  
Ilalyn Irwin, MSPH  
Colin Malaker, DDS  
Lynelle Phillips, RN MPH  
Jean Sax, RN, BSHSM  
David Sohl, MHA  
Michael Szewczyk, MD  
Nathan Voris, DVM

## **MEMBERS NOT PRESENT/EXCUSED:**

None

## **MEMBERS NOT PRESENT/NOT EXCUSED:**

Dr. Shelley Lyle, DDS

## **NOTES:**

- I. The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.
- II. The agenda was approved as submitted.
- III. The minutes from the December 11, 2008, Board of Health meeting were approved as submitted.

## **IV. OLD BUSINESS:**

### **a) HEALTHY KIDS, HEALTHY COMMUNITY PRESENTAION:**

A presentation was given by Ian Thomas, Ph.D., and Stacia Reilly, M.Ed.

Mr. Thomas is the co-founder and Executive Director of the PedNet Coalition, with the mission to promote active transportation and create a bicycle/pedestrian network. Dr. Thomas has worked to increase PedNet membership to 6,700 and instituted numerous programs, including the nationally recognized Walking School Bus Program.

Ms. Reilly is a Health Educator with the Columbia/Boone County Department of Public Health and Human Services. She has worked in public health for over a decade. Ms. Reilly has assisted Dr. Thomas since 2003 in directing Columbia's Active Living Partnership.

Dr. Thomas said PedNet, the Health Department, and other partners, have received a 4-year *Healthy Kids, Healthy Communities* grant from the Robert Wood Johnson Foundation. The local partnership has come up with the name of the *Health Environment Policy Initiative* (HEPI). Columbia is one of the nine communities throughout the country to receive this funding, and we will be a model for other communities who receive this funding in the future. He reported the group will have a specific action plan within three months. Part of the planning will include a community engagement event to reach the target population. The project's focus is to identify successful strategies to change policies and influence systems, to create a healthier environment for low-income youth.

Dr. Thomas discussed the target population for this project. The goal of HEPI is to develop and implement system-level strategies that support healthy eating and active living, especially for children at highest risk of obesity, namely low-income and minority children and families. He said there are five areas target areas in Columbia: First Ward, Bear Creek, Whitegate, Indian Hills, and Chris Drive. Target schools chosen because of the high percentage of free or reduced lunches include: West Blvd, Parkade, Field, Benton, Derby Ridge, Blue Ridge, and Cedar Ridge.

Mr. Thomas stated that community challenges affecting the local population are low education, low employment, single parent households, and transportation difficulties. Lack of access is a big problem among these areas and groups.

Ms. Reilly added if there is interest from a Board of Health member who would like to be a liaison between the grant project and the Board, they would welcome their input at a monthly two hour meeting. Their first project team meeting will be held on January 9, and they will determine day/time of the monthly meeting. Ms. Reilly will get that information to Mr. Sohl.

#### **b) WEBSITE DESIGN SUBCOMMITTEE:**

Dr. Szewczyk passed around a copy of the new web page site design to the other Board members. He said the Board should figure out who will be the webmaster so the web site will be consistent with the articles and information they post on there. This webmaster would also be the taskmaster and tell members to write articles for the site, if necessary.

Mr. Sohl suggested that all Board members could write articles, but that someone such as the Vice-Chair, would edit the information and then post it on the site. He stressed that the Vice-Chair would not write all the articles, but only edits them.

Dr. Voris said that perhaps information on information that would be pertinent to Boone County could be obtained on health news from outlets around the country.

Ms. Cooperstock said the National Board of Health could be a source and we could have a link to that site on our site.

Ms. Browning stated that in her opinion there should not be too many links to other sites due to the fact that the goal is to keep them on our web site for information.

Dr. Szewczyk said he would email the mock web site to Mr. Loudermilk which he would in turn email it to the other Board members.

**c) ANIMAL CONTROL ORDINANCE:**

The members of the Board discussed having public input in the areas of spaying, neutering, and increasing fines.

Mr. Sohl said the Board needed to decide what kind of forum to have. He said envisioned a public hearing and also getting experts included.

Mr. Feirman wanted to know if we'd be discussing microchipping and other areas and suggested the Board be very clear on what would be covered in the public forum.

Dr. Szewczyk said first the Board should find out the concerns of the public and combine that with the Board's concerns and then call in the experts after that.

Ms. Browning said the Humane Society also wants to be involved, as well as a lot of other animal welfare people.

Mr. Voris is heading up the subcommittee for the animal control topic and this subcommittee would create the agenda/format for the public forum. Also on the subcommittee is Ms. Sax and Mr. Feirman.

**d. BOARD OF HEALTH BY-LAWS – SUNSHINE LAW INFORMATION:**

Ms. Browning requested information from Sheela Amin, Columbia City Clerk, regarding unexcused absences and removal from the Board. According to Ms. Amin, the chair of the board is authorized to excuse any member from attendance at a board meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five per cent of the regular board meetings held in a calendar year shall automatically forfeit the office. Any member who is absent, without being excused, from three consecutive regular meetings shall automatically forfeit the office. It shall be the duty of the chair of the Board to promptly notify the city council or the county commission of the vacancy. Ms. Amin's interpretation is that if someone is meetings without being excused and misses twenty-five percent of the meetings in a calendar year or three consecutive meetings, forfeits his office and the chair should notify the Council and/or the County Commission. As a courtesy let the person affected know as well, so he/she is not surprised. Also Ms. Admin needs to be notified so she can advertise for a replacement.

There was also discussion on the Sunshine Law and open meetings in relation to informal subcommittees and workgroups. According to the City Counselor, if members of the Board of Health meet as a workgroup on a project, the meeting must be posted, located in an accessible site, and minutes must be kept.

Ms. Browning told the Board members that the Sunshine Law protects them. She suggested when they email another Board member; they copy Mr. Loudermilk in so he can retain a copy for the record.

Presiding Commissioner Pearson is going to invite someone from the County who will talk with the board at the February meeting about Sunshine Laws, subcommittee requirements, etc.

**e. ELECTIONS:**

The Board held an election to elect a Chair and Co-Chair. Ballots were distributed to the Board members by Mr. Loudermilk. Each Board member then cast a written ballot for each position and returned the ballots to Mr. Loudermilk. Results of the election: Mr. Sohl was re-elected as the Board of Health Chair. Dr. Nathan Voris was elected as the Board of Health Vice-Chair.

**V. REPORTS:**

**a. HEALTH DIRECTOR – STEPHANIE BROWNING:**

Ms. Browning said that Margaret Donnely is the new State Health Department Director. A discussion then began on whether or not the Board of Health could send letters as a Board to Missouri State agencies advocating policy. Ms. Browning said the Board cannot advocate as the Board of Health.

Dr. Szewczyk said the Board could send a letter saying, for example, get junk food out of the schools.

Mr. Feirman said the Board could not lobby State agencies, that we are an advisory group to the City Council and that the Board cannot directly legislate and lobby.

Ms. Browning will seek further clarification on this issue.

**b. WATER SAFETY/SAFE KIDS:**

No Report.

**c. MENTAL HEALTH:**

No Report.

**d. DENTAL:**

No Report.

**e. MAYOR’S COUNCIL ON PHYSICAL FITNESS AND HEALTH:**

Ms. Hughes said the event on New Year’s Day at the ARC attended by several gyms in the area had approximately 200 people attend. They would have been happy she said if they had gotten 75 people in attendance, but were thrilled so many people came to this event.

**f. ANIMAL CONTROL AND LICENSING:**

No Report

**VI. NEW BUSINESS:**

Ms. Phillips discussed the University of Missouri Masters of Health Program. In addition to being a Board Member, she is also an Instructor/Field Placement Coordinator for the Master of Public Health Program. She said the program started two years ago and that the UMC School of Nursing and others collaborate on this program. Ms. Phillips said the program has grown tremendously and that the first graduate, Munashe Chigarwe, graduated last May and was selected as Doctoral Marshall for 2008 spring commencement. She reported the students are energetic and the program has really taken off and is now seeking accreditation.

Ms. Sax presented the following Board of Health draft for orientation information that could be posted on the web page that new Board of Health members might find useful when selected to be on the Board:

### ***BOH Draft: 01-01-2008 to 12-31-2008***

#### ***ACTIVITIES:***

- *Animal Control and Licensing*
- *Priority list for Community Involvement*
- *Development of Volunteer Dental Program*
- *Develop and upgrade BOH web site*
- *Attended Health department Study Circle presentation of PBS Natural Causes program*
- *Attended Community Issues Management System [dM5] presentation*
- *Participated in City of Columbia Council Questionnaire*
- *Participated in National Association of Local Boards of Health Survey*
- *Received updates West Nile Virus prevention and control*
- *Received Diseases reported Columbia/Boone County*
- *Reviewed BOH by-laws*
- *Reviewed Oral Health in Boone County an executive summary by intern Kirsten Fox*

#### ***GUEST PRESENTERS:***

- *Daphne Rood-Hopkins Regional Manager Burrell Behavioral Health- updates agency changes under new management*
- *Eddie Hedrick Epidemiologist Missouri Department of Health, Division Infectious Diseases- Community Acquired MRSA report*
- *Linda Cooperstock Planner - \* Smoking cessation grant and program update*
- *Gloria Crull Director Family Health Center— update on services provides*
- *Carolyn Ezzell and Erin Harris WIC —Update On WIC program*
- *Kayla Schleicher, Jason Newman, and Kate Williams UMC Medical Students — MedZou Student Clinic*
- *Ted Curtis Senior Planner Public Works- Federal Transportation Update*
- *Gerry Worley Environmental Health Manager— Animal control ordinance issues*

#### ***LIASONS:***

1. *Safe Kids*
2. *Boone County Board of Mental Health Trustees*
3. *YouZeum*
4. *Mayor's Council on Physical Fitness and Health*
5. *National Association of Local Boards of Health*

#### ***GUEST PRESENTERS***

- *Daphne Rood-Hopkins Regional Manager Burred Behavioral Health- update agency changes under new management*
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- *Carolyn Ezzell and Erin Harris WIC —Update On WIC program*
- *Kayla Schleicher, Jason Newman, and Kate Williams UMC Medical Students — MedZou Student Clinic*
- *Ted Curtis Senior Planner Public Works- Federal Transportation Update*
- *Gerry Worley Environmental Health Manager—Animal control ordinance issues*

There being no additional new business, the meeting was adjourned at 7:50 p.m.

# **COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES FEBRUARY 12, 2009**

## **INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regular meeting at 5:30 p.m. Thursday, February 12, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning and Linda Cooperstock represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

### **MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes, MPH  
Ilalyn Irwin, MSPH  
Colin Malaker, DDS  
Lynelle Phillips, RN MPH  
Jean Sax, RN, BSHSM  
David Sohl, MHA  
Michael Szewczyk, MD  
Nathan Voris, DVM

### **MEMBERS EXCUSED:**

Harry Feirman

### **MEMBERS NOT EXCUSED:**

Ilalyn Irwin  
Dr. Shelley Lyle, DDS

## **NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the January 8, 2008, Board of Health meeting were approved as submitted.

## **OLD BUSINESS:**

### **SUNSHINE LAW, CJ DYKEHOUSE:**

A presentation was given on Missouri Sunshine Laws by CJ Dykehouse. Mr. Dykehouse is the Boone County Counselor. He presented Board members with a handout on the Missouri Sunshine Law, shown below. Mr. Dykehouse reviewed the following points: Sunshine has provisions for phone and email meetings. A meeting is defined as a quorum, which is 6 (six) for the Board of Health meeting. All meetings are public and must be posted 24 hours prior and the public must have access. If a Board of Health member emails 6 Board members (quorum), it is public record. There is a subtle difference between a meeting and a public record. If there is an impromptu discussion and the intent was not to avoid the Sunshine law, it

is not a real meeting – provided no decisions and are made or urged. For a subcommittee to have a “meeting”, it must be authorized by the full Board. Meeting minutes require only the most basic information. The level of detail is the preference of the boards/commissions.

If a Board conducts a closed meeting, Board members are not free to discuss what transpired. He used the example that if someone overheard a conversation about a close meeting, it was no longer considered closed.

**The following is a handout passed out to Board Members by Mr. Dykehouse on Missouri Sunshine Law, RSMo Sec. 610:**

*What is it? It is the public policy of this state that meetings, records, votes, actions, and deliberations of public governmental bodies be open to the public unless otherwise provided by law. Sections 610.0 10 to 610.200 shall be liberally construed and their exceptions strictly construed to promote this public policy.*

*Public meetings, including meetings conducted by telephone, Internet or other electronic means, are to be held at reasonably convenient times and must be accessible to the public. Meetings should be held in facilities that are large enough to accommodate anticipated attendance by the public and accessible to persons with disabilities.*

*It applies to the Columbia/Boone County Board of Health as an advisory board to the City Council and County Commission! [Seven members are appointed by the City, four are appointed by the County Commission. Columbia City Ord. Sec. 1 1-46(a).]*

*What does it mean?*

*Basically, the business of the Board should be conducted in public. The main focus is the regularly-scheduled meetings. Meetings must be publicly posted, at least 24 hours (excluding weekends and holidays) before a public meeting. The notice must include:*

- Time of meeting;*
- Date of meeting; Place of meeting;*
- Tentative agenda of an open meeting; and*

- *Whether the meeting is open or closed.*

*If an emergency prevents the public body from posting notice 24 hours in advance or prevent the meeting from being held at a convenient time or in a place reasonably accessible to the public, the reasons should be stated in the meeting's minutes.*

*Minutes of each meeting must be taken and should include, at a minimum, date, time, place, members present and members absent, and votes attributed to each member. Usually there is a summary of discussion items as well. These minutes become "public records" accessible to the public upon request.*

*Some particular points to consider for the Board of Health:*

*The law applies to authorized subcommittees of the Board as well, so all subcommittee meetings should be posted, at least 24 hours in advance, with a tentative agenda and some basic minutes should be kept irrespective of whether the subcommittee constitutes a quorum of the full Board.*

*The Sunshine Law applies to BOTH meetings and records; those need to be analyzed independently.*

*Email communications regarding Board business sent to a majority of the Board become public records which need to be maintained by the records custodian.*

*It really all boils down to a state of mind: public business ought to be conducted in public. If we make conscientious choices to conduct the business of the Board in an open, thoughtful way, we will not likely run afoul of the Sunshine Law!*

## **WEBSITE DESIGN SUBCOMMITTEE:**

Dr. Szewczyk said he recently sent out a draft website design for members to look at, but has not done anything further. He questioned where the Board should go from here. Questions he had were whether the Board would want an individual member to keep up on the site or whether a group of members should possibly meet once a month and decide what they want on the site.

