

COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES JANUARY 14, 2010

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, January 14, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Stephanie Browning (Health Director) and Linda Cooperstock (Health Planner) represented the staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. DeeAnn Bradshaw recorded the minutes of the meeting.

<u>MEMBERS PRESENT:</u>	<u>MEMBERS EXCUSED:</u>	<u>MEMBERS NOT EXCUSED:</u>
Harry Feirman	Dr. Colin Malaker	
Ilalyn Irwin		
David Lardizabal		
Dr. Sally Lyon		
Lynelle Phillips		
Michael Prewitt		
Jean Sax		
Dr. Michael Szewczyk		
Dr. Nathan Voris		

- The meeting was called to order at 5:30 p.m. by the Chair, Dr. Nathan Voris.
- The agenda was approved with the following changes:

Ms. Sax requested that the draft of Board of Health activities that she prepared be added to the agenda.

Mr. Feirman asked if there was anything about the Sunshine Law that should be added to the agenda. He referred to a presentation that was held December 7th. There was discussion regarding the policies and procedures of the Board. Ms. Browning stated that there are policies in place regarding the Sunshine Law with both the City and the County. Dr. Voris asked if there should be a subcommittee to determine if the Board is in compliance. Ms. Browning will discuss this with the City and County attorneys to see if there is anything that needs to be done. It was decided that no subcommittee is needed. Mr. Feirman will scan the pages of the Sunshine Law in question and send them to Dr. Voris.

- The minutes from the November 12, 2009 meeting were approved with the following changes:

Dr. Szewczyk requested that the changes to the August 13, 2009 meeting minutes be added to the August minutes and removed from the official November minutes.

Dr. Voris then introduced DeeAnn Bradshaw to the new members.

OLD BUSINESS:

Animal Control Recap:

Dr. Voris distributed reports to all members and explained that the reports include everything that the Board has done so far. He also explained that the only thing that has changed is that the feral cat section was going to be sent to legal to be sure it is OK as written. He also stated that there were just a few changes to the animal control ordinance draft. There were some wording changes and a couple of items removed. He explained that he wanted the Board to review the reports to assure he had accurately made the changes that were discussed in November. He added that if so, then he thought the Board would be finished with the ordinance.

There were questions as to the definition of “impounded animals” and “intact animals”. Ms. Browning explained the process and added that the City attorney would review and correct wording, if necessary. The Board’s reports will be sent to the City Council. The City Council will determine future action on the Board’s recommendations. The Feral Cat report was taken off the table and included in the report going to City Council. Ms. Browning also stated that she attends Humane Society Board meetings. Because several issues are of concern to both agencies, she suggested an interim report to City Council and sharing the same information with interested parties. This would allow ample public comment to City council prior to a public hearing.

It was decided that Ms. Browning would compile a report to send to Council for further direction.

City Council Questionnaire:

The board discussed the City Council questionnaire for boards and commissions, which is due Feb 26th. Dr. Szewczyk suggested this Board use the information from its “rules of the Board of Health” to help complete the questionnaire. The Board decided to form a subcommittee to complete the questionnaire and bring it back to the full board meeting for discussion. The subcommittee members are Harry Feirman, Jean Sax, Lynelle Phillips, and Dr. Voris. The subcommittee met briefly after tonight’s board meeting to set a meeting date. Dr. Voris will email the date and the questionnaire to the Board members.

REPORTS:

BOARD OF HEALTH ACTIVITIES DRAFT:

Ms. Sax distributed a draft copy of the summary of Board of Health activities for 2009 that is part of the new member packet. Ms. Sax added that it will also be used for the questionnaire and on the Board’s website. She asked Board members to submit any additions.

MENTAL HEALTH:

Ms. Sax reported that last meeting was canceled. Mr. Pearson thought that maybe it was due to lack of a quorum. Ms. Sax distributed a brochure from the Missouri Psychiatric Center, formerly Mid-Mo Mental Health Center. She explained that this is outpatient services for ages 5 to 18. She added that they are open for appointments and seeing about 8 new outpatient admissions per day.

HEALTH DIRECTOR – STEPHANIE BROWNING:

Ms. Browning distributed a summary of public health services to show the scope of what the health department does. Ms. Browning explained the different types of visits and how human rights inquiries are handled. The document will be clarified and put on the website. In response to Dr. Lardizabal’s request, Ms. Browning will provide him a contact with information about how he can

help in the health promotion area of the department. The Board was interested in having a presentation on the human rights activities of the department.

HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported that the Healthy Environment Policy Initiative (HEPI) would be meeting tomorrow (Friday) morning at 9:00, if anyone would like to join. This project, funded by a Robert Wood Johnson Foundation grant, is to improve health of low income individuals and families, targeting the first ward. They are planning a Healthy Community Policies “Summit” which will be Friday, April 9th and Saturday, April 10th and likely be held at a church in the first ward. Ms. Phillips requested that Shannon Canfield be on the agenda to present the findings of a survey conducted about these issues. While HEPI is an academic group, they are trying to involve the wider community in planning a non-academic summit which would be in conjunction with MU Extension Nutrition and Exercise Research Week, National Public Health Week, and Farmer’s market activities. HEPI information is available on their website.

WATER SAFETY/SAFE KIDS:

No Report.

DENTAL:

No Report.

There being no additional business, the meeting was adjourned at 6:30 p.m.

COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES FEBRUARY 11, 2010

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, February 11, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Stephanie Browning (Health Director) and Linda Cooperstock (Health Planner) and represented the staff. DeeAnn Bradshaw recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Colin Malaker
David Lardizabal
Dr. Sally Lyon
Lynelle Phillips
Jean Sax
Dr. Michael Szewczyk
Dr. Nathan Voris

MEMBERS EXCUSED:

Harry Feirman
Ilalyn Irwin
Michael Prewitt

MEMBERS NOT EXCUSED:

- The meeting was called to order at 5:30 p.m. by the Chair, Dr. Nathan Voris.
- The agenda was approved with the following changes:

Ms. Sax requested that “LEED Neighborhood Certification and Accreditation” be added to the agenda for discussion.

Ms. Browning explained that the speaker that was scheduled could not attend the meeting and that Linda Cooperstock, Health Planner, would be giving a brief update of a parent survey. This is a program that they have been working on through a Missouri Foundation for Health grant.

- The minutes from the January 14, 2010 meeting were approved as submitted.

PRESENTATION:

Ms. Cooperstock presented information regarding a report called “Parents and Prevention”, which was part of the “Tobacco Disparities” grant funded by the Missouri Foundation for Health. The report was based on focus groups, interviews and surveys that looked at how stress is a barrier to parents participating in preventive behaviors including getting screenings and smoking cessation. The presentation included the demographics of participants, perceived levels of stress related to money, relationships, parenting, and transportation. Results showed that diet and exercise are uniformly affected by stress, that social support is very important, that parents tend to take care of their children’s health needs before their own, and that smokers show more days of negative feelings than nonsmokers. Participants were also asked how they coped with stress. Most respondents selected talking/venting, more sleep, and exercise as coping mechanisms. A large number of smokers and former smokers tended to revert to cigarettes during times of stress. Most participants agreed that being healthy is important, but there is a large amount of misunderstanding about what preventive care really is. Ms. Cooperstock commented that this could be an opportunity for the department to do education. She then distributed a copy of the survey and the results. There was discussion regarding the report and survey including conflicting information in some areas.

QUESTIONNAIRE

Mr. Voris explained that, inadvertently, only the first page of the questionnaire was sent to the board members previously. He then distributed the second page. He felt that the answers should be kept broad rather than too specific. The members agreed and commented that it was very well done. It was decided that the questionnaire would be submitted to the City Council as it is.

REPORTS:

HEALTH DIRECTOR – STEPHANIE BROWNING:

Ms. Browning began by bringing the members up to date on the illnesses from the Mayor's Appreciation Breakfast. She explained that it was determined to be norovirus. She added that she is very proud of way it was handled. She reported that 208 were in attendance and that 80% of the attendees that returned surveys were ill. There was discussion regarding how norovirus was discovered at the breakfast, what norovirus is, and how it is spread. The department is still getting surveys back and several environmental health specialists did inspections and interviewed workers.