Mr. Sohl said that perhaps every member should be responsible for the page, since most are experts in different fields; they could concentrate in their areas of expertise for posting information on the page.

Dr. Szewczyk stated that he thought Mr. Feirman had done a very good job in the previous meeting by pointing out what should be on the web page.

Ms. Sax asked if they wanted to post the work she had done for orientation of new members. She has put together a package of information from the past year, some of which consists of minutes, agendas, information papers, and presentation lists. She also had a mission statement. She said she was trying to keep the packet of information as simple as she could.

It was discussed whether the orientation packet should be in booklet form and Mr. Sohl said he thought it would be a good tool for when new members first started on the Board but after awhile he did not see them referencing it very much. Mr. Sohl said maybe it could just be put in a binder. Dr. Szewczyk said maybe it could be sent to the new members electronically. It was decided that it would be turned into a PDF page, perhaps with 3 slides per page. Mr. Sohl told Ms. Sax he would be glad to help her with the electronically produced pages.

#### **ANIMAL CONTROL ORDINANCE:**

Discussed was the public hearing the Board would like to conduct to get public input on certain Animal Control issues. Ms. Sax said she thought groups such as the Humane Society and Second Chance should be invited, but that is should perhaps be an official invite.

The Board also discussed having the public session followed by a work session. For the work session, some groups would be invited to participate. At the public session, people would be free to speak to the Board; the work session would be more tightly formatted. Also mentioned was the possibility of having a stopwatch and limiting comments so that all people have the opportunity to contribute.

Ms. Phillips suggested that the public could also put comments on the web page, that way those who could not attend would still be able to participate in the meeting.

Mr. Sohl said the next step is to draft an invitation and press release. The subcommittee was tasked to do this.

The target date for the public hearing is in April.

*Columbia/Boone County Board of Health Animal Control Subcommittee Draft notes from the January 20, 2009 meeting:*

*Attendees: Harry Feirman, Board Member Petronella Hove, MPH student—Veterinary concentration, Nathan Voris, Board Member, chair of subcommittee*

*Background: Subcommittee was formed by the Chair of the Board of Health at the January 2009 meeting. The subcommittee was created to establish a plan for obtaining public comment on future animal control efforts, developing an agenda for the proceedings of a public hearing, processing the information gleaned from the public hearing and developing a policy proposal that will be presented to the Board of Health, the Director and the appropriate governing bodies.*

*Meeting: The primary duty of the subcommittee is to formulate a plan for obtaining public input concerning the unwanted animal (pet) population, with a specific emphasis on things that can be done through city and county ordinances to reduce the unwanted animal population. Additionally, the subcommittee feels strongly that public commentary' should be sought concerning efforts that could help reduce the unwanted animal population through educational and/or informational channels.*

*The first discussions of the meeting focused on the development of a primary goal for outcomes associated with any animal control policy change. It was agreed that the primary goal should be a reduction in the number of unwanted animals.*

*The subcommittee discussed the limitations of code/ordinance changes as a sole method of controlling unwanted animal populations, as they mainly affect animals after they become unwanted or focus on pet owners who are already responsible enough to obtain licensure.*

*The subcommittee agreed to host a public hearing that would focus on reducing unwanted animals in the following areas of the "continuum of animal ownership":*

- *Pre—animal ownership*
- *Responsible animal ownership (during active ownership)*
- *Animals without owners*
  - o *Unwanted animals*
  - o *Animals that the owner can no longer care for*
- *Avenues available for unwanted animals*

*Proposed Timeline:*

*Draft a press release announcing public hearing at next subcommittee meeting (Noon on Feb 5, 2009, at the Health Department).*

*Target Public Hearing for April 2009 (should to consult staff concerning exact timing of hearing, especially with regard to April city elections).*

*Collation of public commentary and discussions within the Board of Health Animal Control Subcommittee and Board of Health will occur over the following 30—60 days with the final project moving to the appropriate governing body by June or July 2009.*

**MISSOURI ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES RESOLUTION AND WHITE PAPER:**

Mr. Sohl said he thought the Board should wait till Mr. Feirman was present to discuss this in depth. There was discussion about whether the Board could advocate for issues that the City Council didn't specifically assign to the Board. Dr. Voris stated that individual Board members have the right to Council or other agencies, but they are not representing the Board. Ms. Sax said the Board could write a letter to the city council stating what the Board is advocating.

Mr. Sohl suggested that since we have no such issues presently we could deal with them as they arise.

**CITY COUNCIL'S PROGRAM OF WORK QUESTIONNAIRE:**

The City Council gave the Board of Health a questionnaire in order to improve communications between the Council and various boards and commissions. The City Council says this will allow the Council to be aware of any special needs or project finding requests prior to budget discussions regarding the remainder of the 2009 fiscal year and the 2010 fiscal year. The questionnaire has to be completed by March 31, 2009. Each Board member got a copy of the

questionnaire and they are going to go over it and it will be discussed at the next Board of Health meeting. Mr. Sohl told Board members they should speak freely on their answers to the questions (listed below). He told them to email him their answers and he would write them down verbatim.

- 1. What projects/issues do you expect your board or commission will work on for the balance of this fiscal year and next fiscal year?*
- 2. Are there policy changes and/or issues in your commission's area of responsibility that you believe needs attention?*
- 3. What results/end products do you plan to achieve?*
- 4. Will any of these projects require additional funding? If so, please explain and provide a budget estimate.*
- 5. Are there additional duties/responsibilities your commission would like the City Council to consider officially adding to the commission? Any other changes to the legislation creating your commission (e.g. membership)?*
- 6 Does your Commission have suggestions for improving communications?*
- 7. Is there anything else you would like Council to be aware of?*

## **REPORTS:**

### **HEALTH DIRECTOR – STEPHANIE BROWNING:**

Ms. Browning said the department has had a lot more people coming in due to the economy worsening and more people are struggling to make ends meet. She said resources are exhausted by the first day of the month for dental, utility assistance, etc. Ms. Browning said Animal Control will be moving into the Health Department building on Tuesday, February 24. Only Animal Control personnel will be working out of the building, the animals will not be here. It will save approximately \$30,000 a year that we pay the Humane Society for office space and so on. She said the Humane Society is pleased to have more space also.

Ms. Browning passed out a paper of concerning a survey conducted by the National Association of County and City Health Officials (NACCHO). NACCHO is the national organization representing local health departments. Following is what this information paper from NACCHO said:

*NACCHO surveyed 2,422 local health departments nationally in November—December 2008 to assess the impact of current economic conditions on local health departments' budgets and*

*workforce. The survey, to which 1,079 local health departments distributed across 46 states responded, found that a majority of respondents are experiencing adverse impacts and expect those to continue next year.*

*In 2008, more than half of local health departments have either laid off employees or lost them through attrition and have been unable to replace them due to budget limitations. About one-third predict layoffs in 2009. Among the largest health departments, 84 percent reduced their staff in 2008, and 45 percent expect to lay off staff in 2009. Extrapolating the survey results to all local health departments, there has already been an estimated total loss of between 3,000—6,000 local public health workers nationally, and those numbers will increase in 2009.*

*Nationally, 27 percent of local health departments are working under a current budget that is less than the previous year, and 44 percent expect to do so next year. The impact falls disproportionately on health departments serving large jurisdictions, of which two-thirds expect next year's budget to be lower than this year's. For local health departments in large jurisdictions that experienced budget declines this year, the median budget reduction was \$1.5 million.*

*The burden of declining budgets also is falling disproportionately on health departments in certain states. More than 50 percent of the local health departments in nine states (Arizona, California, Florida, Georgia, Oklahoma, Pennsylvania, South Carolina, Virginia, and Vermont) have already experienced cuts. More than 80 percent in 10 states anticipate cuts next year (Arizona, California, Florida, Georgia, Idaho, Pennsylvania, South Carolina, Virginia, Vermont and Washington).*

**WATER SAFETY/SAFE KIDS:**

No report. Copies of their January meeting minutes were passed out to Board of Health members. The next Safe Kids Columbia Board meeting is in March

**MENTAL HEALTH:**

Ms. Sax reported that the board of Mental Health Trustees taped their informational program on Jan 27. She also stated that she refused an interview with a reported because she doesn't speak for that Board and the reported claimed it violated Sunshine. She described some changes that may take place at Mid Missouri Mental Health Center (Mid-MO) that reflect is financial stress.

**DENTAL:**

Dr. Malaker reported that dental legislative day is next week. He also said he would have a dental booth at the Hickman High School health fair on April 11.

**MAYOR'S COUNCIL ON PHYSICAL FITNESS AND HEALTH:**

No Report.

**ANIMAL CONTROL AND LICENSING:**

See above.

**NEW BUSINESS:**

There being no additional new business, the meeting was adjourned at 7:40 p.m.

# **COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES MARCH 12, 2009**

## **INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regular meeting at 5:30 p.m. Thursday, March 12, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning and Linda Cooperstock represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

### **MEMBERS PRESENT:**

Dana Hughes  
Ilalyn Irwin, MSPH  
Lynelle Phillips, RN MPH  
Jean Sax, RN, BSHSM  
David Sohl, MHA  
Nathan Voris, DVM

### **MEMBERS EXCUSED:**

Harry Feirman  
Colin Malaker, DDS  
Michael Szewczyk, MD

### **MEMBERS NOT EXCUSED:**

Shelley Lyle, DDS

## **NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the February 12, 2008, Board of Health meeting were approved as submitted with one change: Ilalyn Irwin was listed as being present and also as being not present and not excused. In actuality, Ms. Irwin was not present and not excused.

## **OLD BUSINESS:**

### **MEDZOU, MARK SIMS:**

Mark Sims, a first year medical student, gave the Board of Health an update on the MedZou Health Clinic. He reported the clinic is held every Thursday and they have seen approximately 75 patients since it began in the fall. They normally schedule about 12 patients a week. Referrals to the clinic come from the Family Health Center and generally are persons lacking health insurance or who cannot make the co-payment requirement at Family Health Center. He said being a part of the clinic is good training for university students and they have had a great response from the student participants. The clinic is located at 400 Willkes Blvd.

## **WEBSITE DESIGN SUBCOMMITTEE:**

Due to the absence of Dr. Szewczyk and Mr. Feirman, two prominent members of the Website Design Subcommittee, it was decided to defer discussion until the next Board of Health Meeting.

## **ANIMAL CONTROL ORDINANCE:**

Dr. Vorris said they have not finalized the format yet to be sent out notifying the public of the upcoming Animal Control hearing. On Wednesday, March 18, the subcommittee will meet with Ms. Browning, Gerry Worley, and Geni Alexander (Health Department Public Information Specialist) to work on a press release. The City Council Chambers have been reserved for April 22 at 6:00 p.m.

## **CITY COUNCIL'S PROGRAM OF WORK QUESTIONNAIRE:**

Mr. Sohl said he had received little input from Board members on the questionnaire and told them to go over the questions and send their answers and comments to him via email or phone.

## **REPORTS:**

### **HEALTH DIRECTOR – STEPHANIE BROWNING (written report submitted):**

#### ***Budget:***

*The City continues to pay close attention to the FY2009 budget in light of the current economic conditions. General Fund departments have been asked to reduce their expenditures for the current fiscal year. The Public Health and Human Services budget will need to be reduced by 2.09% (\$150,815) between now and September 30<sup>th</sup>. At this time we do not anticipate staff layoffs but future years will be a challenge as we continue to see an increased demand for services throughout the department.*

#### ***Advocacy:***

*There has been previous discussion regarding the role of the Board of Health in advocating for public health issues at the state and federal levels. I discussed the issue with the County Commission at the February work session and they felt that if there was an issue that the Board wanted to advocate for and were intending to say that they were speaking on behalf of*

*the Columbia/Boone County Board of Health, that they wanted to approve the position. They did indicate support for members advocating individually on issues of concern however. Staff recommends that the Chair include this issue in the discussion with Council over annual priorities.*

**State Legislation:**

*HB10 – the House Budget Committee recommendations were made early this week. A separate handout has been distributed to the Board which outlines the committee’s reductions to Health & Senior Services, Mental Health, and Social Services. Of significance to local public health agencies is a reduction in the Core Public Health Funding program. If adopted local public health agencies will have a 10% reduction in state funding for essential core public health services: food safety, regulatory inspections, communicable disease surveillance and investigation, and health planning. For Columbia this means a loss of about \$13,100 in annual revenues. Statewide the reduction will result in the loss of 120-130 public health positions at the local level. Currently Missouri is 50 out of 51 in per capita spending for public health.*

*House Joint Resolution 23 was perfected this week on a voice vote in the House. This bill if it is passed by both houses will be placed on the ballot without the Governor having to sign it and could quite possibly pass if taken to a popular vote. It is a so-called Taxpayer Bill of Rights (TABOR) provision similar to what was passed in Colorado in 1992. This provision puts limits on the Appropriations state government can make based on an index tied to inflation and population growth. It tends to ratchet down state spending over time and with changes in the economy.*

*To give an example, since the state's tax collection has decreased this year, the budget is tight. If the provision was in place and the economy improves next year, no more money could be appropriated than was appropriated this year except for an increase for inflation and population change. So even if the state does collect more funding in the future, there would be limits on what could be spent based on the previous year. A separate handout (to be distributed) summarizes the impact of TABOR in Colorado.*

**Community Health Assessment:**

*The Department has updated the Community Health Assessment and it will be posted on the website within the next 7 – 10 days. When it is posted we will send a link to all members. The department periodically analyzes the health issues in the community and adjusts its strategies*

accordingly. The following categories represent the health issues that we will develop strategies around in Boone County:

- **Injury Prevention**

- Falls
- Animal bites
- Bike safety/helmet use
- Crashes
- Child abuse/neglect
- Suicide

- **Disease prevention**

*Chronic disease:*

- Improved nutrition and access to healthy foods
- Increased physical activity
- Tobacco use reduction/smoking cessation
- Preventive screening and self management of chronic diseases
- Mental health

*Communicable disease:*

- STD/Hepatitis C, HIV
- Vaccines
- TB
- Food-borne illness

- **Environmental protection and preparing for public health emergencies:**

- Lead
- Radon
- Mold
- Food Safety
- Neighborhood environments

- **Improving the health of low income and minority populations**

**Animal Control – CMHS Contract:**

The Department has received a contract from the Central Missouri Humane Society for the remaining 10 months of the 2009 contract year. The contract fits within the budget appropriation for the department. The most significant change is that Animal Control has moved into the Health Department and the contract savings related to renting space and

*paying for reception / dispatch services will be reallocated towards a spay/ neuter voucher program. The contract is on the agenda for City Council approval for Monday, March 16<sup>th</sup>.*

### **Midwestern and Southern States Funding for Disease Prevention:**

Ms. Browning reported also that the Robert Wood Johnson Foundation (RWJF) and Trust for America's Health (TFAH) released a new report that found Midwestern and Southern states received less funding from the federal government than Northeastern and Western states did in fiscal year (FY) 2008 for disease prevention programs, which can amount to millions of dollars in differences. *Shortchanging America's Health: A State-By-State Look at How Federal Public Health Dollars are Spent* also examines how the economic downturn could lead to serious cuts to disease prevention and emergency preparedness programs at the state level.

The report found that states receive \$17.60 per person on average from the U.S. Centers for Disease Control and Prevention (CDC) to spend on public health. Midwestern states received an average of \$17.69 per person and Southern states received \$18.43 per person, while Northeastern states received \$22.49 and Western states received \$23.94 per person from the CDC.

### **WATER SAFETY/SAFE KIDS:**

No Report.

### **MENTAL HEALTH:**

Ms. Sax had an impact statement she passed around from the Board of Mental Health Trustees at their previous meeting. The people from DMH testified at the Appropriations Committee and then they presented their statement. She said she had emailed them regarding the reductions and that telephone calls to representatives were difficult because their voicemails are packed. Originally the Governor proposed cutting 20 million at Mid-MO, which would have eliminated Mid-Mo. The new impact statement details another 58 million in reductions. Ms. Sax said that would eliminate many jobs—and many Mid-Mo patients would be back on the street or in jail. The University is still in negotiations about Mid-Mo.

### **DENTAL:**

No Report.

## **ANIMAL CONTROL AND LICENSING:**

See above.

## **HEALTHY KIDS, HEALTHY COMMUNITIES:**

Ms. Hughes and Ms. Phillips attended a Health Environmental Policy Initiative meeting recently. A group of people have been assembled, along with six marketing students and the main topic was the target area of First Ward and getting survey information from the residents. Mini-grants were advertised consisting of a one page application. They received 12 applications for review. Ms. Hughes said it was fascinating to read these applications because they had some really good ideas. A committee of three will review the applications and recommend the final mini-grant awards. An interesting thing that came out of this was the cultural issues between first ward population and the committee members. Ian Thomas went on the local radio station to talk about this process and it was very confrontational. Many of the callers felt that lots of projects had come into the First Ward previously and had not worked with residents throughout the process and it was resented. A committee member had a follow up meeting and worked on building bridges between the committee and First Ward. They have made some progress.

## **NEW BUSINESS:**

There being no additional new business, the meeting was adjourned at 6:50 p.m.

# **COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES**

## **APRIL 9, 2009**

### **INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, April 9, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

#### **MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes  
Ilalyn Irwin  
Dr. Colin Malaker  
Jean Sax  
David Sohl  
Dr. Michael Szewczyk

#### **MEMBERS EXCUSED:**

Darren Hellwege  
Lynelle Phillips

#### **MEMBERS NOT EXCUSED:**

Dr. Nathan Voris

### **NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the March 12, 2009, Board of Health meeting were approved as submitted.

### **OLD BUSINESS:**

#### **MALBOH TRAINING SURVEY:**

Mr. Sohl had a Missouri Association of Local Boards of Health (MALBOH) Newsletter from March, 2009. He reported that MALBOH is planning on holding several training opportunities for Board members during June, in various parts of the states. For planning purposes they are asking each Board to fill out an attached survey. Since needs are so varied among the different counties in Missouri, they are trying to determine what needs they are to put these workshops together. Mr. Sohl went over each question in the survey and Board members rated on a scale of one to four (with one being "not interested" to four being "strongly interested". Areas covered on the survey included potential; topics for training, ways to get training, and training logistics.

## **WEBSITE DESIGN SUBCOMMITTEE:**

### **ANIMAL CONTROL ORDINANCE:**

Board members discussed the upcoming Animal Control Public Hearing, scheduled for Wednesday, April 22, 6:00-8:00 p.m., at the City Council Chambers at 701 E Broadway in the Boone Building. It was decided to keep the topic limited to over-population for this first hearing. Ms. Browning said that Geni Alexander, Public Information Specialist for the Columbia/Boone County Department of Public Health and Human Services, will be sending out press releases, putting information out on the Health Department website, and notifying agencies such as the Humane Society of the hearing. It is also planned to make the website accessible to written comments from members of the community.

### **CITY COUNCIL'S PROGRAM OF WORK QUESTIONNAIRE:**

Mr. Sohl presented the Board of Health with the finished product in regards to the City Council's Program of Work Questionnaire. Listed next is the questions and the answers to this questionnaire which he submitted to the Council on March 30.

1. What projects/issues do you expect your board or commission will work on for the balance of this fiscal year and next fiscal year?

- *Improved animal control ordinance, including methods of tracking ownership and reducing populations*
- *Revisions to Columbia food code to match Missouri food code*
- *Swimming pool guidelines (except privately-owned pools)*
- *Continued development of the Board of Health website (as a sub- page on the City website)*

2. Are there policy changes and/or issues in your commission's area of responsibility that you believe needs attention?

- *Yes, see above*

3. What results/end products do you plan to achieve?

- *Revisions to licensing requirements and incentives for spaying/neutering*
- *Updated codes for food*

- *Updated codes for pools*

4. Will any of these projects require additional funding? If so, please explain and provide a budget estimate.

- *For animal control, possibly, it alternative tracking methods are instituted city-wide, such as micro-chipping instead of annual registration at the veterinarian. Cost is indeterminate at this early stage.*
- *No additional funding foreseen regarding food codes*
- *No additional funding foreseen regarding pools*

5. Are there additional duties/responsibilities your commission would like the, City Council to consider officially adding to the commission?

Any other changes to the legislation creating your commission (e g membership)'

- *Advocacy of the Board has been debated. For example, as the state has been discussing reducing funding to local health agencies, could the Board of Health directly petition the state to maintain funding? Or would City Council approval be needed on such topics pertinent to the Board of Health/Health Department?*
- 

The City Council desires to improve communications with the boards and commissions. We intend to meet with representatives of as many as possible for about 30 minutes each, possibly on a Saturday in April and/or May.

1. Does your Commission have suggestions for improving communications?

- *None at this time.*

2. Is there anything else you would like Council to be aware of?

- *As discussed at the April 2008 communication meeting, the Board of Health has been developing its own web page, and is nearing completion of its content to go live in the next few months.*

## **REPORTS:**

**HEALTH DIRECTOR** (Stephanie Browning - written report submitted):

Budget:

The FY 2010 budget process for the city is underway. Declining revenues in the city (sales tax especially) are impacting the current year budget and department's have been instructed to

hold spending at 98%. For FY 2010 our goal is a 0% increase overall which may be a challenge due to rising costs associated with personnel, particularly health insurance premiums. It is our goal to retain all employees.

At this point we are considering increasing fees across the department and scaling back on some services. At the May meeting of the Board of Health I should have a better idea of the overall impact to the department.

#### Economic Stimulus:

The city continues to monitor funds available through the President's economic stimulus plan. The department is coordinating with Water & Light, Boone Electric, Ameren and other local agencies on possible energy efficiency projects. One potential project is improvements to the Health Department building to bring it to an Energy Star rated standard. There is also a potential opportunity to collaborate on energy efficiency opportunities for clients served by the department.

Little is known about stimulus dollars related to health. We are in contact with the Missouri Department of Health and Senior Services regarding possible funds they will receive for expanding WIC caseloads, chronic disease prevention, vaccines availability, and Health Information Technology.

#### Live Like Your Life Depends on It Program:

Two nurses have been trained to deliver this program as part of the Heart Disease / Stroke Prevention grant. The program consists of a series of classes designed to help people manage chronic health conditions. The course was offered in Centralia and Ashland and had good turnout and was well received. The course was also available in Columbia, but was cancelled due to poor enrollment.

#### Community Issues Management (CIM):

The new system is moving slowly. We are in the process of learning how to use the system to the maximum potential and working to build local map layers for future use. New data sharing partnerships are evolving. To be determined are issues for study. There are a number of possibilities to consider. As we proceed, we will be seeking further Board input.

Ms. Browning also passed out information (including a registration form) on a Human Trafficking seminar being held on April 21 at the Stoney Creek Inn at 2601 S Providence Road in Columbia.

### **WATER SAFETY/SAFE KIDS:**

No Report.

### **MENTAL HEALTH (Jean Sax):**

No Report.

### **DENTAL (Dr. Colin Malaker):**

No Report.

### **ANIMAL CONTROL AND LICENSING:**

See above.

### **HEALTHY KIDS, HEALTHY COMMUNITIES (Dana Hughes):**

The Healthy Environment Policy Initiative met again on March 20. During this meeting we discussed three main topics.

1) We received 15 grant applications for the community engagement mini-grants. A committee had reviewed them and selected the organizations who would be awarded funding for their assessment projects.

2) All applicant organizations were invited to participate in a community engagement workshop. There were two days that people could choose from. At the time, four people had signed up to attend. These workshops would provide an overview of the project, include time for gathering information about needs from participants, and would potentially leave time to discuss the possibility of improving the ARC scholarship application process.

3) The group had previously been thinking of the community engagement piece as a 4-6 month process that would have a discrete start and end. At this point, we are thinking of it as

an ongoing, project length effort. More activities will be coming forth to engage the community in developing the policy and environmental strategies for this funding.

**NEW BUSINESS:**

There being no additional new business, the meeting was adjourned at 7:05- p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES  
MAY 14, 2009**

**INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, May 14, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning (Department Director), Linda Cooperstock (Public Health Planner), Gerry Worley (Environmental Health Manager), and Molly Aust (Senior Animal Control Officer) represented the Columbia/Boone County Public Health and Human Services staff. Bret Loudermilk recorded the minutes of the meeting.

**MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes  
Ilalyn Irwin  
Dr. Colin Malaker  
Lynelle Phillips  
Jean Sax  
David Sohl  
Dr. Michael Szewczyk  
Dr. Nathan Voris

**MEMBERS EXCUSED:**

**MEMBERS NOT EXCUSED:**

Darren Hellwege

**NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the April 9, 2009, Board of Health meeting were approved as submitted.

The minutes from the April 22, 2009, Animal Control Public Hearing was approved as submitted.

**OLD BUSINESS:**

**ANIMAL CONTROL ORDINANCE:**

Mr. Sohl said that this month's Board of Health will be centered around topics from the Animal Control Public Hearing held on April 22. He said there will also be discussion on chickens. The main focus, he said, will be to digest these, consolidate them and figure out what topics we need more information on and what additional topics we might consider. He said the situation will be fluid as it evolves. Mr. Sohl also said that the agenda for subcommittee meetings will be posted prior to the respective meeting.

(a) Tethered Animals:

Dr. Voris said that inhumane tethering was already covered by the ordinance. Ms. Irwin said the ordinance needs to be more specific should have a time limit on how long animals can be tethered, and should be better defined. Also discussed was researching other communities to see how they handle tethered animals. Mr. Feirman asked if dogs only were covered by the ordinance. Dr. Voris replied that it was meant for dogs and they should try to define that better in the ordinance. He said that he would research the definition of tethering.

**(b) Managing Feral vs. Owned Strays, Including Feral Cat Colonies:**

Dr. Voris made the following statements:

- Stray cats should not be exempt with respect to destruction of neighbors' properties.
- Per city code Animal Control can pick up stray animals
- Stray cat "owner" should be as responsible as a dog owner
- Rabies vaccine needs to be the responsibility of the person caring for the cats because public health is of the utmost importance.
- Stray cats are 3/5 times as likely as dogs to carry rabies.
- The state law defines ownership as having fed the cat three times. The state law says stray cats are a public nuisance. It is not the business of this Board to change state law.
- If several people or an agency feeds the stray cats, they are the corporate owner of the cats.

Ms. Browning stated that Animal Control gets an average of one call a day on cats and it is city and county-wide. Ms. Aust, Senior Animal Control Officer responded that they would impound a pet that was wandering around. Ms. Browning reminded the group that there is a fiscal implication of trapping and picking up an increased number of animals.

Ms. Browning pointed out that we only heard from one side of the cat issue; we hadn't heard from the birding community.

Dr. Szewczyk said the board should do what makes sense fiscally and practically. Dr. Voris said the selective enforcement bothers him.

A subcommittee was formed to research these issues and included Dr. Voris, Ms. Sax and Mr. Feirman.

**(c) Mandatory Spay/Neuter, Fee for Intact vs. Licensing:**

Dr. Voris made the following comments:

- Mandatory spay/neuter was not a good idea according to the ASPCA/AUMA position papers.
- He said a blanket mandatory program was not recommended and there should be incentives to sterilize and penalties for repeat offenders.
- He said something could be written into the ordinances to encourage pet owners to spay and neuter their animals.

- There could also be creative programs and education concerning this issue. Ms. Browning suggested looking at other cities' ordinances, expanding options for low cost options. She stated that Council is looking for recommendations in general.

Individual Board members suggested tying chipping to licensing, incentives for vets to remind clients about licensing, online animal permits.

**(d) Chickens:**

Ms. Browning asked how many in the audience were at the meeting regarding the chicken issue. Nearly everyone raised their hand. She then asked how many were opposed to having chickens within city limits. No one raised their hand. Ms. Browning said people with passion come to these meetings and then ones who might be opposed don't think a lot about it until their neighbor has a chicken in their yard. Ms. Browning said she knows there will be numerous complaints if people within city limits are allowed to have chickens.