These discussions lead into Ms. Browning's next report regarding the department's CORE Public Health Functions contract funding which is through the state health department. She explained that this funding is offsetting revenue to help local public health agencies carry out environmental health and communicable disease control. She added that last year, the funding was proposed to be cut, but that advocates have been helpful in those cuts not being made. The governor cut 3% out of the state budget in August, and is now making a recommendation for an additional 8.31% of the current year's contract which ends May 31st. This essentially amounts to a 32% cut, because it is in the last quarter and has already been paid. She noted that she will be attending a meeting next week to look at the contract and what deliverables are to be cut. The members discussed several programs that are being considered for cuts.

She added that she had department staff track hours while working on the norovirus investigation and calculated the cost. She has sent a letter to governor, state health director and local legislators. There was a comment that Missouri ranks fiftieth for funding spent on public health. There was more discussion regarding norovirus including how long someone is contagious.

Ms. Browning then reported that she and some of her staff had attended a meeting with Judy Baker and staff. The county has approximately \$500,000 from their Boone Hospital agreement to be used for community health for innovative programs. There may also be federal dollars available specifically for adolescent health for 10-19 year olds. This idea is that many decisions made in that time period impact health. She added that this may not be a public health issue, but that the public health department may be able to do one part. There was discussion regarding what works and what doesn't and a comment made that there are evidence-based programs that show that they work. Information was shared regarding the web-based "YOOU" magazine that is produced through the university. This magazine promotes school health knowledge. It is set up so that different school systems can choose different community-specific topics. Dr. Lyon explained that beginning next year the schools are adding a 90 minute, 6 week course in health for sixth grade that is required for all children as part of the Encore Rotation. Ms. Browning commented that programs are going on at multiple levels and there just needs to be a way to tie them together.

MENTAL HEALTH:

No report. Ms. Sax commented that the Mental Health Board did not meet.

WATER SAFETY/SAFE KIDS:

No Report.

DENTAL:

Dr. Malacker reported that he received a letter in December proposing to cut fees for kids with dental managed care. These cuts average 20%. This will have a big effect on, not only Columbia, but much of the I-70 corridor. He noted that 2 out of 4 private dentists that previously accepted children with Medicaid will no longer accept them. He explained how the process worked before fees were raised and why they were raised. He ended by stating that he is still investigating and working to find ways to continue the program. The members discussed organizations that might be able to help and models for the program in other states.

Dr. Szewczyk reported that, for the first time that he is aware of, there is consideration for a bill in the Missouri House for making a state-wide smoking ban. He believes this is a more serious attempt than in the past. Ms. Cooperstock explained that there has been consideration in the past and it is seen as a way to educate legislators. She added that Tobacco Free Missouri, a statewide coalition, as well as the Missouri Public Health Association are very involved in this. The bill that was introduced is a comprehensive model bill that would be very good if passed in its entirety. TFM and MPHA along with the voluntary health agencies will monitor for changes that would compromise the bill. If that happens, the sponsor of the bill agrees to remove it. There was discussion regarding the purpose of a smoke free ban.

LEED NEIGHBORHOOD CERTIFICATION AND ACCREDITATION:

Ms. Sax distributed copies of the Neighborhood LEED form which was initiated by the Energy and Environment Commission. A planner for the City was asked by the City Council to create information about the neighborhood. Most people do not know what LEED is except that the new City building is LEED. LEED includes being recyclable, energy efficient, clean air, etc. LEED was created by the United States Green Building Council and the accreditation system is voluntary. Ms. Sax noted that the goals for LEED are the same as for the Healthy Environment Policy Initiative. Ms. Sax suggested that the Board be supportive of this initiative. Ms. Sax will forward an article that more describes LEED and gives the history of it.

Ms. Browning added that she will be sending the Robert Wood Johnson County Health Findings Study that will be released on the 17th.

There being no additional business, the meeting was adjourned at 7:15 p.m.

COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES

MARCH 11, 2010

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, March 11, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Stephanie Browning (Health Director), Linda Cooperstock (Health Planner) and DeeAnn Bradshaw represented the staff. Kathy Neal recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Colin Malaker
Michael Prewitt
Harry Feirman
Jean Sax
Dr. Michael Szewczyk
Dr. Nathan Voris
David Lardizabal

MEMBERS EXCUSED:

Ilalyn Irwin
Dr. Sally Lyon
Lynelle Phillips

MEMBERS NOT EXCUSED:

CALL TO ORDER:

Meeting was called to order at 5:30 p.m. by the Chair, Dr. Nathan Voris.
Ms. Browning introduced new staff member, Kathy Neal ASA III who will be staffing the BOH.
Board thanked Ms. Bradshaw for coordinating BOH activities while the position was open.
Board thanked Ms. Cooperstock for preparing a special dinner for the meeting.

APPROVAL OF AGENDA:

Agenda was approved as presented.

APPROVAL OF MINUTES:

Minutes from the February 11, 2010 meeting were approved as submitted.

GUEST SPEAKER:

Ms. Laina Fullum, Nutrition Director for Columbia Public Schools (CPS), was introduced. Ms. Fullum presented an overview of CPS food programs and initiatives to improve nutrition and to purchase more food from local vendors. CPS serves 1.9 million lunches and 600,000 breakfasts annually. Currently 36% of CPS students qualify for free or reduced-fee lunches; Nutrition Services is required to be financially self-supporting. Ms. Fullum reported on a recent wellness initiative titled *Farm to School* which enables schools to more easily purchase local (defined as Missouri and adjoining states) food products. Some advantages of this initiative are decreased environmental impact as transportation does not travel long distances, it stimulates local and state commerce, it's a response to our community that has requested this, and it teaches students about the origins of food. Some barriers are the lack of infrastructure to buy such large bulk amounts, food safety concerns, price concerns, and lack of staff training (e.g., knife skills) to prepare fresh produce. Ms. Fullum has piloted *Farm to School* at Benton and Alpha Hart Elementary Schools by offering fruits and vegetables for snacks; students have responded positively. She plans to formally kickoff the initiative this spring. She noted an important part of this program is marketing and education for students, faculty and staff. In response to questions from board members, Ms. Fullum discussed current food choices for students and costs of subsidized and non-subsidized meals.

OLD BUSINESS:

Timing and format of the final animal control recommendations for Council were discussed. Board decided to submit the issues of tethering animals, feral cats, and SNIP (spay/neuter incentive program) as separate reports. Dr. Voris will draft the recommendations and present to Board before submitting to the Council.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

Ms. Browning reported she has been focusing her time and efforts defending health budgets. She anticipates more cuts coming in the current fiscal year and in fy2011. She distributed a news article dated March 1, 2010 which stated that federal funding for public health has been flat for five years, and that Midwestern states receive the least federal funding support. Ms. Browning also distributed a news article dated March 8 which reported Missouri spends fewer state dollars on public health than all other states except Nevada. Missouri spends \$9.36 per resident while the national median is \$28.92 per resident. Ms. Browning responded to questions from Board members regarding state health indicators and what information is available to track the relationship of funding and health outcomes. Ms. Browning stated that at this time, there are no standard measurements; however there are ongoing efforts in Boone County to work on this issue. The Board discussed if they might have a role in reviewing measurements.

Ms. Browning reported she will be able to use a small amount of Stimulus funding to provide free immunizations for incoming eighth-graders. All eighth-graders are now required to have the Tdap vaccines. The Department will visit every school in Boone County to administer the vaccines free of charge. The Department will also administer free Hepatitis A and B vaccines to clients of Phoenix Programs, and can offer free flu vaccines in the fall. Ms. Browning announced that with funding from a small grant for children's asthma prevention, the Department will be send an environmental health specialist nurse and sanitation inspector to all Boone County licensed childcare centers to assess the air quality. The Department will then follow-up with the Centers to assist with implementation of recommended improvements.

2. WATER SAFETY/SAFE KIDS:

No report.

3. MENTAL HEALTH:

No report.

4. DENTAL:

No report.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

No report.

6. WEBPAGE DESIGN SUBCOMMITTEE:

No report.

NEW BUSINESS

No discussion.

ADJOURN:

There being no additional business, the meeting was adjourned at 6:35 p.m.

COLUMBIA/BOONE COUNTY BOARD OF HEALTH MINUTES

April 8, 2010

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, April 8, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Boone County Presiding Commission Ken Pearson represented the County Commission. Stephanie Browning (Health Director) represented the staff. Kathy Neal recorded the minutes of the meeting.

MEMBERS PRESENT:

Harry Feirman
Ilalyn Irwin
David Lardizabal
Dr. Sally Lyon
Dr. Colin Malaker
Lynelle Phillips
Dr. Michael Szewczyk
Dr. Nathan Voris

MEMBERS EXCUSED:

Jean Sax
Michael Prewitt

MEMBERS NOT EXCUSED:

CALL TO ORDER:

Board Chair Dr. Nathan Voris Meeting called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA:

Agenda was approved as presented.