Mr. Sohl asked the audience if chickens get out of the yard, what happens if they are killed or don't come back. Members of the audience said that is a reasonable expectation when it comes to chickens.

Ms. Cooperstock asked if chickens would also attract coyotes and animals of that sort. Mr. Sohl said that would be part of their research.

Ms. Phillips said there is a diverse culture when it comes to chickens, many cultures raise chickens.

Ms. Browning stated that people can already keep chickens indoors. Mr. Worley, Environmental Health Manager said the ordinance is vague and somewhat of a technical issue as they could not issue a summons if someone kept chickens indoors cause they would not know about it.

Other considerations were how chickens fit into maximum number of animals permitted, noise issues, enforcement of messy or sloppy chicken yards,

A subcommittee on chickens was formed and included Ms. Phillips, Mr. Sohl, and Ms. Browning.

**(e) Micro chipping, City/County Registry, Tracking Lost/Abandoned Pets**

With respect to these issues, Dr. Voris' subcommittee, with all the Board members invited, will research the issues and prioritize spay/neutering first and licensing second.

**(f) Limits on Number of Animals Owed/Cared For:**

The ordinance currently permits one livestock animal per half acre, and pet owners can have four dogs and cats. Board members said the ordinance should be clearer. Ms. Sax said owning too many animals can cause problems and that a basis for the number of pets should be established and that there should be a rationale for inside pets vs. outside pets.

**Dr. Szcwczyk said he is curious about what cities similar to Columbia have done regarding these issues. He mentioned cities such as Springfield.**

**Dr. Voris said he will research it and send out what information he gathers to the Board.**

**Dr. Voris' subcommittee will research the issues on number of animals and barking dogs (see below). All Board members are invited to sit on this subcommittee. Members on this subcommittee, in addition to Dr. Voris, include Mr. Feirman and Ms. Sax.**

**(g) Veterinarian Involvement (Licensing/Spay/Neuter):**

**(h) Barking Dog Ordinance:**

**Currently Animal Control receives 140 complaints last year with action taken on 25. Dr. Voris' subcommittee will include barking Dog issues in their research.**

**The subcommittees were asked to examine the following considerations in their groups: Ordinance recommendations plus the educational component and City vs. County suggestions.**

**(i) Breeder Definition/Responsibilities:**

**(j) Rabies Considerations:**

## **REPORTS:**

### **HEALTH DIRECTOR:**

**No Report.**

### **WATER SAFETY/SAFE KIDS:**

**No Report.**

### **MENTAL HEALTH:**

**No Report.**

### **DENTAL:**

**No Report.**

### **ANIMAL CONTROL AND LICENSING:**

**See Above.**

### **HEALTHY KIDS, HEALTHY COMMUNITIES:**

**No Report.**

**NEW BUSINESS:**

There being no additional new business, the meeting was adjourned at 7:20 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES  
JUNE 11, 2009**

**INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, June 11, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Gerry Worley (Environmental Health Manager) and Molly Aust (Senior Animal Control Officer) represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

**MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes  
Dr. Sally Lyon  
Dr. Colin Malaker  
Lynelle Phillips  
Jean Sax  
David Sohl  
Dr. Michael Szewczyk  
Dr. Nathan Voris

**MEMBERS EXCUSED:**

Dr. Colin Malaker  
Ilalyn Irwin

**MEMBERS NOT EXCUSED:**

Darren Hellwege

**NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the May 14, 2009, Board of Health meeting were approved as submitted.

**OLD BUSINESS:**

**WEBSITE DESIGN SUBCOMMITTEE:**

Mr. Feirman, Mr. Sohl, and Dr. Szewczyk had a meeting on May 27 at the Health Department. They discussed finalizing the web page creation, talked about format and placing articles on the page. They thought the best option was to create a template guide so someone from the Board assigned an article would be using a standard format so the web page would be consistent. It was decided the Chair or Vice Chair would proofread all articles so there would be some consistency in the writing. They also said it should be noted if information was pulled from another source.

Once the template is finalized, this is the list of assignments that were designated from a previous board meeting:

Mr. Sohl – West Nile  
Dr. Malaker – Dental  
Dr. Voris – Animal Control

Dr. Szewczyk – Swimming Pools  
Ms. Irwin – Food Code  
Ms. Phillips – HEPI (Healthy Environmental Policy Initiatives)  
Ms. Sax – Mental Health

## **ANIMAL CONTROL ORDINANCE:**

### **(a) Tethered Animals:**

Mr. Sohl asked if there were any updates from the last meeting regarding tethered animals. Dr. Voris said he spoke to an animal behaviorist and his research pointed toward the tethering of animals not being a problem regarding behavior. Dr. Szewczyk said he thought there were two issues: Tethering makes them aggressive and it's just cruel and unusual punishment. He wondered if being on a chain was different than being in a small pen. He thought if an animal is being tethered, it's not being socialized and not being trained.

### **(b) Managing Feral vs. Owned Strays, Including Feral Cat Colonies:**

Mr. Feirman and Ms. Sax attended a Feral Cat Subcommittee Meeting on May 27 at the Health Department. Guests were Anita McIntyre (SNAP), Christina McCullen (SNAP), Gerry Worley (Environmental Health Manager), and Molly Aust (Animal Control Senior Officer).

Mr. Feirman and Ms. Sax reported that at the meeting, Ms. McIntyre and Ms. McCullen described SNAP activities, colony management and policy. They voiced concerns about euthanasia. They were open to regulations that would include: Registration fee and permit; Regulated perimeters for feeding, neutering, trapping, testing, vaccinating, ear clipping, and possibly using micro chips to identify cats. Mr. Worley and Ms. Aust explained the procedures involved in picking up feral cats and housing them. They explained that Animal Control houses the cats for five days and then turns custody over to the Humane Society. Ms. McIntyre and Ms. McCullen were under the impression Animal Control put the animals down after 24 hours, but it is the Humane Society that euthanizes in 24 hours. Mr. Worley presented a draft ordinance section concerning the regulation of feral cats and colonies. Ms. McIntyre and Ms. McCullen gave them copies of ordinances from other states and cities for review by Board members. After Ms. McCullen and Ms. McIntyre left, the others discussed Mr. Worley's draft, plus registration fees and micro chipping. Animal Control wants to micro chip any animal they pick up to check on vaccinations, neutering, and repeat offenders. They are able to buy the chips in bulk at a cost of \$6.00 per chip and the Animal Control Officers can insert them.

Ms. Sax reported to the Board that the meeting had been a good dialogue. There was a discussion involving permits. Mr. Feirman said they would have to get a permit to have a feral cat colony and neighbors would have to agree.

Ms. Hughes asked if there was a change in the feral cat population. Mr. Worley, from Environmental Health said Animal Control only gets involved if there is a complaint.

Dr. Szewczyk said we don't allow stray dogs to run around, but we apparently will allow cats. He asked how do you keep them out of the garbage, neighbors have to be able to give their opinions anonymously if neighbors have a colony in order to prevent bad relations between neighbors.

Dr. Voris said he will do more follow-up with other resources and report his findings back to the Board.

**(c) Mandatory Spay/Neuter, Fee for Intact vs. Licensing:**

Ms. Hughes and Dr. Voris agreed to be on a Mandatory Spay/Neuter Subcommittee. Dr. Voris said he would put something together on paper for the Board to review.

**(d) Chickens:**

The Chicken Subcommittee had a meeting at the Health Department on June 3. The Subcommittee consisted of David Sohl and Lynelle Phillips. The Subcommittee came to a consensus for what they plan to recommend to the full board, and after tweaking, send its recommendations to the Columbia City Council.

To have backyard chickens in city limits, it will be a permit-process only, with an application that lists the requirements for one to meet first before submitting.

They will be allowed only at 1- or 2-family dwellings (no apartment buildings). Landlord approval will be required.

Only chickens and hens will be allowed. No ducks or geese, etc.

Coop can be placed anywhere on a chicken owner's property

As part of the application, approval may be required from every other resident who has property within 100 feet of where the coop will reside. If it is a mobile coop, that must be taken into consideration. Chicken tractors are okay. This approval of one hundred percent of the neighbors will be required and they will be subject to their withdrawal, thus voiding the permit.

No free-ranging chickens, all chickens must be cooped up

Chicken owners will hold harmless any animal or car killing a chicken, whether the chicken was caged or got loose. Chicken owners need to build secure cages, but can report "roaming dogs" if they got into a coop. However, a dog killing a chicken will not be labeled as vicious.

There will be a limit of 6 chickens, whether it is a 1- or 2-family unit.

No indoor chickens will be allowed in the home of the family

Coops will be maintained and kept clean and free of disagreeable odors, and heated appropriately during the winter (with a light bulb/heat lamp or by other means)  
Definition of livestock will be changed to include chickens.

Coops and feed are to be secured to prevent mice

No selling of eggs or processed/cut-up chickens

Coop shall be of appropriate size relative to the number of chickens, and should have a place to let chickens get out of weather/rain/snow.

A sentence will be added to the section in the ordinance on the humane treatment of animals to include chickens

Disposal of manure will be weekly, in a manner approved by Animal Control

Coop must be disinfected every 6 months

A brochure will be developed for permits to explain rules.

The issue of whether a dog should be considered vicious if it killed a chicken came up. Dr. Voris said if a dog does something off it's property, it should be considered vicious. Mr. Worley said right now Animal Control would not consider a dog vicious.

Board members also agree that four chickens are a good number of chickens for a person to own. Mr. Feirman said if this goes forward, the Board has to have a reason it came up with four chickens.

Ms. Sax said when a chicken lays an egg; it makes a lot of noise, so the more chickens, the more the noise.

Mr. Sohl also thought that if people had a large number of chickens, they might try to sell the eggs, which could lead to other health issues.

Mr. Sohl said he would contact other communities who allow chickens in the city to see how they came up with the number of chickens allowed, as well as other issues pertaining to chickens in the city.

#### **(e) Micro chipping, City/County Registry, Tracking Lost/Abandoned Pets**

Ms. Aust from Animal Control said there was a software program they could use for micro chipping and it was relatively cheap. Presiding Commissioner Pearson asked if it was nationwide and Dr. Voris said there lots of chip makers and they normally have their own equipment and it differs from the others.

Mr. Worley said they could chip an animal for \$5.00. He said animals in their custody get chipped.

Ms. Hughes suggested having a "chip" day where it could be done possibly as a promotional program. She thought perhaps it should not be mandatory.

Mr. Worley said if they pick up an animal for a second time, they cannot prove it if the animal is not micro chipped, however, if the animal had a micro chip, they could prove they had already picked that particular animal up.

Ms. Hughes said maybe if they picked up an animal that was micro chipped and it was the first time, maybe they could get a "get out of jail free card" since they had gone through the trouble of having it micro chipped, thus making it easier to find out who the animal belonged to.

#### **(f) Limits on Number of Animals Owed/Cared For:**

No Discussion.

**(g) Veterinarian Involvement (Licensing/Spay/Neuter):**

No Discussion.

**(h) Barking Dog Ordinance:**

No Discussion.

**(i) Breeder Definition/Responsibilities:**

No Discussion.

**(j) Rabies Considerations:**

No Discussion.

**REPORTS:**

**HEALTH DIRECTOR:**

No Report.

**WATER SAFETY/SAFE KIDS:**

No Report.

**MENTAL HEALTH:**

No Report.

**DENTAL:**

No Report.

**ANIMAL CONTROL AND LICENSING:**

See Above.

**HEALTHY KIDS, HEALTHY COMMUNITIES:**

No Report.

**NEW BUSINESS:**

Mr. Sohl introduced new Board of Health member, Dr. Sally Beth Lyon, to the Board of Health.

There being no additional new business, the meeting was adjourned at 7:33 p.m.



**COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES  
JULY 9, 2009**

**INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, July 9, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

**MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes  
Ilalyn Irwin  
David Sohl  
Dr. Michael Szewczyk  
Dr. Nathan Voris

**MEMBERS EXCUSED:**

Dr. Sally Lyon  
Lynelle Phillips  
Jean Sax

**MEMBERS NOT EXCUSED:**

Dr. Colin Malaker

**NOTES:**

The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.

The agenda was approved as submitted.

The minutes from the June 11, 2009, Board of Health meeting were changed as follows: Page 3 (d): *There will be a limit of 6 chickens, whether it is a 1- or 2-family unit.* This statement should read: *There will be a limit of 4 chickens, whether it is a 1- or 2-family unit.*

**OLD BUSINESS:**

**WEBSITE DESIGN SUBCOMMITTEE:**

Mr. Sohl said he would soon get the topic assignments going.

**ANIMAL CONTROL ORDINANCE (Including Subcommittee Reports if Available):**

**(a) Limits on Number of Animal Owned/Cared For:**

The county ordinance has nothing on this subject, four dogs/cats are allowed in the city. Dr. Voris moved to maintain the ordinance as is. Dr. Szewczyk seconded. The motion passed by a vote of 6 – 0.

**(b) Veterinarian Involvement (Licensing, Spay/Neuter):**

Board members discussed using a graduated fee for spaying and neutering, for example, fees would increase each time an animal was picked up and fees could be used toward helping low income people with spaying and neutering.

Dr. Szewczyk said it should be where any animal has to have a rabies tag. However he doesn't want people to think the Board is doing it just for the money, but would like them to understand it's for health reasons.

Mr. Sohl said that perhaps owners should have to provide rabies information at the request of Animal Control, but not necessarily have to have a tag on the dog.

Dr. Voris said there does need to be some sort of proof that an animal has received a rabies shot, however wondered if it would violate privacy/confidentiality of patients.

**(c) Barking Dog Ordinance:**

Board members voted to recommend the city's barking dog rules stay as already written in the ordinance, but areas covered will be reconsidered. The ordinance states residents may not keep dogs that "by loud, continual or frequent barking, howling, or yelping, shall annoy or disturb any neighborhood or any person". Animal Control received 140 complaints last year, but action was only taken on 25.

Board members stated that this is adequate for the city but they might consider extending to the urban service area (neighborhoods beyond city limits). Dr. Voris said you could consider these areas as Columbia's suburbs. He said these people were not protected from barking dogs since Boone County laws are different than the city's. Ms. Irwin said she thought the law should be applied there also. She said that if she lived in the county, she would not want a dog barking all day. She said it was complaint-driven so people with large property areas would probably not be bothering neighbors anyhow.