APPROVAL OF MINUTES:

March 11, 2010 meeting minutes were approved as submitted.

OLD BUSINESS:

Dr. Voris presented revised draft animal control ordinances. Board members discussed a few revisions (see attached). Dr. Voris will email the changes to the Board of Health. Ms. Browning will inquire if the recommendations can be submitted at a pre-council meeting work session. Ms. Browning and Commissioner Pearson will present the recommendations at an upcoming County Commissioner meeting.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

- Director distributed the *Grow Healthy Columbia/Boone County Partnership Newsletter* and highlighted some of the activities in which the Health Department is taking a leadership or participatory role.
- Director provided a short update on the state budget appropriations.
- Director received an inquiry from the local Alzheimer's Association offering to give a short presentation on a potential new program. Board directed Ms. Browning to schedule a presentation.
- Director discussed an article received from the Boone County Commission regarding pending legislation restricting sales of over-the-counter products relating to the production of methamphetamine. Although the Board is interested in this discussion, they do not think it is within their purview to make an endorsement on this issue.

2. WATER SAFETY/SAFE KIDS:

No report. Dr. Szewczyk asked if this group was currently meeting as he is interested in attending if his schedule allows. Ms. Browning will check with Committee member Cindy Brengarth regarding the meeting schedule and forward to Dr. Szewczyk.

3. MENTAL HEALTH:

No report.

4. DENTAL:

No report.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported she is serving on the Healthy Communities April 9 & 10 Event planning committee. She explained the planning process and the variety of speakers and activities.

6. WEBPAGE DESIGN SUBCOMMITTEE:

No report.

NEW BUSINESS

Dr. Voris and Board directed Ms. Browning to send outgoing Mayor Hindman a letter of appreciation from the Board extending appreciation for supporting and promoting public health during his tenure.

ADJOURN:

There being no additional business, the meeting was adjourned at 6:35 p.m.

Memorandum

To: Columbia City Council
Boone County Commission

From: Columbia/Boone County Board of Health

Date: April 16, 2010

Subject: Animal Control Ordinance Suggestions

The attached report is a compilation of work performed by the Board of Health during the fall/winter of 2009 involving proposed revisions to the Animal Control ordinances of the City of Columbia and Boone County.

Proposals involving both the City and County:

Microchip required prior to release of impounded animals
Graduated fee schedule for repeatedly impounded reproductively intact animals
Expand animal abuse and neglect to include tethering restrictions

Proposal involving the County ordinance:

Impoundment of suspected vicious/nuisance dogs from the county

Proposals involving the City ordinance:

Revision of Section 5-3
Require the licensure of ferrets
Prohibit exotic animals in public places
Restrict or prohibit ownership of exotic animals within city limits
Expanded definition of Dangerous exotic animals (Section 5-29)
Proposed Feral Cat Ordinance

Additional background information is included following each of the recommendations in the body of the report.

Should the City Council and/or Boone County Commission desire to move forward with any of our proposals, the Board of Health would work with the respective body to assist in the drafting of ordinance language and would seek public input through the public hearing process. In addition, during review of the respective ordinances, the Board of Health observed several ordinance provisions that utilize inconsistent or inaccurate language that warrant attention and correction.

Please advise the Board of Health as to how you would like us to proceed.

Proposals involving both the City and County (Items 1-3)

1. Microchip required prior to release of impounded animals:

All impounded animals will be checked by animal control for a readable microchip. If the animal does not have a readable microchip, the animal will be implanted with an identifying microchip prior to release to the owner. If previously microchipped, the owner or custodian is required to notify the department and any applicable national registry of any change in address or telephone number.

Background: This proposal comes directly from Columbia and Boone County Animal Control Officers. Reliable identification of animals is very difficult without permanent identification. Microchips are an inexpensive, permanent and safe identification method that will assist Animal Control Officers in identifying previously impounded animals and efficiently locate owners.

Fee structure proposed under item 2. would make the microchip program cost budget neutral.

2. Graduated fee schedule for repeatedly impounded reproductively intact animals:

This graduated impoundment fee schedule also introduces a new voucher program promoting spay/neuter (Spay/Neuter Incentive Program-SNIP).

SNIP is a \$75 fee that will be added to each intact animal's impoundment fee to encourage owners to sterilize their intact pet. If the owner of an intact, impounded animal has their pet surgically sterilized at the veterinary facility of their choice, the \$75 portion of their impoundment fee will be returned to them upon satisfactory proof of the procedure. The procedure must be performed within a reasonable amount of time (3-4 weeks) following release of the animal to qualify for SNIP refund. On the first or second occurrence of an intact animal being impounded, the owner can elect not to have their pet spayed/neutered and forfeit their right to the \$75 voucher. Forfeited voucher program fees will be placed into an account, administered by the Director, to assist owners of intact animals who cannot afford to surgically sterilize their pet. On the 3rd occurrence of impoundment, the intact animal will be required to be spayed or neutered prior to release, and the SNIP fee will not be refunded to the owner.

Current impoundment fee for licensed, sterilized animals will not be changed. Daily boarding fees will not be changed. This recommended fee schedule will apply to both the City of Columbia and Boone County.

1st time impoundment fee for intact animals:

\$25 impoundment fee
\$10 microchip fee (if applicable)
\$75 Spay/Neuter Incentive Program (SNIP) fee-refundable to owner once animal is spayed/neutered.

2nd time impoundment fee for intact animals:

\$50 impoundment fee
\$75 Spay/Neuter Incentive Program (SNIP) fee-refundable to owner once animal is spayed/neutered.

3rd time impoundment fee for intact animals:

Mandatory spay/neuter with exceptions-listed below
\$50 impoundment fee
\$75 Spay/Neuter Incentive Program (SNIP) fee-non-refundable

Exceptions to the mandatory spay/neuter provision:

1. Dogs documented as having been appropriately trained and actually being used by public law enforcement agencies for law enforcement activities or such dogs designated as breeding stock by an appropriate agency or organization approved by the Director after consultation with knowledgeable professionals;
2. Dogs having been appropriately trained and actually being used as a service dog, such as a guide dog, hearing dog, assistance dog, seizure alert dog, or social/therapy dog, or such dogs designated as breeding stock by an appropriate agency or organization approved by the Director after consultation with knowledgeable professionals;
3. Dogs documented as having been appropriately trained and actually being used by search and rescue agencies for search and rescue activities; or such dogs designated as breeding stock by an appropriate agency or organization approved by the Director after consultation with knowledgeable professionals;
4. Dogs or cats certified by a licensed veterinarian as having a health reason for not being spayed or neutered;
5. Dogs which are appropriately trained and actually being used for herding of other animals, or as livestock guardian dogs, or such dogs designated as breeding stock by an appropriate agency or organization approved by the Director after consultation with knowledgeable professionals;
6. Dogs or cats boarded in a licensed kennel or licensed business which boards such animals for professional training or resale;
7. Dogs or cats which are registered with the American Kennel Club, the Cat Fancier Association or other recognized registry or trained and kept for purposes of show, field trials or agility trials.

Background: This proposal is a direct effort to reduce the number of unwanted animals within our community through an incentive program that encourages animal sterilization-especially among animals running at-large (a

primary source of unintended litters of animals). The number of unwanted (unintended) animals within our community is a common denominator straining the resources of both the Central Missouri Humane Society and Animal Control.

3. Expand animal abuse and neglect to include tethering restrictions

1. Tethering cannot be the primary method of restraining an animal to the owner's property. If a tether is utilized as a temporary method of restraint, it must comply with the following:
2. The tether must be attached to a properly fitted collar or harness made of nylon or leather. Choke collars are not permitted.
3. The tether must be of appropriate length and weight for free animal movement and include swivels at both ends.

Background: This proposal was developed in response to information gathered during a public hearing held last year. A subcommittee was formed to investigate tethering restrictions being instituted in other communities and to solicit expert opinion from animal welfare experts within the American Veterinary Medical Association (AVMA).

Ultimately, the sub-committee determined that other communities are adopting wide-ranging policies based primarily on animal advocacy group recommendations and not based on research-based evidence, especially with regard to the amount of time an animal can humanly spend tethered. The AVMA Animal Welfare Division has not yet developed a position statement on this issue, but is closely monitoring what communities are enacting.

The sub-committee and a representative of Dogs Deserve Better, an anti-tethering advocacy group, agreed that full-time tethering as a means of primary enclosure is not humane—a statement that is supported by language contained within the Animal Welfare Act. The sub-committee recommendation does not include language defining a time limitation that an animal can be tethered due to lack of evidence as to what that time limitation should be.

Proposal involving the County ordinance (Item 4)

4. Impoundment of suspected vicious/nuisance dogs from the county:

Change policy/procedure for holding dogs in vicious or nuisance cases to allow animal control to hold the animal until disposition of the Vicious Dog Advisory Board. Alternatively, the dog may be released to the owner prior to disposition of the Vicious Dog Advisory Board Hearing and official Health Director decision if the owner agrees to abide by the current requirements for housing a vicious or nuisance dog.

Background: This proposal is a recommendation by the Vicious Dog Advisory Board in reaction to a number of cases where a dog has been released to the owner following the dog bite quarantine period only to bite another person prior to disposition of the Vicious Dog Advisory Board hearing.

Under the current Boone County ordinance, Animal Control can only hold a bite-case dog for the duration of the rabies observation quarantine period before releasing the animal to the owner. This period of time is usually not sufficient to prepare a Vicious Dog Advisory Board Hearing. Under the City ordinance, the public is protected from the release of a potentially vicious animal until the case is heard by the municipal judge.

The Vicious Dog Advisory Board and the Board of Health are sensitive to the additional expenses an owner would incur due to prolonged boarding so an alternative provision is proposed that would allow release of the dog to the owner if the owner agrees to protect the public by housing the animal in a way consistent with current ordinance requirements for a nuisance or vicious dog.

Proposals involving the City ordinance (Items 5-10)

5. Revision of Section 5-3 in the City Animal Control ordinance:

Section 5-3, change last sentence of paragraph (a) to recognize the authority of the Health Director in impounding and testing animals suspected of carrying zoonotic disease by removing the “upon the order of the municipal judge” and replacing with “upon the order of the Health Director”.

Background: Current ordinance requires a judge to order impoundment of “warm-blooded animals” other than dogs and cats which creates a potential delay in impounding animals that might carry zoonotic disease thus endangering public health.

6. Require the licensure of ferrets:

Add ferrets to the list of animals required to be licensed within the City of Columbia.

Background: Under current City of Columbia ordinance, ferrets are required to have rabies vaccine just as dogs and cats. The proposal to require licensure of ferrets would assist Animal Control in protecting public health by making vaccination information available in a timely manner should there be a bite incident involving a ferret.

7. Prohibit exotic animals in public places:

Prohibit keeping, harboring or possessing exotic animals in public places, with the exception of a properly maintained and licensed zoological park, circus, scientific or educational institution, research laboratory or veterinary hospital.

Background: This proposal stems directly from an event involving a non-human primate biting a child at Stephens Park a few years ago.

8. Restrict or prohibit ownership of exotic animals within city limits:

Require licensure or permit for ownership of exotic animals within the city limits.

Background: Currently, it is illegal to purchase an exotic animal within the City limits of Columbia, but it is not illegal to own or harbor one. The Board feels that ownership of exotic animals should require a permit within the city limits of Columbia.

9. Expanded definition of Dangerous exotic animals (Section 5-29):

Add venomous (poisonous) arthropods and non-human primates to the list of Dangerous Exotic Animals.

Background: Dangerous exotic animals are not allowed within the city limits of Columbia. The Board of Health recommends that venomous (poisonous) arthropods and non-human primates be moved from the exotic animal list (Section 5-1) to the Dangerous Exotic Animals list (Section 5-29).

10. Proposed Feral Cat Ordinance

A. Feral cat care

It is unlawful for any person within the incorporated area of the City of Columbia to provide food, water, or other forms of sustenance to a feral cat colony unless the person[s] has a City of Columbia permit and fulfills the following conditions:

1. Register with the director of public health and human services as a caretaker of feral cats
2. Regularly feed the cat colony, including weekends and holidays
3. Annually trap each cat over the age of eight weeks in order to comply with the following provisions:
4. All cats must be spayed or neutered.
5. All cats must be tested for feline leukemia and feline immune deficiency virus. Those cats testing positive must be humanely euthanized or isolated indoors.
6. Identify all trapped cats by tipping their ears and insertion of a micro chip

7. Have all cats vaccinated for rabies in addition to any other vaccination or immunization requirement imposed by the state
 8. Feral cat colony caretakers must maintain records on the location and size of the colonies as well as the vaccination, micro-chipping, ear tipping, and spay and neuter records of the colony cats.
 9. Taking all reasonable steps to: (a) remove kittens from the colony after they have been weaned; (b) place the kittens in homes or foster care; (c) and capture and spay the mother cat
 10. Obtaining medical attention for any colony cat that exhibits illness, signs of rabies and /or unusual behavior and removing the cat from the colony to prevent disease or injury to other cats in the colony.
 11. If possible report number of cats that died or otherwise ceased to be a part of the colony and the number of cats placed in animal shelters or permanent homes as companion cats
- B. Feral cat colony caretaker permit.
1. The purpose of the permit is to decrease and vaccinate the numbers of feral cats and feral cat colonies through the humane method of trap, spay, neuter and release.
 2. The application for permit.
 - Any organization or person over the age of 18 desiring a feral cat colony caretaker permit shall file an application with the department of public health and social services. *The permits shall be renewable on a biennial basis.*
 - The applicant must present:
 - a) detailed description of the cats in the colony;
 - b) proof that the feral cats in the colony have been ear-tipped and microchipped, neutered or spayed and vaccinated against rabies or are actively being trapped to perform the ear-tipping, neutering, or spaying, and vaccinated against rabies;
 - c) proof of the address of the private property at which the colony is to be maintained;
 - d) written permission from the private property owner to maintain the colony at such address;
 - e) signed approval of each property owner whose premise is adjacent to where the colony is located – the written approval must be obtained only on the first permit application or reinstatement of a revoked application, it is not necessary for renewal of permits; and
 - f) contact information for the applicant and any other information that may be required by Animal Control.
 3. A permit fee of \$25.00 shall be paid at time of the original application and biennially for renewal. Animal Control shall have the right to inspect the address of the private property provided by the applicant.
 4. No feral cat colony caretaker permit shall be issued for an address located on public property.

5. Revocation of permit

- The following shall constitute cause for revocation of the permit:
 - a) conviction in a court of law of any violation of the City of Columbia animal ordinances
 - b) failure to permit Animal Control inspections of the address at which the feral cat colony is located.
 - c) failure or inability of the caretaker[s] to provide care for the feral cat colony as required in Section A.
 - d) whenever the director of public health and human services determines that the feral cat colony has increased to such numbers as to cause a health hazard or are interfering with the peace, quiet, comfort or repose of the inhabitants of the city.
- Within 60 days the holder of the revoked caretaker permit must relocate the colony to the care of one or more other feral cat permit holders.

Related revisions to other sections of the animal control ordinance:

1. Proposed Revision to "Section 5-1 Definitions
*Add - Feral **Cat** - Any cat of any breed that is or becomes undomesticated, untamed, or wild is not a pet.*
2. Proposed Revision to "Section **5-60** Limitation upon number of dogs and cats kept"

No person shall, at any time, keep, harbor or own, at one location within the city, more than a total of four (4) dogs or cats over the age of six (6) months. This provision shall not apply to a lawfully operated commercial kennel, a kennel maintained in connection with a small animal hospital, the city pound, *or persons in their role as registered caretakers of feral cats.*

Background: This proposal is in response to information gathered at a public hearing concerning animal control ordinances. The primary motivation of the proposal is attempting to control the stray cat population through trapping and sterilizing the existing population.

COLUMBIA/BOONE COUNTY BOARD OF HEALTH MEETING MINUTES

May 13, 2010

AMENDED

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, May 13, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Third Ward Councilman Gary Kespohl attended. Stephanie Browning (Health Director) and Linda Cooperstock (Planner) represented the staff. Kathy Neal recorded the minutes of the meeting.

MEMBERS PRESENT:

Ilalyn Irwin
Dr. Sally Beth Lyon
Dr. Colin Malaker
Lynelle Phillips
Jean Sax
Dr. Michael Szewczyk
Dr. Nathan Voris

MEMBERS EXCUSED:

Harry Feirman
Dr. David Lardizabal

MEMBERS NOT EXCUSED

CALL TO ORDER:

Board Chair Dr. Nathan Voris Meeting called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA:

Agenda was approved as presented.