Ms. Browning said incidents concerning barking dogs are normally called into the sheriff's office as a peace disturbance. She indicated that there would likely be strong opposition from the coon hunting associations to a county-wide barking dog ordinance.

Dr. Voris moved to keep the barking dog ordinance as is. Dr. Szewczyk seconded. A vote was taken and all six Board Members voted yes, zero were opposed.

**(d) Breeder Definition/Responsibilities:**

Mr. Sohl said no discussion was needed on this topic.

**(e) Rabies Considerations:**

Mr. Sohl said the Board would follow up on this topic at next month's Board of Health Meeting.

**(f) Tethered Animals:**

There was a subcommittee meeting at 4:00 earlier today (July 9). Following are the notes from this meeting:

*Present at the meeting: Board of Health members - Harry Feirman, Ilalyn Irwin, and Nathan Voris; City Staff - Stephanie Browning, Molly Aust; Public - Melody Whitworth (Columbia Area Representative for Dogs Deserve Better).*

### *Summary of Discussion:*

*Reviewed current ordinance language related to humane conditions for keeping animals which include the need for adequate food and water and shelter from the elements. Officer Aust talked about the process they use to investigate complaints and how they assess whether an animal is being kept humanely.*

*Nathan Voris indicated that to him, the fundamental question is whether or not being chained up is inhumane and under what circumstances. Can a tether be a humane way of confining an animal?*

*Melody Whitworth presented information (provided packet of materials) opposing tethering and discussed the recently enacted O'Fallon, MO ordinance which prohibits tethering more than 8 consecutive hours or more than 12 hours in a 24 hour period and does not allow an animal to be permitted between the hours of 10:00 p.m. and 6:00 a.m.*

*The subcommittee discussed the acceptability of multiple scenarios.*

*Overall there was agreement with the following concepts:*

*Tethering should be unlawful on a 24/7 basis;*

*Tethering should not be the primary restraint for animals;*

*There should be no time specific limitations (i.e. 10 pm – 6:00 am);*

*There should be no breed specific tethering requirements;*

*Any modifications to the ordinances should distinguish between an animal tethered and attended by owner vs. an animal tethered and unattended by owner;*

*Animal welfare is primary motive for any changes (most critical issues being access to food, clean water, shade and shelter.*

*Next steps: Additional information and research are required. Nathan with follow-up with AVMA and other organizations as appropriate.*

### **(g) Managing Feral Vs. Owned Strays, Including Feral Cat Colonies:**

Mr. Sohl said the Board will finalize recommendations on this topic at the August meeting.

### **(h) Mandatory Spay/Neuter, Fee for Intact Vs. Licensing:**

The Board is leaning toward graduated fees. Ms. Browning said Mr. Worley, Environmental Health Manager, wrote up a draft the Board can re-look at. There were no other updates on this subject.

### **(i) Micro chipping, City/County Registry, Tracking Lost/Abandoned:**

Ms. Browning said if an animal is impounded, she thinks that animal should be micro chipped before the owners get them back. She added that when an animal is micro chipped, it must be updated if an owner moves. This will help reunite animals and owners in the future.

Mr. Feirman and Ms. Irwin are going to work together on research in this area. Mr. Sohl said he will also concentrate more on micro chipping.

Dr. Voris said if done, they should make sure that readers from different agencies in town (Animal Control, Humane Society, etc) can read them all.

**(j) Backyard Chickens:**

Mr. Sohl had an update from Madison, Wisconsin. He had emailed city officials there on backyard chickens, as they allowed it within city limits. Mr. Sohl said Madison did not really seem to follow their own ordinance and he did not want that to happen in Columbia.

Dr. Voris said that adjoining neighbors who share the property of the proposed chicken owner should be involved in the process.

Dr. Szewczyk said if someone wants chickens, they should work for it by getting permission from their neighbors.

Board members discussed chicken owners being allowed to sell eggs and meat from butchered chickens. If stores want to sell chickens to customers, they should have a sign saying buyers must show a permit in order to buy them.

Board members also discussed how often to renew permits for chickens, the thought was it should be yearly, but their neighbors do not have to be involved after the first time, unless it's a reinstatement of a permit due to problems that Animal Control was involved in. Board members suggested renewal could be based also on the number of validated complaints to the Health Department.

No more than one chicken per half acre is allowed in the city presently. Mr. Sohl had a 16-point list of chicken regulations which board members went over line by line. Board members agreed on most points. They agreed on allowing chickens in one or two-family dwellings, barring the sale of eggs or butchered meat and requiring clipped wings. Mr. Sohl said Board members would work on the wording for a required permit.

**REPORTS:**

**HEALTH DIRECTOR – STEPHANIE BROWNING (written report submitted):**

*Budget Update*

The department met with the City Manager in June to discuss the FY 2010 budget request. The overall request for the department represented a 2.7 % decrease from the FY 2009 fiscal year.

Last week we learned that there needs to be \$2 million in additional reductions for the general fund: \$1 million in personnel package reductions across the fund and another \$1 million from the operational budgets for the major general fund departments (ie. Health, Police, Fire, Public Works, Parks & Recreation).

The Health Department portion of the reduction was calculated at \$100,000 (net). Our reductions include a combination of fee increases to increase cost recovery for services and further cuts in operations. At this point we do not have to reduce the staffing levels of our permanent employees. The city predicts that FY2011 will be fiscally more challenging. If that

proves to be the case, we will have to consider more major service reductions and potential reductions in our personnel numbers.

#### Healthy Lifestyles Survey - separate attachment

As part of our Maternal Child Health grant staff from Public Health & Human Services and the UM Boone County Extension conducted a survey of residents countywide regarding their intentions / barriers to increasing their physical activity levels and healthy eating. The handout highlights only a part of the survey findings. More data is available.

#### H1N1 update

The department is preparing for the fall flu vaccine season. We expect that there will be two vaccines this year (H1N1 and the normal seasonal vaccine). I am part of a state planning group for the vaccine. The fall typically places quite a strain on our staffing and operations with normal vaccination clinics on-going over a 3 month period. I suspect there will be a need for separate clinics for each vaccine which will pose an additional challenge.

As of July 2, 2009, there have been 68 cases of H1N1 identified in Missouri, with one death.

Two Boone County residents have tested positive, although the state only counts one for Boone County. Of these two positives, one was a child who became ill after coming home from a summer camp where there have been several confirmed H1N1 cases, and the other is a child who developed symptoms three days after returning from travel outside the U.S. One of the kids was hospitalized in Intensive Care, and the other was seen by his private physician. Both had significant symptoms. One of the tests was performed at the Missouri State Public Health Lab, and the other was tested through Quest, a private reference lab.

Currently, in Boone County we are receiving calls daily from doctors, mostly pediatricians, who are seeing kids with flu-like illness. Several are testing positive for Influenza A on rapid tests. We are starting to get about 5 positives a week reported when we usually do not have any during the summer. Several of the positives are returning from summer camps, but some have not been outside of Boone County.

School nurses are noticing an increase in positive flu cases and flu-like illness in summer school.

At the present, the Missouri State Public Health Lab is not testing for H1N1 unless there is a suspected outbreak. Since CDC has reported that 99% of the influenza A cultures being sent to them are H1N1, we are to assume those with flu-like illness and/or positive Influenza A tests are most likely H1N1.

#### **WATER SAFETY/SAFE KIDS:**

Each Board Member received a copy of the minutes from the last Safe Kids Meeting.

#### **MENTAL HEALTH:**

No Report.

#### **DENTAL:**

No Report.

**ANIMAL CONTROL AND LICENSING:**

See Above.

**HEALTHY KIDS, HEALTHY COMMUNITIES:**

No Report.

**NEW BUSINESS:**

Ms. Browning mentioned a book she was presently reading called "The Air We Breathe". She recommended it highly to Board Members.

There being no additional new business, the meeting was adjourned at 7:45 p.m.

# **COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES AUGUST 13, 2009**

## **INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, August 13, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning and Linda Cooperstock represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

### **MEMBERS PRESENT:**

Harry Feirman  
Dana Hughes  
Dr. Sally Lyon  
Dr. Colin Malaker  
Lynelle Phillips  
David Sohl  
Dr. Nathan Voris

### **MEMBERS EXCUSED:**

Ilalyn Irwin  
Jean Sax  
Dr. Michael Szewczyk

### **MEMBERS NOT EXCUSED:**

## **NOTES:**

1. The meeting was called to order at 5:30 p.m. by the Chair, David Sohl.
2. The agenda was approved as submitted.
3. The minutes from the July 9, 2009, Board of Health meeting were approved, with the following changes:
4. Dr. Malaker was listed as absent and not excused. He was excused.
5. It was announced that Board Member Dana Hughes was attending her last Board meeting due to a new job opportunity with the Boone County Health Department.

## **OLD BUSINESS:**

### **WEBSITE DESIGN SUBCOMMITTEE:**

1. Mr. Feirman had a handout on preparing material for the Board of Health web page. Here is that handout:

*Material for the Board of Health website may appear on one or more web pages. At present the pages are: Home Page; About the Board of Health; Health Legislation/Ordinance Watch; Board Meetings; Health Forums; Press Releases and other Media Information.*

*In preparing material it would be helpful to indicate on which pages the material would most appropriately appear and provide a short “blurb” for each of the relevant pages [one paragraph] as well as a more detailed explanation of the item that would appear on a separate linked page. In general the same information is being requested in the various pages though the level of detail may vary.*

**Home Page** - Contains the major “issues” involving the Board or which are of public health concern. Prepare a one or two brief introductory paragraphs maximum noting: (i) why it is an issue; (ii) what Board is doing – the process; and (iii) when the Board will do it; (iv) recommendation(s) if relevant.

*Using the animal control ordinance as an example, “The City of Columbia is experiencing an overpopulation of unwanted cats and dogs which presents a potential public health concern. Too often these stray animals cannot be placed resulting in an increasing number being euthanized. The Board of Health will be holding public hearing to better understand the underlying issues and concerns and to obtain input on how the City of Columbia’s Animal Control Ordinance might be amended in order to take preventative and proactive approach to resolving those issues. The public hearings will take place on 5 May 2009.*

*All items that are on the home page also will be addressed within the other sections.*

**Health Legislation/Ordinance Watch** – contains items relating to health legislation at state and perhaps federal level with direct relevance to the City of Columbia and Boone County as well as city or county ordinances which have a potential to affect public health. The “blurb” for this section would be of an introductory nature, one or two paragraphs in length on the rationale for the ordinance/legislation, summary of legislation, the process being undertaken and overall recommendations. The summary would be similar but perhaps more detailed/elaborate than that which would appear on the Home Page. Not all items listed in this section would necessary (or need to) be listed on the home page.

**Board Meetings** – This section will contain the agenda, materials prepared for/distributed at the meeting and minutes. For those providing write-ups on items, not material is necessary for this section. However, if there were materials prepared for or presented at a Board meeting relevant to the issue/concern that you are writing about, it may be appropriate to ensure that the material has been given to Bret for inclusion under the appropriate Board meeting entry.

**Health Forum** - would list forums sponsored by the Board and health related forums sponsored by civic society organizations. The “blurb” would consist of two or three paragraphs noting the (i) purpose and sponsor of the forum (ii) where the forum is being held. There will be a link to the Health Legislation/Ordinance page if relevant, as well as the more detailed description on the linked page (see below).

*Not all items listed in this section would necessary (or need to) be listed on the home page.*

**Press Releases and other Media Information** – As the section would include press releases and other media information issued by the Board or Department, it is suggested that you discuss tentative items with the person in the Department responsible for press releases. He/she would develop the actual press release and forward it through the appropriate channels for clearance.

**Linked page** - In addition to the brief summaries that would appear in each of the relevant sections, there would be a more detailed elaboration of one to two pages for each items. These pages which would be accessed through links in each of the sections that would elaborate on the rationale for why the item is a concern, what the Board of Health, or the community needs to do or will be doing, when it will be done and the specific detailed recommendations. Documents providing background information and further detail can be provided through web links (URLs) or pdf files.

	<b>Columbia/Boone County Board of Health</b>	
<b>Board of Health Home Page</b>	(note: home page)	
About the Board of Health	<b>Board engages community organizations and residents in dialogue on health needs and emerging health issues</b> Introductory paragraph about the process for engaging the public in dialogue	
Health Legislation/Ordinance Watch	Please click <a href="#">here</a> to read more about how you can participate in the dialogue on health need and emerging health issues	
Board Meetings	(note: these items would correspond to the issues/priorities the Board identified in Advisory Boards and Commissions FY08/09 Program of Work Council Questionnaire, the link would go to a separate page providing further information on the board's process for undertaking the dialogue and identifying health needs and emerging health issues)	
Health Forums		
Press Releases and other Media Information		
	<b>Board evaluates prevention and outreach strategies for West Nile Virus control</b> Introductory paragraph on the process for evaluating prevention and outreach strategies	
	Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the evaluation of the prevention and outreach strategy)	
<p style="text-align: center;">Contact Us  <b>Columbia/Boone County Board of Health</b>  1005 W. Worley St., Columbia,  Missouri  874-7355  Email:</p>	<b>Board investigate potential solutions to lack of dental health services in Columbia and Boone County</b> Introductory paragraph on the Board's activities in investigating potential solutions Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the lack of dental services, how obtain public input and the potential solutions)	
	<b>Board participates in developing a pilot Community Issues Management system to develop, track, and analyze community goals and outcomes</b> Introductory paragraph on the piloting of the CIMS Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the CIMS including documentation presented at the August community briefing session)	
	<b>Board recommends revisions in County and city animal control ordinances</b> Introductory paragraph on the process and overall recommendations Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the rationale for the revision, process of obtaining input and the recommendations – the link)	
	<b>Board reviews and make recommendations to Columbia Council to update Swimming Pool Ordinance and Guide</b> Introductory paragraph on the process and overall recommendations Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the rationale for the revision, process of obtaining input and the recommendations)	
	<b>Board reviews and make recommendations to Columbia Council to update and Columbia Food Code</b> Introductory paragraph on the process and overall recommendations Please click <a href="#">here</a> to read more .....	
	(note: the link would go to a separate page providing further information on the rationale for the revision, process of obtaining input and the recommendations)	