APPROVAL OF MINUTES:

April 8, 2010 meeting minutes were approved as submitted.

SPEAKER PRESENTATION:

Marie Glaze, Human Rights Specialist for the Columbia/Boone County Department of Public Health and Human Services spoke by Board of Health invitation. She gave a brief overview of the history of the Columbia Human Rights Commission which was established in 1975 to administer a Human Relations ordinance which prohibited a wide range of discriminatory practices. At that time, the Commission was granted the power to investigate violations, conduct administrative hearings, and order appropriate action. In response to 1990 litigation challenging the power of commissions, the Commission changed its purpose to educating the public, advising the Council, and investigating, mediating and referring complaints to Council. In 1991, the City Council adopted an ordinance that established a new seven-member commission to encourage fair treatment of all persons regardless of age, race, color, religion, sex, national origin, ancestry, marital status, handicap, familial status or sexual orientation. In 2009 the City Council amended the ordinance to establish a Domestic Partnership Registry. Ms. Glaze explained that neither her position nor the Commission has the power to determine outcomes of complaints. She stated it is important that she maintains a strong relationship with MU Law School Center for Mediation who works to resolve issues and therefore frequently prevents litigation. Ms. Glaze reported that her office sponsors four major events annually: Fair Housing Symposium, Human Rights Enhancement Programs, Columbia Values Diversity Celebration and a Fair Employment Workshop in conjunction with the Human Resources Association. The Columbia Values Diversity Celebration won the national 2008 City Cultural Diversity Award given by the National Black Caucus of Local Elected Officials of the National League of Cities.

OLD BUSINESS:

Board reviewed the revised animal control ordinances with the minor wording clarifications suggested by Ms. Phillips. Motion (Ms. Sax/Ms. Irwin) to approve the final suggestions as presented passed unanimously.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

- Director discussed the fy2011 City budget process; budget requests are to be presented with 0% increase. Two H1N1 grants and two Missouri Foundation for Health grants end within the calendar year so all expenditures and revenues are being eliminated accordingly.
- Director presented a brief status report of fy2011 State budget. Although the Governor has cut the budget for core public health services (environmental health, communicable disease control, and public health assessment and planning activities), the Legislature restored full funding. Ms. Browning believes this is a testament of legislative support for core services, especially from local representatives. It is possible the Governor will still make line item cuts in the final stages of balancing the budget.
- Director reported through the Missouri Foundation for Health Model Practice grant, an evaluation team from St. Louis is assisting with a web-based survey to determine how people translate eating and physical activity health messages into action. The survey also focuses on what elements in the environment are most influential for supporting behavioral changes. Board members were encouraged to take the survey: www.surveymonkey.com/s/JDYY88L and to encourage others to participate.
- Director reported progress on increased efficiency use of technology which is one of the Department's strategic directions. Animal Control and Central MO Humane Society are using the new Pet Point software system. The purpose is to enter license information, microchip info, etc. in the files. In the long term, it will help us to produce better reports for monitoring trends, and eliminate the handwritten reports required at this time. Environmental Health is nearing deployment of a new field-based electronic food inspection system. Staff can use netbooks and portable printers to complete the inspection electronically, print the restaurant manager's report, and then upload the inspection into our database. This eliminates the need for clerical staff to enter every inspection. WIC has fully implemented their new electronic record system which is a statewide system. We anticipate that by fall, the system can generate all the reports, which in turn will save significant money as we will no longer produce paper reports nor need to find the space to store them. The Community Health Division is ready to let bids for an electronic medical records system. Although it has been challenging to identify EMR that have a public health focus instead of a primary care focus, staff have identified several. The goal is to have the new system implemented by the end of the calendar year. These projects, except the WIC system which was federally financed, have been funded by the Missouri Foundation for Health Infrastructure grant which ends November 30.
- Director reported the Department is planning for potential federal resources that would focus on the prevention funding portion of the health care reform bill. She expects a substantial focus on chronic disease prevention, reducing health disparities, home visiting programs for families with young children, etc. Staff members are identifying best practices for these programs in Boone County.
- Director reported the Central Missouri Humane Society recently held a ribbon cutting for the remodeling project. The agency has made dramatic improvements in stabilizing their funding, in better communications between their staff and Health Department staff, and in their overall operations.

2. WATER SAFETY/SAFE KIDS:

No report.

3. MENTAL HEALTH:

Ms. Sax reported on a free train the trainer workshop sponsored by the Missouri Department of Mental Health and Mental Health First Aid USA. The training is to certify instructors to deliver a local 12-hour Mental Health First Aid course. This training is for anyone and is defined as "The initial help given to a person showing symptoms of mental illness or in a mental health crisis until appropriate professional or other help, including peer and family support, can be engaged." Website is www.motransformation.com. Ms. Bax also discussed a new capability to conduct mental health commitment hearings by video. This is an advantage to clients who are in crisis as this alleviates the stress of traveling to the court room and going through the legal proceedings in the physical setting.

4. DENTAL:

Dr. Malaker discussed pending legislation, HB1713; its original purpose was to require insurance companies to cover adopted children at the same levels as all other dependents. However, the Senate attached an amendment that allows insurance companies to pay benefits to third parties. The fallout from this means that reimbursements for services are sent directly to policy holders instead of providers and often, the policy holders do not pay the provider. Dr. Malaker states his practice has to write off hundreds of thousands of dollars worth of bad debt annually, when in fact the patient received the payment. Several professional associations are giving input and monitoring this legislation.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported that the April 9 & 10 Healthy Communities Event was a wonderful success. She reported the keynote speakers were very inspiring and the visits to the Farmer's Market were just some of the highlights. A follow-up community planning meeting will be held to develop action teams around the six initiatives identified by event participants: Community Food System Mapping, Home and Community Food Production, Affordable and Accessible Farmers' Market Produce, Neighborhood Association Revitalization, Public Transportation Expansion, and Youth Advocacy Council.

6. WEBPAGE DESIGN SUBCOMMITTEE:

No report.

NEW BUSINESS

- Dr. Voris announced that Board Member Michael Prewitt has resigned from the Board as he accepted the position of Dean of the College of Health Professions in Huntington, WV. Mr. Prewitt was a City layperson representative on the Board of Health. The vacancy will be advertised May 23; City Council will appoint the replacement on June 21.
- Councilman Kespohl inquired about a recent health inspection at the Good Shepherd Lutheran School.

ADJOURN:

There being no additional business, the meeting was adjourned at 6:35 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
June 10, 2010**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, June 10, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Boone County Presiding Commissioner Ken Pearson represented the County Commission. Stephanie Browning (Health Director) and Linda Cooperstock (Planner) represented the staff. Kathy Neal recorded the minutes of the meeting.

MEMBERS PRESENT:

Harry Feirman
Ilalyn Irwin
David Lardizabal
Dr, Sally Beth Lyon
Lynelle Phillips
Jean Sax
Dr. Michael Szewczyk
Dr. Nathan Voris

MEMBERS EXCUSED:

Dr. Colin Malaker

MEMBERS NOT EXCUSED

CALL TO ORDER:

Board Chair Dr. Nathan Voris called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA:

Agenda was approved as presented.

APPROVAL OF MINUTES:

May 13 Meeting minutes were approved with one amendment (Ms. Sax's named was misspelled under the Mental Health Report).

SPEAKER PRESENTATION:

Ashley Burden, Communications and Public Policy Director for the Mid-Missouri Chapter of the Alzheimer's Association spoke to the Board about their current programs, and a new project. Ms. Burden reported the Chapter provides a 24-hour helpline (800.272.3900), care consultation, Medic Alert®+Safe Return®, training for families and healthcare professionals, a resource center, newsletter and website www.alz.org/mid-missouri, support groups, research and advocacy. She discussed that the incidence of memory loss is increasing as the population continues to live longer. Nationally, Alzheimer's affects 10% of persons over the age of 65 and nearly 50% of persons over the age of 85. She reported that although there is no cure for Alzheimer's, an early diagnosis facilitates long-term planning and treatment decisions. Ms. Burden described a current \$6,000 grant application to the City's Public Communications Resource Committee to fund community education. She outlined proposed activities for physician outreach, community education and a media outreach campaign. Board members expressed support for the project and discussed expressing support to the Advisory Committee. Motion to send a letter of support for The Early Detection and Diagnosis of Alzheimer's Disease Project to the Public Communications Resource Committee passed with one opposing vote. Dr. Voris and staff will send a draft to board members for comment before final submission.

OLD BUSINESS:

None

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

- Director reported the City Council will review the Board of Health animal control recommendations at the June 21 meeting. She expects the recommendations to be referred to the Board of Health to conduct public comment sessions before any final Council action.

- Director distributed the Downtown Safety Summit Recommendations Report which was presented at the June 7 Pre-Council meeting. Board members are asked to review and submit comments to Ms. Browning. Board discussed Recommendation Six for mandated bar server training. Ms. Browning suggested a knowledgeable speaker on the subject would be Safety Summit member Sergeant Chris Kelley, Columbia Police Department. Board asked Ms. Browning to invite Sgt. Kelley to the July 8 Board meeting for a brief presentation on the public benefit of mandated server training.
- Director reported she has identified grant funding to support sending a staff person to the Missouri Department of Mental Health *Mental Health First Aid Training* instructor certification training. This training was reported by Ms. Sax at the May board meeting and results in the trainer delivering a 12-hour course to anyone interested in addressing persons in mental health crisis. Dr. Lyon stated that she would be interested in some Columbia Public School personnel receiving the 12-hour training.

2. WATER SAFETY/SAFE KIDS:

No report.

3. MENTAL HEALTH:

No report.

4. DENTAL:

No report.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported that the first follow-up community planning meeting was held to discuss the six initiatives identified by event participants from April 9 & 10 Healthy Communities Event. The participants further defined desired outcomes and action timelines for the individual action teams.

6. WEBPAGE DESIGN SUBCOMMITTEE:

Board discussed development of a Board of Health webpage linked with the Public Health and Human Services page. Ms. Browning stated that Geni Alexander with the Health Department could attend a board meeting and discuss potential design and content. Mr. Voris requested board members review the www.gocolumbiamo.com health and human services website to determine if there is any information the Board could add or enhance. Further discussion will take place at next month's meeting.

NEW BUSINESS

- Dr. Szewczyk distributed copies of a letter from a neighbor who is concerned about dog waste being left on the ground in parks. Although there are several boxes with plastic bags located in several parks, it is unknown if all parks have them. Dr. Szewczyk requested the issue be tabled while staff does research about city practices and the Jefferson City, MO ordinance.

ADJOURN:

There being no additional business, the meeting was adjourned at 6:45 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
July 8, 2010**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, July 8, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Boone County Presiding Commission Ken Pearson represented the County Commission. Stephanie Browning (Health Director) represented the staff. Kathy Neal recorded the minutes of the meeting.

MEMBERS PRESENT:

Harry Feirman
Ilalyn Irwin
Dr. David Lardizabal
Dr, Sally Beth Lyon
Dr. Colin Malaker
Lynelle Phillips
Jean Sax

MEMBERS EXCUSED:

Dr. Michael Szewczyk
Dr. Nathan Voris
Harold Stearley

MEMBERS NOT EXCUSED

CALL TO ORDER:

Board Vice-Chair Ilalyn Irwin called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA:

Agenda was approved as presented.

APPROVAL OF MINUTES:

June 10 board meeting minutes were approved as submitted.

SPEAKER PRESENTATION:

Sergeant Chris Kelley, Columbia Police Department and Kim Dude, Assistant Director of the Wellness Resource Center at the University of Missouri spoke about the Downtown Safety Summit recommendations report and delivered a presentation on mandatory alcohol server training for Board members. The Substance Abuse Advisory Commission is developing a white paper for Council consideration and would like the Board of Health to review it and consider supporting the effort.

OLD BUSINESS:

The animal waste ordinance discussion was tabled until ordinances with the minor wording clarifications suggested by Ms. Phillips. Motion (Ms. Sax/Ms. Irwin) to approve the final suggestions as presented passed unanimously.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

- Director discussed the FY2011 City budget process; The department's budget request reflects a 10% reduction from FY2010. Two H1N1 grants and two Missouri Foundation for Health grants end within the calendar year so all expenditures and revenues are being eliminated accordingly.
- Director presented a brief status report of FY2011 State budget. The Governor reduced funding for core public health services (environmental health, communicable disease control, and public health assessment and planning activities) by 15.5% despite legislative support for full funding. Ms. Browning believes this is a testament of legislative support for core services, especially from local representatives.
- Director reported through the Missouri Foundation for Health Model Practice grant, an evaluation team from St. Louis is assisting with a web-based survey to determine how people translate eating and physical activity health messages into action. The survey also focuses on what elements in the

environment are most influential for supporting behavioral changes. Board members were encouraged to take the survey: www.surveymonkey.com/s/JDYY88L and to encourage others to participate.

- Director reported progress on increased efficiency use of technology which is one of the Department's strategic directions. Animal Control and Central MO Humane Society are using the new Pet Point software system. The purpose is to enter license information, microchip info, etc. in the files. In the long term, it will help us to produce better reports for monitoring trends, and eliminate the handwritten reports required at this time. Environmental Health is nearing deployment of a new field-based electronic food inspection system. Staff can use netbooks and portable printers to complete the inspection electronically, print the restaurant manager's report, and then upload the inspection into our database. This eliminates the need for clerical staff to enter every inspection. WIC has fully implemented their new electronic record system which is a statewide system. We anticipate that by fall, the system can generate all the reports, which in turn will save significant money as we will no longer produce paper reports nor need to find the space to store them. The Community Health Division is ready to let bids for an electronic medical records system. Although it has been challenging to identify EMR that have a public health focus instead of a primary care focus, staff have identified several. The goal is to have the new system implemented by the end of the calendar year. These projects, except the WIC system which was federally financed, have been funded by the Missouri Foundation for Health Infrastructure grant which ends November 30.
- Director reported the Department is planning for potential federal resources that would focus on the prevention funding portion of the health care reform bill. She expects a substantial focus on chronic disease prevention, reducing health disparities, home visiting programs for families with young children, etc. Staff members are identifying best practices for these programs in Boone County.
- Director reported the Central Missouri Humane Society recently held a ribbon cutting for the remodeling project. The agency has made dramatic improvements in stabilizing their funding, in better communications between their staff and Health Department staff, and in their overall operations.

2. WATER SAFETY/SAFE KIDS:

No report.

3. MENTAL HEALTH:

Ms. Sax reported on a suicide prevention conference scheduled in Jefferson City

4. DENTAL:

No report.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips and Dr. Lyon reported on the progress of the Healthy Eating Policy Initiative (HEPI) group. Work groups have been formed around transportation and access to health foods.

6. WEBPAGE DESIGN SUBCOMMITTEE:

No report.

NEW BUSINESS

None.

ADJOURN:

There being no additional business, the meeting was adjourned at 7:40 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
September 9, 2010**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, September 9th, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Stephanie Browning (Health Director) and Linda Cooperstock (Health Planner) represented the staff. DeeAnn Bradshaw recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Nathan Voris
Harry Feirman
Ilalyn Irwin
Dr. David Lardizabal
Lynelle Phillips
Jean Sax
Harold Stearley

MEMBERS EXCUSED:

Dr. Michael Szewczyk
Dr, Sally Beth Lyon
Dr. Colin Malaker

MEMBERS NOT EXCUSED

CALL TO ORDER:

Board Vice-Chair Ilalyn Irwin called the meeting to order at 5:40 p.m.

APPROVAL OF AGENDA:

The agenda was approved as presented.

APPROVAL OF MINUTES:

The minutes from the July 8th meeting were approved as submitted.

NEW MEMBER:

New board member, Harold Stearley, was introduced and shared information about himself.

OLD BUSINESS:

Animal Waste Ordinance:

The board voted unanimously to take the animal waste ordinance item off the agenda. Ms. Browning explained the concern from the last meeting. It was determined that this issue does not relate to public areas, but more to private, neighborhood association regulated areas and private property.

Mr. Feirman asked if anything had been done regarding the animal control recommendations taken to the County Commission. Ms. Browning explained that the commissioners were interested in looking at some, but not all recommended issues for the ordinance. She is also hoping to go back to the City animal ordinance. There should be a rough form from City Counselor, Fred Boekman for the next meeting. Ms. Browning commented that she will possibly invite him to come and talk to the board, depending on what his questions and concerns are. She added that she may even have the county counselor bring the information he has put together.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

Ms. Browning reported that the city is in the final stages of budget preparation and that the city department is operating in deficit mode. She added that the department's budget has been reduced by about 10% due to grants ending and cutbacks in various areas. So far, the department's budget has stood up to most issues. There will likely be overall reductions in the general fund in areas such as training. She expressed concerns that training is essential to maintaining a competent public health workforce and that employee development is one of the few benefits that remain in light of no raises in recent years. She believes the department can

maintain training by finding more videoconferencing, and on-line opportunities. etc. She stated that the budget outlook will not likely improve out to 2012.