	<b>About the Board of Health</b>	
<i>Board of Health Home Page</i>		
<b>About the Board of Health</b>	<p>Acts as an advisory board to the City Manager, health officer, and the Council on matters pertaining to public health and animal control. The City Council makes seven appointments, with the Boone County Commission appointing four members to the board (added text). Membership must include a physician, veterinarian, nurse, dentist, and health care worker. The remaining members must have an interest in public health. The length of terms is three years, with openings occurring in August for the City appointments. (note: current text appearing on the BOH web page; will have to be amended to include Board's advisory nature and functions vis-à-vis the Boone County Commission)</p>	
<i>Health Legislation/Ordinance Watch</i>		
<i>Board Meetings</i>		
<i>Health Forums</i>		
<i>Press Releases and other Media Information</i>		
	<ul style="list-style-type: none"> <li>• <b><u>The Board's Mission and Vision</u></b> (note: underlined text are links to separate pages; Mission and vision would reflect the statement prepared in response to the city council's program of work questionnaire )</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b><u>Establishing Legislation</u></b> (note: see the text on current BOH web page; here too may need to reference links to County Commission)</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b><u>Bylaws</u></b> (note: does the Board have bylaws in addition to the establishing legislation? E.g. something that speaks about terms of officers, whether officers are from city, ex-officio members etc.,</li> </ul>	
<p>Contact Us  <b>Columbia/Boone County Board of Health</b>  1005 W. Worley St., Columbia,  Missouri  874-7355  Email:</p>	<ul style="list-style-type: none"> <li>• <b><u>Composition of the Board</u></b> (note: would list names of Board members, their terms and contact information arranged by categories as specified in the establishing legislation e.g. physician, veterinarian, nurse, dentist, health care worker, public interested in public health)</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b><u>Communication with the Board</u></b> (note: would have Dept of Hlth contact information as well as noting can contact BOH members directly)</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b><u>Press releases and other media information</u></b> (note: there would be a direct link to press releases on BOH home page)</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b><u>Program of Work for 2008 – 2009</u></b> (note: there would be a direct link to program of work on BOH home page)</li> </ul>	

	<b>Health Legislation/Ordinance Watch</b>	
<a href="#">Board of Health Home Page</a>		
<a href="#">About the Board of Health</a>	<b>Swimming Pool Ordinance and Guide</b>	
<b>Health Legislation/Ordinance Watch</b>	<p>Introductory paragraph on the process and overall recommendations (note: summary similar though perhaps more elaborate than that on BOH home page)</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(note: the link would go to the same page as the Swimming pool ordinance link on the home page providing further information on the rationale for the revision, process of obtaining input and the recommendations)</p>	
<a href="#">Board Meetings</a>		
<a href="#">Health Forums</a>		
<a href="#">Press Releases and other Media Information</a>		
	<b>Columbia Food Code</b>	
	<p>Introductory paragraph on the process and overall recommendations (note: summary similar though perhaps more elaborate than that on BOH home page)</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(note: the link would go to the same page as Food Code ordinance link on the home page providing further information on the rationale for the revision, process of obtaining input and the recommendations)</p>	
<a href="#">Contact Us</a> <b>Columbia/Boone County Board of Health</b> 1005 W. Worley St., Columbia, Missouri 874-7355 Email:	<b>County and city animal control ordinances</b>	
	<p>Introductory paragraph on the process and overall recommendations (note: summary similar though perhaps more elaborate than that on BOH home page)</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(note: the link would go to the same page as the animal control ordinance link on the home page providing further information on the rationale for the revision, process of obtaining input and the recommendations)</p>	
	<b>State bill xxx relating to health</b>	
	<p>Introductory paragraph on the bill before the state house or senate and overall recommendations</p> <p>(note: would list relevant health related bills before the state legislature)</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(note: the link would go to a separate the same page providing further information on the pending legislation)</p>	
	<b>State bill xxx relating to health</b>	
	<p>Introductory paragraph on the bill before the state house or senate and overall recommendations</p> <p>(note: would list relevant health related bills before the state legislature)</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(note: the link would go to a separate the same page providing further information on the pending legislation)</p>	



	<b>Health Forums</b>	
<i>Board of Health Home Page</i>	(note: would list forums sponsored by the Board of Health, City/County Department of Health and health related forums sponsored by civic organizations)	
<i>About the Board of Health</i>	<p><b>Public forums to gather comment/input for Swimming Pool Ordinance and Guide</b></p> <p>The Board will hold three public forums to gather general public input on recommendations for drafting a Swimming pool ordinance and guide.</p> <p>The forums are to be held xx , xx and xx at the City County Department of Public Health and Social Services</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(Note: the link would go to the same page as the Swimming pool ordinance link on the home page and Health Legislation/Ordinance Watch providing further information on the rationale for the revisions etc.)</p>	
<i>Health Legislation/Ordinance Watch</i>		
<i>Board Meetings</i>		
<b>Health Forums</b>		
<i>Press Releases and other Media Information</i>		
<p><i>Contact Us</i>  <b>Columbia/Boone County Board of Health</b>  1005 W. Worley St., Columbia,  Missouri  874-7355  Email:</p>	<p><b>Public forums to gather comment/input for Columbia Food Code</b></p> <p>The Board will hold public forums to gather general public input on recommendations for revising the Columbia Food Code</p> <p>The forums are to be held xx , xx and xx at the City County Department of Public Health and Social Services</p> <p>Please click <a href="#">here</a> to read more .....</p> <p>(Note: the link would go to the same page as the Columbia Food Code link on the home page and Health Legislation/Ordinance Watch providing further information on the rationale for the revisions etc.)</p>	
	<b>Public forums to gather comment/input for Food Code</b>	
	<b>Public forums to gather comment/input County and city animal control ordinances</b>	
	<b>Unnatural Causes</b>	

	<b>Press Releases and other Media Information</b>	
<i>Board of Health Home Page</i>	<i>(note: would contain press releases and other medial information issued by the Board of Health, City/County Department of Health )</i>	
<i>About the Board of Health</i>	<b>Health Department Newsletter</b> <i>Whether researching a disease or getting the most up-to-date on current issues at the Health Department, we encourage you to look at the Health Department's archive of press releases and newsletters.</i>	
<i>Health Legislation/Ordinance Watch</i>	<i>Please click <a href="#">here</a> to read more .....</i>	
<i>Board Meetings</i>	<i>(note: the link would go to the Health Department web page "health department new releases</i>	
<i>Health Forums</i>	<i>http://www.gocolumbiamo.com/Health/healthdepartmentnewsandpressreleases.php.)</i>	
<b>Press Releases and other Media Information</b>		
<i>Contact Us Columbia/Boone County Board of Health 1005 W. Worley St., Columbia, Missouri 874-7355 Email:</i>	<b>Board of Health to hold Public forums to gather comment/input for drafting revised Columbia Food Code</b> <i>The Board will hold public forums to gather general public input on recommendations for revising the Columbia Food Code</i> <i>The forums are to be held xx , xx and xx at the City County Department of Public Health and Social Services</i> <i>Please click <a href="#">here</a> to read more .....</i> <i>(Note: the link would go to the same page as the Columbia Food Code link on the home page and Health Legislation/Ordinance Watch providing further information on the rationale for the revisions etc.)</i>	
	<b>Other Board of Health News releases</b>	

2. Mr. Sohl said he will send an email list of topics to board members for the web page.

**ANIMAL CONTROL ORDINANCE (Including Subcommittee Reports if Available):**

1. Limits on number of animals owned/cared for:

Action: Keep at only 4 – Finalized.

2. Veterinarian involvement (licensing, spay/neuter):

Action: Create letters to DVM, graduated impoundment fee, vet pet licensing fee, permanent registry. This has not been finalized, the Board will try to finalize at the next Board of Health meeting.

3. Barking dog ordinance:

Action: Keep as is. Presiding Commissioner Pearson reported on county and possible urban area revision.

4. Breeder definition/responsibilities:

Action: None needed.

5. Rabies considerations:

Action: Will incorporate with vet involvement, section b.

6. Tethered animals:

Action: Contacted AVMA for # of hours, seek other input.

Dr. Voris said the AVMA has no standards regarding this. He said a lot of time and thought should go into this. He said he fears setting some arbitrary time frame when an animal can be tethered when that animal may be very well cared for. Chaining an animal, he said, does not mean it is not cared for by its owner.

Ms. Browning said Animal Control handles calls about animals in potentially abusive or neglected situations, they would not be limited by a length of tethered time to take action to protect an animal.

Dr. Voris reported that members of the Tethering subcommittee have not come to an agreement on the specifics for an anti-tethering ordinance. Due to the absence of one of the members, Dr. Voris requests the item to be tabled until the next meeting.

Mr. Sohl said the Board will table tethering and he will check into the Animal Welfare Act.

7. Managing feral vs. owned strays, including feral cat colonies:

Action: Dr. Voris to seek other input/resources.

Mr. Feirman and Ms. Sax worked together and put together the following draft toward a Feral Cat Ordinance:

*A. Feral cat care*

*It is unlawful for any person within the incorporated area of the City of Columbia to provide food, water, or other forms of sustenance to a feral cat colony unless the person[s] has a City of Columbia permit and fulfill the following conditions:*

- 1. Register with the director of Animal Control Services as a caretaker of feral cat as*
- 2. Regularly feed the cat colony, including weekends and holidays*
- 3. Regularly and frequently trap the cats over the age of eight weeks and have them spayed or neutered.*
- 4. Arrange to have all trapped cats tested for feline leukemia and feline immune deficiency virus and to have those who test positive humanely euthanized or isolated indoors.*
- 5. Identify all trapped cats by tipping their ears or inserting a micro chip*
- 6. Arrange to have all trapped cats vaccinated for rabies in addition to any other vaccination or immunization requirement imposed by the state*

*[Adapted from Santa Cruz County Code]*

*B. Feral cat colony caretaker permit.*

- 1. The purpose of the permit is to decrease and vaccinate the numbers of feral cats and feral cat colonies through the humane method of trap, spay, neuter and release.*
- 2. The application for permit.*
  - Any organization or person over the age of 18 desiring a feral cat colony caretaker permit shall file an application with the city of Columbia.*
  - The applicant must present*
    - a) detailed description of the cats in the colony,*
    - b) Proof that the feral cats in the colony have been ear-tipped, neutered or spayed and vaccinated against rabies or are actively being trapped to perform the ear-tipping, neutering, or spaying, and vaccinated against rabies.*
    - c) Proof of the address of the private property at which the colony is to be maintained.*
    - d) Written permission from the private property owner to maintain the colony at such address.*
    - e) Contact information for the applicant and any other information that may be required by Animal Control.*
- 3. A permit fee of \$25.00 shall be paid at time of application and [possibly every three years to accommodate rabies issue] biennially there after. Animal Control shall have the right to inspect the address of the private property provided by the applicant. No feral cat colony caretaker permit shall be issued for an address located on public property.*
- 4. Revocation of permit*
  - The following shall constitute cause for revocation of the permit:*
    - a) conviction in a court of law of any violation of the City of Columbia animal ordinances*
    - b) Failure to permit Animal Control inspections of the address at which the feral cat colony is located.*
    - c) Failure or inability of the caretaker[s]to provide care for the feral cat colony.*
  - Within 60 days the holder of the revoked caretaker permit must relocate the colony to the care of one or more other feral cat permit holders.*

*(Adapted from Omaha Municipal Code)*

*Additional Requirements and responsibilities*

- 1. Feral cat colony caretakers must maintain records on the location and size of the colonies as well as the vaccination, micro-chipping, ear tipping, and spay and neuter records of the colony cats*
- 2. Provide descriptions of and including the untrappable, cats. In the colony.*
- 3. Taking all reasonable steps to[a] remove kittens from the colony after they have been weaned, [b] place the kittens in homes or foster care and [c] capture and spay the mother cat*
- 4. Obtaining medical attention for any colony cat that exhibits illness, signs of rabies and /or unusual behavior and removing the cat from the colony to prevent disease or injury to other cats in the colony.*
- 5. If possible report number of cats that died or otherwise ceased to be a part of the colony and. the number of cats placed in animal shelters or permanent homes as companion cats*

*(Cook County Code)*

The Board discussed whether the ordinance should penalize feral cats being maintained on public/commercial property.

Mr. Feirman stated that Animal Control is not in a position to deal with all the feral cats in the community if the ordinance is changed, especially since they apparently would not be getting more financial assistance to deal with this.

Dr. Voris said he thought Animal Control needs to have guidelines and use traps. Animal Control needs to be more sensitive to neighbors about having a problem with feral cats instead of saying they should come in and get a trap. He said nationwide, cats are four times more likely to have rabies than dogs. He said cats that are picked up should be brought to a shelter and held, or to a cat sanctuary. They should not be released back into the wild.

Dr. Malaker said people who harbor feral cats should have to get permission from their neighbors in order to have a colony.

Dr. Lyon said it should be illegal not to meet the guidelines in Mr. Feirman's and Ms. Sax's draft ordinance.

Mr. Sohl said the draft will be updated for the next Board meeting.

8. Mandatory Spay/Neuter, fee for intact vs. licensing:

Action: Will incorporate with vet involvement, section b.

Ms. Browning had information from Wichita, Kansas, which she passed out to Board members. She thought the county would support the fee structure in their ordinance.

9. Micro chipping, city/county registry, tracking lost/abandoned pets:

Action: Will incorporate with vet involvement, section b.