Ms. Browning explained that her goal this year is to work on a quality improvement (QI) program in the department. She stated that the department will work with the Missouri Institute for Community Health on development of a comprehensive QI plan to identify opportunities to improve efficiencies. She also described the Missouri Quality Award program and assessments that are available. The City will be participating in an assessment. She also discussed the identification of short and mid-term performance measures and ways to monitor our activities from within. Nationally performance measures are around capacity, not around outcomes. Ms. Browning said it is important to have employees involved at all levels of the process.

Ms. Browning then reported that at a previous meeting Chris Kelley described the white paper regarding alcohol server training and indicated that when the white paper is complete she will bring it to the Board of Health.

Ms. Browning reported that there have been staff changes and are some open positions. She advised the board members that information would likely be coming from her and DeeAnn for now.

2. WATER SAFETY/SAFE KIDS:

No report.

3. MENTAL HEALTH:

Jean Sax reported that the Mental Health Board is again exploring the mill tax that would benefit children's services, as described in the 2004 needs assessment. A group called the Children's Service Group, comprised of local service providers and schools are interested in this option. A mill tax would extend services to families. A city sales tax is an option, but doesn't apply to families. The Mental Health Board will meet again next Monday. A town hall meeting is planned by the Department of Mental Health and Pathways to provide feedback on the 2010 plan to sustain and extend the success of suicide prevention. This will be held in the County Commission chambers.

Ms. Phillips asked if the board should be concerned about the closing of part of the mental health facility in Fulton as patients might migrate to Columbia. Ms. Sax will get more information regarding the date of the closing. She commented that while funding for public health has been static, funding for mental health has actually decreased. Since the renovation and opening of MU's Psychiatric Center the number of children in the outpatient services has grown daily. Ms. Phillips added that if this is a public health concern, the board should weigh in on it, if they are able to. Ms. Phillips and Ms. Sax will work on a letter to advocate for a new needs assessment in the light of the closure of the Fulton institution.

4. DENTAL:

Dental issues continue to be a concern. Ms. Browning agreed to ask Family Health Center for update on their dental clinic.

Mr. Feirman again questioned the role of the board and the extent to which it can advocate for specific issues. The board can submit white papers, but this is beyond that. It was agreed that the board will explore the board's role of public advocacy with the City Council and the County Commission. What is the process? It was decided that Ms. Browning and Mr. Feirman will gather information and bring it back to the next meeting.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported that the committee will meet a week from Friday. They have restructured and have set up committees to move forward on the second phase of their grant. She commented that they are doing good things with farmer's market, street structures and the walking school bus. She will give another report next month. She added that she has a nursing student assigned to their youth advocacy.

Ms. Sax added information that is part of the Environment and Energy Committee, regarding the L.E.A.D. Neighborhood Concept. She explained that she and other committee members are working with service learning students to help them evaluate the programs that Ms. Phillips mentioned.

Ms. Browning stated that the mayor's office was contacted by Judy Baker's office suggesting the city apply to become a Let's Move Community. She shared the website address for Lets Move and explained that it involves promoting physical activity and nutrition, supporting healthy families, school environments, and additional requirements that need to be met. Ms. Browning is getting feedback and from other departments and agencies, as well as department of health employees to gather a list of current activities. This information will be provided to the Mayor and it is assumed that city staff will work together to be a part of this effort.

6. WEBPAGE DESIGN SUBCOMMITTEE:

The board decided that this is impractical and will be taken off the agenda.

NEW BUSINESS

Mr. Feirman suggested identifying some issues for the board to work on for the upcoming year. Ms. Browning stated that the state will likely be cutting funding, but the department will continue to do a needs assessment. Ms. Browning said the larger issues tend to be chronic diseases and preventive behaviors and she suggested looking at health disparities and poverty. Ms. Cooperstock added that there will be two major census data announcements this month that tie directly to poverty statistics. The first is more national data. The second will be broken into community data. This will include cities with populations greater than 65,000, which will also include the city of Columbia.

It was noted that health care reform is on the horizon. It was suggested that a speaker, possibly from the Missouri Foundation for Health or Judy Baker's office be invited to speak on the topic. Ms. Browning also suggested holding more of a symposium than just the normal board meeting and inviting interested parties. She added that there is speculation across the country that the health departments will be forced back into being the "safety net" role again and being primary care providers thus taking away from population based public health services. She commented that it would be interesting to also have a speaker regarding managed care.

Ms. Phillips mentioned that Health Literacy Missouri (HLM), a new non-profit organization dedicated to promoting health literacy, including public health literacy, has been up and running since July 1st. There is a partnership between the organization and the MU MPH program. Their role is community outreach and they are very interested in working with public health departments. She explained that medical errors and the high number of unnecessary emergency room visits are directly related to health literacy. And this impacts medical economy. HLM conducts trainings to improve the communication skills of providers and will reach out to health departments to assess facilities and make recommendations. There was interest in having a representative of HLM speak to the board.

ADJOURN:

There being no additional business, the meeting was adjourned at 6:50 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
November 11, 2010**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, November 11th, 2010. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Stephanie Browning (Health Director) and Linda Cooperstock (Health Planner) represented the staff. Ken Pearson represented the Boone County Commission. DeeAnn Bradshaw recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Michael Szewczyk
Dr, Sally Beth Lyon
Ilalyn Irwin
Dr. David Lardizabal
Lynelle Phillips
Jean Sax
Harold Stearley

MEMBERS EXCUSED:

Dr. Nathan Voris
Dr. Colin Malaker
Harry Feirman

MEMBERS NOT EXCUSED

GUEST SPEAKER:

The meeting began at 5:30 p.m. with the presentation by the guest speaker.

Due to the concern of the Board of Health of the impact on public health departments and the community, Dr. Felix Vincenz, Chief Operating Officer from the Division of Comprehensive Psychiatric Service of the Missouri Department of Mental Health, was invited to present information regarding inpatient redesign and downsizing of Missouri's state operated inpatient psychiatric system.

He distributed handouts of the presentation slides along with information prepared by the director of the Department of Mental Health summarizing some key points associated with the initiative. He added that the information is periodically updated due to changes in timelines and other issues that arise.

He reported that this was generated by the budget process and that the department was given budgetary targets. One thing that needed to be done is to save 7.4 million dollars in general revenue. This process has already taken place in some parts of the state, but still has to be done in others. The process includes closing some facilities and moving patients to other facilities.

Dr. Vincenz answered the board members questions and there was discussion during and after the presentation.

CALL TO ORDER:

Board Vice-Chair Ilalyn Irwin called the regular meeting to order at 7:00 p.m.

APPROVAL OF AGENDA:

The agenda was approved as presented.

APPROVAL OF MINUTES:

The minutes from the September 9th meeting were approved as submitted.

OLD BUSINESS:

Animal Control Ordinance Recommendations:

Copies of the original animal control ordinance that is currently in place along with a copy of the first draft of the proposed changes to the ordinance drafted by the city counselor were distributed to all members. Ms. Browning explained to the Board that they were given the original ordinance for reference when reviewing the proposed changes. She added that City Counselor Fred Boeckmann has agreed to attend the next meeting. Sr. Animal Control Officer Molly Aust and Environmental Health Manager Gerry Worley will also be asked to attend to discuss the proposed changes. She stated that the next course of action would be to schedule a public hearing. There was a brief discussion regarding some of the changes.

It was decided that this item would be the focus of the next meeting scheduled for December 9th. Ms. Browning suggested that the next meeting also be a dinner meeting. The meeting will be held at 6:00 p.m. with dinner at 5:30.

Also distributed for their review, was a memo from the city counselor regarding Missouri's Sunshine Law. There was no discussion regarding this memo.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

Ms. Browning discussed her recent trip to Springfield with other city officials where they met with their counterparts there. She toured their animal control facility and the community health center. She shared information regarding some of their services.

2. WATER SAFETY/SAFE KIDS:

No report. The Board agreed that this is an old agenda item and should be removed.

3. MENTAL HEALTH:

Jean Sax reported on the Mental Health Board meeting. There is a committee dedicated to getting a tax for children's services. The group would also like to re-do the needs assessment survey that was done in 2004. She then reported on a suicide prevention program.

4. DENTAL:

No report.

5. HEALTHY KIDS, HEALTHY COMMUNITIES:

Ms. Phillips reported that she has been involved in two committees. One committee focuses on access to healthy food and the other on assessment and mapping. She added that the local name has changed to Unite for Healthy Neighborhoods or U4HN. She shared information regarding a program using snack coupons at the farmer's market. This program is currently being evaluated. She invited the board members to attend the next meeting in December that is to include all committees.

NEW BUSINESS:

Vice-Chair Ilalyn Irwin suggested that board elections be done soon. The Board agreed that this is normally done in January each year.

ADJOURN:

There being no additional business, the meeting was adjourned at 7:15 p.m.

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
December 9, 2010**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 6:00 p.m., Thursday, December 9th, 2010. The meeting was preceded by dinner at 5:30 in appreciation of the board members. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley. Health Director Stephanie Browning, Health Planner Linda Cooperstock and Public Information Specialist Genalee Alexander represented the staff. Presiding Commissioner Ken Pearson represented the Boone County Commission. Administrative Assistant DeeAnn Bradshaw recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Nathan Voris
Dr. Sally Beth Lyon
Harry Feirman
Dr. Michael Szewczyk
Lynelle Phillips
Jean Sax
Harold Stearley
Dr. Colin Malaker

MEMBERS EXCUSED:

Ilalyn Irwin
Dr. David Lardizabal

MEMBERS NOT EXCUSED

CALL TO ORDER:

Board Chair Nathan Voris called the meeting to order at 6:05 p.m.

APPROVAL OF AGENDA:

The agenda was approved as presented.

APPROVAL OF MINUTES:

The minutes from the November 11th meeting were approved as submitted.

OLD BUSINESS:

Animal Control Ordinance Recommendations:

Ms. Browning introduced City Counselor Fred Boeckmann, Animal Control Supervisor Molly Aust, Environmental Health Manager Gerald Worley and Assistant City Counselor Robert Rinck earlier in the meeting and explained that they had been invited to help answer any questions regarding the ordinance changes. Board Chair Nathan Voris suggested discussing the draft changes to the ordinance by going around the table to each member and allowing them to address any issues rather than discussing the changes page by page.

Mr. Feirman expressed concern regarding Section 5 – 3 (a) on pages 2 and 3 of the draft changes. This section discusses euthanizing any other warm-blooded animal that is suspected of having rabies or that bites, injures or attacks any person. He was particularly concerned with the word “injures” and its definition. The board discussed this issue at length. There was a motion to add the words “may be” after the word structures. Mr. Boeckmann clarified that this sentence does not apply to dogs and cats, but only to “other warm blooded animals”. There was further discussion after this clarification. The board voted 7 to 1 to make the change.

Mr. Feirman's next concern was regarding Section 5 - 5 (b) on page 4 of the draft changes. This item discusses vaccination requirements. Mr. Feirman's concern is proof of vaccination and age of the animal. There was a brief discussion and it was decided that there would be no recommended change to this information.

Mr. Voris asked that the discussion please be kept to only changes that have been made.

Mr. Feirman also expressed concern regarding Section 5 – 28 on page 9 of the draft changes. This section addresses the fee allowed to be charged above the cost of the city license fee. This would be a separate fee charged by a veterinarian when the license is purchased in their office. Mr. Feirman asked when the fee would be determined as this is blank in the draft document and reads “not to exceed_____”. There was a question regarding the license not being purchased from the veterinarian. Ms. Browning explained that the license can also be purchased from Animal Control. There were several suggestions as to what the amount should be and that there should be a limit. Mr. Voris explained that many veterinarians currently do not sell the licenses. This would be an incentive for them to sell them. Ms. Browning explained that there will likely soon be a way to purchase the license online. The board voted and unanimously agreed to strike the words “not to exceed”. This would allow a fee to be charged, but would not set a dollar amount.

Mr. Feirman questioned why the reference to the Humane Society was taken out of Section 5 – 6 (e) as it relates to removal of animals. Ms. Browning explained that the Humane Society no longer handles animal welfare rescue. There was discussion whether other agencies are authorized to remove animals.

Dr. Szewczyk then expressed his concern regarding Section 5 – 81 (e). He mentioned, in the last meeting, that this item has been inserted but not discussed. This item refers to regulations regarding keeping livestock. Ms. Browning gave some background regarding a local non-profit corporation that is licensed to sell eggs on their 1.3 acres. She added that this group also helps with chickens that animal control officers occasionally pick up. Mr. Stearley commented that he and Dr. Szewczyk had discussed this previously. He handed out a draft copy of suggested language. Mr. Boeckmann commented that either version of wording has the same chance of being challenged. There was further discussion and the board voted 6 to 2 to replace the language in Section 5 – 81 (e) with the language drafted by Mr. Stearley. There was further discussion regarding the possibility of this item being challenged.

Dr. Szewczyk questioned the information requiring a person adopting an impounded animal to pay the impoundment fees. Ms. Browning explained that after 5 days the animal is turned over to the Humane Society. Dr. Szewczyk added that he also had a question regarding this information. The ordinance states that an animal is euthanized after 5 days. Ms. Browning suggested having pets micro-chipped to prevent this. She added that other organizations are changing the length of impoundment to 3 days due to the cost of housing the animal. There was no change to either of these items.

Ms. Phillips expressed concern with Section 5 – 6 (6) regarding tethering an animal. Her concern is that if someone restrains their animal for an hour, they would be in violation of this item. There was discussion and it was decided that the item states “primary method of restraining” or that the animal is tethered most of the time, not just for a short time. No change was made to this item.

Dr. Voris questioned the changes on page 4 regarding an owner paying a fee of seventy-five dollars for spay or neuter. It was previously discussed that the \$75 fee could be waived after the first and second time an animal was picked up if the owner agreed to spay or neuter the animal. After the third time, the owner would be required to spay or neuter the animal. Dr. Voris commented that this was originally intended to create a spay/neuter voucher program. Mr. Boeckmann explained the legalities as to why this was changed. Ms. Browning added that when the information about free spay/neuter vouchers was promoted, they were all taken in approximately 6 hours. Dr. Voris commented that keeping that program funded is probably the way to go. There was discussion regarding moving the item to another paragraph on the page, but it was decided that it would remain as it is.

Mr. Feirman asked about the information on page 4, Section C 3 of the original ordinance. This addresses releasing an animal to a person over 17. Another section of the ordinance states “over 18”. There was discussion and the board voted unanimously to change the wording to “18 or over”

Mr. Feirman asked Mr. Rinck if proof of intent for an animal “to die” is required when there is abandonment. This is in reference to Section 5 – 6 (a) Unlawful acts (3) Abandon any domestic animal to die. He answered that any time there is abandonment, the animal is left without proper care, food, etc. Mr. Feirman also asked Mr. Rinck if this caused any problems for him as prosecutor. Mr. Rinck answered that it did not. No changes were made to this item.

Ms. Browning explained the process for the recommended changes to the ordinance. She stated that the City Council suggests the Board receive public comment. After some discussion, it was decided that a public hearing would be held in February. This would allow enough time to get the information to all interested parties. The information distributed will include the entire ordinance as well as the recommended changes. The Board will look over the recommendations again after receiving public comment and before submitting the proposal to Council.

REPORTS:

1. HEALTH DIRECTOR – STEPHANIE BROWNING:

No report

2. MENTAL HEALTH:

No report.

There was a brief discussion regarding the speaker, Dr. Felix Vincenz, at the last meeting. Dr. Lyon commented that he was very informative.

4. DENTAL:

No report.

5. UNITE 4 HEALTHY NEIGHBORHOODS (U4HN):

Ms. Phillips reported that there is a meeting here (at the Department of Public Health & Human Services) on Thursday, December 16th from 4:30 p.m. - 6:00 p.m. There have been six subcommittees formed and they will be giving reports. She added that the board members are welcome to attend.

NEW BUSINESS:

Dr. Voris reminded the members that elections will be held in January. He added that since he has taken a new position and will be relocating, he can no longer be the chair.

Mr. Feirman commented that he had a question for Stephanie regarding the news article reporting the department budget being under spent. She answered that this was due to grant funding and more revenues than projected. She added that she had a significant savings from those.

The Board thanked Stephanie Browning and Linda Cooperstock for preparing the dinner.

They also thanked Mr. Pearson for his service.

Dr. Lyon requested an updated board roster be sent to all members.

ADJOURN:

There being no additional business, the meeting was adjourned at 7:40 p.m.