10. Backyard chickens:

Action: Proposed ordinance updates currently under review. Following is the Board of Health Recommendation on allowing city residents to have backyard chickens, written on July 14, 2009 by Mr. Sohl and presented to the Board of Health:

*To have backyard chickens in city limits:*

1. *It will be annually renewable permit-process, with an application that lists the requirements for you to meet first before submitting.*
  - 1.a. *As part of the application, a city resident wanting chickens needs signed approval of every property owner whose premises is adjacent to where the chickens will be located, including all potential locations of mobile coops or free-ranging chickens. This written approval must be obtained only on the first year's application or reinstatement of a revoked application, but is not necessary on normal renewal of permit.*
  - 1.b. *This permit is to be renewed by November 1<sup>st</sup> of each year.*
  - 1.c. *Renewal of permit will be granted by the Columbia/Boone County Department of Public Health and Human Services. Renewal may be denied based on neighbor complaints or non-compliance with animal control ordinances.*
2. *Chickens will be allowed only at 1- or 2-family dwellings (no apartment complexes). Landlord approval is required.*
3. *There will be chickens only. No ducks, geese, or other types of fowl. Only hens are allowed, no roosters.*
4. *Permanent coop structures must be at least 10 feet from adjacent lots. Mobile coops (chicken tractors) may be positioned anywhere on owner's property but at least 10 feet from adjacent lots.*
5. *Free-ranging (uncaged) chickens are acceptable if wings are clipped and chickens are completely fenced.*
6. *Owners of chickens that escape owner's property and are subsequently killed will hold harmless any animal/driver that accidentally killed the chicken.*
7. *Limit of 4 chickens per premises. Health Department may grant waivers on number of chickens dependent on if lot size is sufficient to have a greater number of chickens.*
8. ~~*Coops will be maintained and kept clean/free of disagreeable odors, and heated appropriately during winter (with a light bulb/heat lamp or other means).*~~

- 8.a. Section 5-2 of current city ordinance states, **“Animal habitats to be clean, sanitary; inspections authorized.** All structures, pens, coops or yards wherein animals or fowl are kept or permitted to be, shall be maintained in a clean and sanitary condition at all times, devoid of all rodents and vermin, and free from offensive, disagreeable or noxious smell or odor to the injury, annoyance or inconvenience of any inhabitant of the neighborhood. The interior walls of all such structures shall be whitewashed or painted annually or oftener as the health officer shall direct. The enclosed area of all such structures shall be constructed in such a way as to be dry at all times on the inside. The health officer may at any time inspect, or cause to be inspected, any structure or premises and issue any such order as may be necessary to carry out the provisions of this section. (Code 1964, § 5.090)
9. Definition of livestock will be changed to remove chickens
  10. Coops and containers of unused feed are to be secured to prevent rodents.
  11. No selling of eggs or butchered chickens
  12. Coop shall be of appropriate humane size relative to number, size, and weight of chickens, and have place to let chickens get out of weather/rain/snow. Minimum space requirement is \_\_\_\_ square inches per chicken. (Source of space requirement needed). Section 5-6 requires, “(b) Unlawful impoundment. It shall be unlawful for any person to impound or confine any animal or cause any animal to be impounded or confined without supplying the following: (1)A structurally sound, properly ventilated, sanitary, dry and weatherproof shelter suitable for the species, age and condition of the animal. The shelter must be free of litter and hazardous substances and objects and must have access to shade from direct sunlight and must allow regress from exposure to inclement weather conditions; (2) Wholesome food suitable for the species which is provided at suitable intervals in a sanitary manner in quantities sufficient to maintain good health in the animal considering its age and condition; (3) Constant access or access at suitable intervals to a supply of clean, potable, unfrozen water, provided in a sanitary manner and in sufficient amounts for the animal to maintain good health; and (4) Normal and prudent attention to the needs of the animal, including all necessary immunizations, sufficient exercise and rest to maintain good health and the provision to each sick or injured animal of the necessary veterinary care or humane death;.
  13. Current ordinance Sec 5-6, animal abuse, shall apply to chickens as it is currently written. “It is unlawful to...Beat, ill-treat, torment or cause injury or unnecessary pain to any animal.”
  14. A brochure will be developed for permits to explain rules and will offer guidance on disposal of manure.
  15. Current ordinance Sec 5-9 on sale of less than 12 fowl under one month of age prohibited shall be updated to exclude applying to chickens (hens).

Ms. Browning discussed the specifications of Wichita’s (Kansas) ordinance.

The Board also discussed the number of chickens that should be allowed as well as a minimum square footage per chicken, having neighbors’ approval, and minimum distance from property lines.

Mr. Sohl said he will update the draft according to the Board’s recommendations.

## **REPORTS:**

### **HEALTH DIRECTOR – STEPHANIE BROWNING:**

The Health Department has been working with the local schools on H1NI Flu. The schools saw a lot of flu-like symptoms in summer school. Clinical trials are going on now. The Department is getting word out to the community to keep children home if they have the flu or flu like symptoms. In response to Mr. Feirman’s question Ms. Browning indicated that the federal government was paying for flu vaccine but that they may permit a small administrative fee.

### **WATER SAFETY/SAFE KIDS:**

No Report.

### **MENTAL HEALTH:**

No Report.

**DENTAL:**

No Report.

**ANIMAL CONTROL AND LICENSING:**

See Above.

**HEALTHY KIDS, HEALTHY COMMUNITIES:**

No Report.

**NEW BUSINESS:**

There being no additional new business, the meeting was adjourned at 7:55 p.m.

# COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES SEPTEMBER 10, 2009

## **INTRODUCTORY:**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m. Thursday, September 10, 2009, in the Department of Public Health and Human Services, at 1005 West Worley. Stephanie Browning, Gerry Worley, and Molly Aust represented the Columbia/Boone County Public Health and Human Services staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Bret Loudermilk recorded the minutes of the meeting.

## **MEMBERS PRESENT:      MEMBERS EXCUSED:      MEMBERS NOT EXCUSED:**

Harry Feirman  
Ilalyn Irwin  
David Lardizabal  
Dr. Sally Lyon  
Dr. Colin Malaker  
Lynelle Phillips  
Jean Sax  
Dr. Michael Szewczyk  
Dr. Nathan Voris

## **NOTES:**

1. The meeting was called to order at 5:30 p.m. by the Vice-Chair, Dr. Nathan Voris.
2. The agenda was approved as submitted.
3. The minutes from the August 13, 2009, Board of Health meeting were approved, with the following changes: Page 11, under number7, Managing Feral vs. Owned Strays, Including Feral Cat Colonies:

**It originally reads:** *Dr. Lyon said it should be illegal not to meet the guidelines in Mr. Feirman's and Ms. Sax's draft ordinance. It should read:* *Dr. Lyon suggested that it should be a nuisance for a feral cat colony to be maintained on private property without following the guidelines of the ordinance. Private property owners should be required to meet the guidelines of the ordinance or trap and eliminate the colony.*

## **OLD BUSINESS:**

### **ANIMAL CONTROL ORDINANCE (Including Subcommittee Reports if Available):**

Dr. Voris announced there will be an Animal Control subcommittee meeting on Thursday, September 17, at 2:00 at the Health Department. Mr. Feirman, Ms. Phillips, and Ms. Sax said they would attend the meeting. Dr. Voris said any and all Board members were welcome to attend.

### **2 Tethered animals (Report From Sub-Committee):**

A meeting of the Board of Health tethering sub-committee was held August 25 at 2 pm at the Health Department.

The sub-committee agreed to the following three items and Dr. Voris said that they would like to move forward on these three items and present them to the City Council:

*Tethering cannot be the primary method of restraining an animal to the owner's property.*

*The tether must be attached to a properly fitted collar or harness made of nylon or leather.*

*The tether must be of appropriate length and weight for free animal movement and include swivels at both ends.*

*The sub-committee feels these items best fit under the abuse and neglect sections and should be recommended for inclusion in both the city and county animal control ordinances.*

Dr. Szewczyk asked about the choke collars being made of metal and Dr. Voris said that is why they put it in that it should be made of nylon or leather. He said that if there was skin damage from the choke collars, it was already considered abuse and neglect. Dr. Voris said it would probably be a good idea to add, "choke collars are not permitted" for clarification. Dr. Szewczyk said he thought that was reasonable.

A motion was made and seconded to move the subcommittee report forward as the recommendation of the Board of Health to the Columbia City Council and Boone County Commission. The motion passed 9-0.

### 3 Managing feral vs. owned strays, including feral cat colonies:

Mr. Feirman and Ms. Sax presented the following report on the proposed feral cat sections of the Animal Control Ordinance and discussed what changes they had made from the previous month's report:

#### **A. Feral cat care**

***It is unlawful for any person within the incorporated area of the City of Columbia to provide food, water, or other forms of sustenance to a feral cat colony unless the person[s] has a City of Columbia permit and fulfills the following conditions:***

- 1. Register with the director of public health and human services as a caretaker of feral cats***
- 2. Regularly feed the cat colony, including weekends and holidays***
- 3. Regularly and frequently trap the cats over the age of eight weeks and have them spayed or neutered.***
- 4. Arrange to have all trapped cats tested for feline leukemia and feline immune deficiency virus and to have those who test positive humanely euthanized or isolated indoors.***
- 5. Identify all trapped cats by tipping their ears and arrange for insertion a micro chip***
- 6. Arrange to have all trapped cats vaccinated for rabies in addition to any other vaccination or immunization requirement imposed by the state***
- 7. Feral cat colony caretakers must maintain records on the location and size of the colonies as well as the vaccination, micro-chipping, ear tipping, and spay and neuter records of the colony cats.***
- 8. Taking all reasonable steps to: [a] remove kittens from the colony after they have been weaned; [b] place the kittens in homes or foster care; and [c] capture and spay the mother cat***
- 9. Obtaining medical attention for any colony cat that exhibits illness, signs of rabies and /or unusual behavior and removing the cat from the colony to prevent disease or injury to other cats in the colony.***

10. *If possible report number of cats that died or otherwise ceased to be a part of the colony and the number of cats placed in animal shelters or permanent homes as companion cats*
- B. Feral cat colony caretaker permit.**
1. *The purpose of the permit is to decrease and vaccinate the numbers of feral cats and feral cat colonies through the humane method of trap, spay, neuter and release.*
  2. *The application for permit.*
    - *Any organization or person over the age of 18 desiring a feral cat colony caretaker permit shall file an application with the department of public health and social services. The permits shall be renewable on a biennial basis.*
    - *The applicant must present:*
      - a) *detailed description of the cats in the colony;*
      - b) *proof that the feral cats in the colony have been ear-tipped, neutered or spayed and vaccinated against rabies or are actively being trapped to perform the ear-tipping, neutering, or spaying, and vaccinated against rabies;*
      - c) *proof of the address of the private property at which the colony is to be maintained;*
      - d) *written permission from the private property owner to maintain the colony at such address;*
      - e) *signed approval of each property owner whose premise is adjacent to where the colony is located – the written approval must be obtained only on the first permit application or reinstatement of a revoked application, it is not necessary for renewal of permits; and*
      - f) *contact information for the applicant and any other information that may be required by Animal Control.*
  3. *A permit fee of \$25.00 shall be paid at time of the original application and biennially for renewal. Animal Control shall have the right to inspect the address of the private property provided by the applicant.*
  4. *No feral cat colony caretaker permit shall be issued for an address located on public property.*
  5. *Revocation of permit*
    - *The following shall constitute cause for revocation of the permit:*
      - a) *conviction in a court of law of any violation of the City of Columbia animal ordinances*
      - b) *failure to permit Animal Control inspections of the address at which the feral cat colony is located.*
      - c) *failure or inability of the caretaker[s]to provide care for the feral cat colony.*
      - d) *whenever the director of public health and human services determines that the feral cat colony has increased to such numbers as to cause a health hazard or are interfering with the peace, quiet, comfort or repose of the inhabitants of the city. [rewording of the avian nuisance section in the current ordinance]*
    - *Within 60 days the holder of the revoked caretaker permit must relocate the colony to the care of one or more other feral cat permit holders.*

**Related revisions to other sections of the animal control ordinance**

1. **Proposed Revision to “Section 5-1 Definitions**  
*Add - Feral Cat - Any cat of any breed that is or becomes undomesticated, untamed, wild or is not a pet.*
2. **Proposed Revision to “Section 5-60 Limitation upon number of dogs and cats kept”**  
*No person shall, at any time, keep, harbor or own, at one location within the city, more than a total of four (4) dogs or cats over the age of six (6) months. This provision shall not apply to a lawfully operated commercial kennel, a kennel maintained in connection with a small animal hospital, the city pound, or persons in their role as registered caretakers of feral cats.*

It was moved and seconded that the Board of Health accept the feral cat subcommittee report and forward it to the Columbia City Council as their recommendation. The vote was 8 votes in favor, 1 opposed. Dr. Voris was the only opposing vote.

#### 4 Micro chipping, city/county registry, tracking lost/abandoned pets:

Action: Will be addressed by subcommittee September 17.

#### 5 Backyard chickens:

FOR REFERENCE PURPOSES, HERE IS THE CHICKEN ORDINANCE AS WRITTEN THUS FAR:

To have backyard chickens in city limits:

1. It will be annually renewable permit-process, with an application that lists the requirements for you to meet first before submitting.
  - 1.a. As part of the application, a city resident wanting chickens needs signed approval of every property owner whose premises is adjacent to where the chickens will be located, including all potential locations of mobile coops or free-ranging chickens. This written approval must be obtained only on the first year's application or reinstatement of a revoked application, but is not necessary on normal renewal of permit.
  - 1.b. This permit is to be renewed by November 1<sup>st</sup> of each year.
  - 1.c. Renewal of permit will be granted by the Columbia/Boone County Department of Public Health and Human Services. Renewal may be denied based on neighbor complaints or non-compliance with animal control ordinances.
2. Chickens will be allowed only at 1- or 2-family dwellings (no apartment complexes). Landlord approval is required.
3. There will be chickens only. No ducks, geese, or other types of fowl. Only hens are allowed, no roosters.
4. Permanent coop structures must be at least 10 feet from adjacent lots. Mobile coops (chicken tractors) may be positioned anywhere on owner's property but at least 10 feet from adjacent lots.
5. Free-ranging (uncaged) chickens are acceptable if wings are clipped and chickens are completely fenced.
6. Owners of chickens that escape owner's property and are subsequently killed will hold harmless any animal/driver that accidentally killed the chicken.
7. Limit of 4 chickens per premises. Health Department may grant waivers on number of chickens dependent on if lot size is sufficient to have a greater number of chickens.
- ~~8. Coops will be maintained and kept clean/free of disagreeable odors, and heated appropriately during winter (with a light bulb/heat lamp or other means).~~
  - 8.a. ~~Section 5-2 of current city ordinance states, "Animal habitats to be clean, sanitary; inspections authorized. All structures, pens, coops or yards wherein animals or fowl are kept or permitted to be, shall be maintained in a clean and sanitary condition at all times, devoid of all rodents and vermin, and free from offensive, disagreeable or noxious smell or odor to the injury, annoyance or inconvenience of any inhabitant of the neighborhood. The interior walls of all such structures shall be whitewashed or painted annually or oftener as the health officer shall direct. The enclosed area of all such structures shall be constructed in such a way as to be dry at all times on the inside. The health officer may at any time inspect, or cause to be inspected, any structure or premises and issue any such order as may be necessary to carry out the provisions of this section. (Code 1964, § 5.090) (Stricken because current animal control ordinance already addresses concerns of cleanliness.)"~~
- ~~9. Definition of livestock will be changed to remove chickens (Stricken because current livestock section in animal control ordinance addresses larger parcels of land and what is allowed-did not want to disallow chickens on larger parcels of land)~~
10. Coops and containers of unused feed are to be secured to prevent rodents.
11. No selling of eggs or butchered chickens
12. Coop shall be of appropriate humane size relative to number, size, and weight of chickens, and have place to let chickens get out of weather/rain/snow. Minimum space requirement is five square feet per chicken. (Source of space requirement needed). Section 5-6 requires, "(b) Unlawful impoundment. It shall be unlawful for any person to impound or confine any animal or cause any animal to be impounded or confined without supplying the following: (1) A structurally sound, properly ventilated, sanitary, dry and weatherproof shelter suitable for the species, age and condition of the animal. The shelter must be free of litter and hazardous substances and objects and must have access to shade from direct sunlight and must allow regress from exposure to inclement weather conditions; (2) Wholesome food suitable for the species which is provided at suitable intervals in a sanitary manner in quantities sufficient to maintain good health in the animal considering its age and condition; (3) Constant access or access at suitable intervals to a supply of clean, potable, unfrozen water, provided in a sanitary manner and in sufficient amounts for the animal to maintain

good health; and (4) Normal and prudent attention to the needs of the animal, including all necessary immunizations, sufficient exercise and rest to maintain good health and the provision to each sick or injured animal of the necessary veterinary care or humane death;

13. ~~Current ordinance Sec 5-6, animal abuse, shall apply to chickens as it is currently written. "It is unlawful to...Beat, ill-treat, torment or cause injury or unnecessary pain to any animal."~~ (Stricken because current animal control ordinance already addresses concerns of abuse.)
14. A brochure will be developed for permits to explain rules and will offer guidance on disposal of manure.
15. Current ordinance Sec 5-9 on sale of less than 12 fowl under one month of age prohibited shall be updated to exclude applying to chickens (hens).

Ms. Irwin said she is not comfortable with the neighbor permission, she does not think they should have to get permission.

Dr. Voris said what he remembered from the discussion when they originally voted on this was that if he had a house he was going to be selling in three months and he had not put it on the market and three days before he listed it and the neighbors got chickens, he would not be very happy about that.

Mr. Feirman said they could strengthen the ordinance by adding a separate nuisance and make it a general in regards to noise and peace and quiet. He said someone said they might not want to make specific complaints against their neighbors because of trying to keep things harmonious between them and the neighbors.

Dr. Szewczyk asked if the Health Department would be able to enforce this, because all these requirements are useless if they are not able to be enforced.

Mr. Feirman said using feral cats as an example, the reality is Animal Control can't enforce it and all the Board is really saying is the people taking care of feral cats are awesome people and this will set some rules for them to follow.

Dr. Szewczyk said now we are going to add chickens to the requirement and is Animal Control going to have the time for this. He said there might be 10 or 15 feral cat populations in the city but there is going to be hundreds of chicken owners in Columbia once this goes through.

Mr. Worley said he thinks neighbor permission upfront is so important is because if they have good relationships with the neighbors who will be doing the most complaining, then if they don't have a problem with it, then Animal Control won't have to deal with it. But if you have a neighbor next door who is not happy at all and they think it's ruining their property value, they will be hearing from them a lot.

Ms. Sax said when her and Mr. Feirman were working on the feral cat ordinance they were trying to make sure Animal Control only had to interface if there was a complaint and that these people knew upfront they could lose their permit if they did not follow the rules.

Dr. Szewczyk said as an example, his neighbor has free range chickens and he approved them having them and they keep flying over to his property and he calls Animal Control and they say to clip them and the owner does not comply, what is he, as the neighbor, supposed to do? What does Animal Control do?

Ms. Browning said they could write a summons and send them to court. Dr. Szewczyk said is that in the ordinance?

Dr. Voris said at the end of the year they don't have their license renewed if they have a long laundry list of violations.

Mr. Worley said it goes back to neighbor permission that means you will be responsible if you go through the trouble of getting permission.

Mr. Feirman asked if a revocation section should be put into the ordinance.

Ms. Irwin apologized for coming to the meeting late doubly apologized for leaping into something she said she truly cares about which is the issue of neighbor's permission and said she opposes neighbor permission because that can mean you don't like the color of the house so I'm not going to let you do what you want to do, or you don't like their kids running in the yard, so we should have standards and if these standards are met then you can have chickens and the standard should not be dependent on the mood or relationship with that neighbor. She said she understood it was difficult for Animal Control and that we should have regulations that stipulate what the rules are and the rules should stipulate setbacks, appearance, whatever public health issue we have with chickens, but our job is public health, our job is not to negotiate relationships between neighbors so if that fundamental issue is yes, we are allowing chickens, we should say we allow chickens under these circumstances regardless of your relationship with your neighbor.

Ms. Sax said she thinks the way it's set up as with the cat ordinance, you only do it the first time.

Ms. Irwin said it doesn't matter to her. Either you have a regulation that says you have setbacks, you have public health standards.

Ms. Sax said she thinks neighbor permission is important.

Ms. Irwin said well she didn't.

Ms. Phillips said the media in this community is biased against backyard chickens.

Ms. Browning said she disagreed, she thinks the media is biased in favor of having backyard chickens.

Ms. Phillips said what if the house next door is a rental unit, then who gets to say if you can have chickens, the landlord or the people renting the house. If the house next door is a rental house who gets to say if they want chickens next door. It was noted that Section 1.1a states it is the property owner who must give permission.

Dr. Voris said the Board had agreed to individual portions of the report in previous meetings, so it was probably time to move on with the report as a whole. If you don't like any aspect of it, then vote against it and we can start over or we can not start over. If you are okay with the report, then vote for it. Whatever a member wants to do, they can bring a motion to the Board. Then Dr. Voris asked if we have a motion on this particular measure.

Ms. Sax said she would be the one to make the first motion. Dr. Voris asked what she would like to move. **She said that we accept the report with the corrections they had already discussed.** Dr. Voris said okay. Mr. Feirman seconded it.

Dr. Voris said all those in favor of accepting this report as the recommendation of the Board of Health to the Columbia City Council as it has been changed to date, raise your hand.

Two Board members raised their hand in favor of accepting the report as it has been changed to date.

Dr. Voris said all those opposed as it has been changed, raise your hands.

Six Board members voted in opposition to accepting the report as it has been changed to date. One Board member abstained from voting.

Dr. Voris said alright, this does not move anywhere.

Ms. Irwin asked if she could speak. Dr. Voris said the floor was hers.

Ms. Irwin moved that the report be accepted with the neighbor permission section stricken from the ordinance (1A in the ordinance, which reads: *“As part of the application, a city resident wanting chickens needs signed approval of every property owner whose premises is adjacent to where the chickens will be located, including all potential locations of mobile coops or free-ranging chickens. This written approval must be obtained only on the first year’s application or reinstatement of a revoked application, but is not necessary on normal renewal of permit”*). Dr. Malaker seconded it.

Dr. Voris started to take a vote on accepting the report as the recommendation to City Council with section 1a stricken when members decided they wanted to discuss the item.

Dr. Szewczyk said he was really torn on all of this because he agrees on what neighbors can do and can’t do, but we do have other things that require neighbor approval like if you wanted to get a variance to get your garage closer to them.

Ms. Irwin said that was a variance.

Dr. Szewczyk said the understanding was it could potentially affect your property value so the neighbor has to vouch for you. He said the chicken ordinance was something new, something that would be put into effect that people who want houses won’t then be able to say I’m not going to buy that house because there are chickens next door, but all of a sudden chickens will be there because of the ordinance and we are changing the status quo and the question becomes if we are changing the status quo for the chicken owner, is it fair to the non-chicken owner to be changing their status quo by getting chickens appearing suddenly next door when they never imagined they were going to get chickens because we didn’t give them an opportunity to say I’m not buying that house because there are chickens next door and that will happen, he said he had no doubt. He said that is what bothers him and he doesn’t know what the resolution of it is. He said he was going to vote against it.

Dr. Malaker said the same scenario applied to two rotweillers running around in the back yard, what do we define as a nuisance? He said he thinks we have shown through all the discussions that hens with their wings clipped and the constraints contained in the ordinance don’t really cause a nuisance and if some snooty people are going to see chickens and not buy the house, but would snooty people come by and see rotweillers and have the same opinion? He said yes, but same amount of people might have the same opinion if there were rotweillers back there. Are chickens any more of a nuisance than a couple of dogs or cats?

Ms. Irwin said we either make it legal to have chickens or we don't.

Dr. Malaker said he doesn't have a problem with someone having chickens, he just didn't think a neighbor had a right to impede someone else's freedom to have something if the board approved chickens in the city.

Ms. Sax then asked where we were at now regarding the ordinance.

Dr. Voris said they were in the discussion and it has been moved and seconded that they strike 1A and accept everything else as it has been changed today, so basically we are voting on the same thing that was just put down except 1a has been stricken.

Ms. Sax said so the goal is to move the ordinance forward.

Dr. Voris said that the goal is to move it forward as the recommendation from the Board of Health to the City Council.

Mr. Feirman said if the Board removes 1a requiring neighbor approval, then he recommends that something is put in regarding revocation of permits if there is no permission to get it, they should have it where the permit can be evocated if it becomes a nuisance.

Dr. Voris said the director of the Health Department already had that authority to revoke a permit due to complaints. He asked Mr. Feirman if he would like to make a motion to amend the motion?

Dr. Szewczyk made a motion to amend the ordinance to add a revocation of a permit if there is a failure or inability to allow Animal Control to inspect the premises, a failure for caretakers to provide care, or if the animals present a health hazard to the surrounding community.

Dr. Voris said Dr. Szewczyk has made an amendment to the motion that we add a revoked permit provision that includes failure to allow Animal Control to inspect the premises, failure of caretakers to provide care for the animals and if the animals pose a health hazard to the surrounding community.

Dr. Voris said this motion has been made to amend, does anyone second it?

Ms. Sax seconded the motion to amend.

Dr. Voris said, okay, there has been a motion and a second to amend. He asked if there is any discussion on the amendment.

Ms. Sax asked if this was a vote just on the amendment.

Dr. Voris said it was only on the amendment.

Dr. Voris said all those in favor of adding Dr. Szewczyk's amendment to Ms. Irwin's motion.

Dr. Voris said all those in favor should raise their hand. All members were in favor of adding the amendment on revoked permits. No members were opposed. Motion to amend passed with a unanimous vote.

Dr. Voris said the Board was back to Ms. Irwin's original amended motion of striking 1A and accepting everything that had been changed about it in the last 55 minutes. He asked if there was any more discussion on it.

He said seeing no more discussion they would take a vote on it. A vote on the amended main motion (accept the subcommittee report as the recommendation of the Board of Health to the City Council with section 1.1a stricken and with the addition of three permit revocation items) was then taken and failed to obtain a majority vote. The tally of the vote was four votes in favor, four votes opposed and one abstention. The motion failed.

Dr. Szewczyk said regardless of what they do, it should still go to the City Council with a statement that the Board was split on it. He said the amendment failed so the whole thing fails. The one with it fails he said and the one to strike 1a failed.

Dr. Szewczyk said they just couldn't come up with a chicken ordinance they felt comfortable passing, what would happen.

Dr. Voris said sending something forward when it failed twice in vote is bad precedent. He said the City Council has their notes and he was sure him and Mr. Loudermilk would get together and make sure all the strikes and votes are together and they can act what is in the minutes if they really want to.

The Board discussed farther what had happened. Dr. Szewczyk said he did think if you wanted chickens you should live in the country because people live in the city for a certain reason and people live in the country for a reason. He said if it's approved to let them have chickens, maybe they should have pigs. If you want a bunch of chickens, go to the country.

Discussion continued concerning what, if anything would go to city council. The chair stated this report failed to be accepted out of sub-committee and could not go forward to the city council as a recommendation from the Board of Health. The ensuing discussion brought to light information relating to various public health agencies' concern over avian flu and the threat of migratory birds infecting domestic flocks of chickens. Additionally, a concern over the threat to neighboring properties from chicken waste (salmonella) contaminated storm water runoff was mentioned. The abstaining member said he would like to record his vote. The chair stated voting was closed, but in light of the additional information that led to the abstaining member reaching a conclusion, he would entertain a motion to revisit (reconsider) the previous motion if made from a party on the prevailing side of the previous vote. It was moved and seconded by members who cast votes on the prevailing side and passed five votes in favor, 3 votes against. The motion to revisit (reconsider) the previous motion prevailed.

As a result, a vote was again taken on the amended main motion (accept the subcommittee report as the recommendation of the Board of Health to the City Council with section 1.1a stricken and with the addition of three permit revocation items). The tally of the vote was four votes in favor, five votes opposed. The motion failed.

Ms. Phillips said she didn't know if it was appropriate to say, but the chair of this committee who did a lot of research is not here because the City Council did not reappoint him.

Mr. Voris said thank you for that. He said to duly note in the minutes the Board was disappointed that the Columbia City Council did not reappoint David Sohl after all the hard work and research he had put into Board issues.

**REPORTS:**

**HEALTH DIRECTOR – STEPHANIE BROWNING:**

The Health Department has been working with the local schools on H1NI Flu.

**WATER SAFETY/SAFE KIDS:**

No Report.

**MENTAL HEALTH:**

**DENTAL:**

No Report.

**ANIMAL CONTROL AND LICENSING:**

See Above.

**HEALTHY KIDS, HEALTHY COMMUNITIES:**

**NEW BUSINESS:**

The Board held an election to elect a new Chair and Co-Chair since David Sohl was not reappointed by the City Council to remain on the Board. Ms. Phillips made a motion to postpone the election until a later time so that the new member selected to replace Mr. Sohl could also vote. No one seconded the motion, so the election went forward. Dr. Voris was nominated for Chair, and was elected by acclamation. Ms. Irwin was nominated for Vice-Chair, and was elected by acclamation.

The meeting was adjourned at 7:05 p.m.