

# Heritage Festival & Craft Show

## September 17 & 18, 2011

### Historic Nifong Park, Columbia, Missouri

#### Saturday & Sunday - 10 am to 5 pm

#### Craft Vendor Information

The Columbia Parks and Recreation Department invites you to participate in the 34th Annual Heritage Festival & Craft Show. This popular outdoor festival is coordinated & sponsored by the Columbia Parks and Recreation Department. An estimated 10,000 people attend the event.

**Description:** Listen, learn and see history as it comes alive at the Heritage Festival in historic Nifong Park. Listen to American Indian drumming. Learn about the mid 19<sup>th</sup> Century as you stroll through an 1859 town with shopkeepers and townspeople. See artisans and tradesmen, dressed in 19<sup>th</sup> century attire, demonstrate their trades and sell their wares. Visit a Lewis and Clark replica camp site. See cowboys with their chuck wagons and American Indian dancing and tepees.

Listen to a wide range of entertainment on three stages - to include music, dancing and storytelling. Pick up some early holiday gifts in the large contemporary craft area. Saturday evening ghost stories will give you a thrill from 8 – 9:30 pm. Children will enjoy numerous activities in the Fun for Young'uns Area and hayrides are fun for the entire family. Tour the Historic Maplewood Home and the Walter's Boone County Historical Museum. Great food and a beautiful park setting will make the Heritage Festival a family tradition. Visit [www.gocolumbiamo.com](http://www.gocolumbiamo.com) and type goHeritage Festival in search box for more information.

**Information:** Areas are designated for contemporary craft vendors, traditional artisans and tradesmen (dressed in 19<sup>th</sup> century attire and demonstrating their craft/trade), concessions and non-profits.

- Craft vendors will be charged \$75.00 per 12' x 12' space for applications received by September 5, 2011 and \$80 after September 5. The festival is held outdoors and vendors will be assigned space on grass. Vendor supplies own canopy, tables, chairs, etc.
- Electric availability is limited for craft vendors. An additional fee of \$25 will be required. Please contact Karen to discuss your electric needs prior to mailing in your application.
- Anyone selling ANY food item must contact Columbia/Boone County Health Department at 573-874-7346 for information regarding health rules and regulations. Visit [www.gocolumbiamo.com](http://www.gocolumbiamo.com) and type gomobile food in search box for more information.

If you would like to participate in the 2011 Heritage Festival, please fill out and return the enclosed application. Please carefully read the rules and regulations on the back of this letter. Thank you for your interest. If you have further questions, please send me an e-mail or call (573) 874-6397. We hope to see you at the Festival!

Sincerely,

Karen Ramey  
Heritage Festival Coordinator, Columbia Parks and Recreation  
[KLR@GoColumbiaMO.com](mailto:KLR@GoColumbiaMO.com)

## Heritage Festival & Craft Show 2011

# RULES AND REGULATIONS

## **APPLICATION & AGREEMENT DEADLINE:**

September 5, 2011 deadline. Applications accepted after September 5 for an additional fee and if space is available.

## **JURYING & RESTRICTIONS:**

- All items must be HANDCRAFTED ITEMS ONLY or embellished by the artist.
- No manufactured or resale items.
- There will be a pre-show inspection.
- There will be a limited number of items per category.
- No early pack up allowed.
- New applicants - please include 2 photographs of your crafts and one of your booth with your application. The photographs will become the property of the Columbia Parks and Recreation Department.

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**SET-UP:** Nifong Park grounds will be open at noon on Friday, September 16, for set-up. Security will be provided on Friday and Saturday during the night. Spaces will be assigned. Parks and Recreation personnel will register and help with the booth locations until 7:30 pm, Friday evening (after that time, it is dark). If you arrive after 7:30 pm please do not unload your crafts or concessions until Saturday morning. If you arrive before 7:30 pm and your space is confirmed by staff, you may unload after that time. Staff will be available on Saturday morning at 7 am. All craft vendors and concessionaires shall be set-up by 9:45 am on Saturday morning. Cars are to be parked in the designated parking area by 9:45 am. Cars will be allowed back in at 5 pm. Cars will not be allowed in festival area during show.

**REFUND:** The Columbia Parks and Recreation Department reserves the right to cancel the Festival in the case of inclement weather. Refunds will only be awarded if the event is canceled for both days.

***The City of Columbia shall not be responsible for any injury or loss that may arise or come to the lessee or exhibitor, or his employees, or his goods for any cause whatsoever while premises are being occupied under this agreement. No insurance will be provided.***

**Heritage Festival & Craft Show  
Columbia, MO**

# September 17 & 18, 2011 Craft Vendor Application

Name / Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Web Site \_\_\_\_\_

Would you like to receive your confirmation by email  Yes  No  
(if yes, please make sure your e-mail address is current and legible)

Did you participate in the Heritage Festival in 2010? (Circle) Yes or No

Please provide a complete listing and description of your craft and any special needs you may have. Use the back of the application if needed.

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**Before September 5, 2011:**

Craft Booth (\$75.00 per 12 X 12 booth) : \_\_\_\_\_ # booths x \$75.00 = \$ \_\_\_\_\_

**Applications received after September 5, 2011:**

Craft Booth (\$80.00 per 12 X 12 booth) : \_\_\_\_\_ # booths x \$80.00 = \$ \_\_\_\_\_

**Please make check or money order payable to: Columbia Parks & Recreation**

Cash can be accepted at Columbia Parks and Recreation, 1 S. 7<sup>th</sup> Street.

Mail to: Columbia Parks and Recreation, Attn: Heritage Festival, P.O. Box 6015, Columbia, MO 65205

FAX to: 573-874-5232 or call 573-874-7460 to pay by credit card over phone.

**To pay by credit card please fill out the following information:**

Holder's Name \_\_\_\_\_

Type:  MC  Visa Exp. Date \_\_\_\_\_

Credit Card Number \_\_\_\_\_

CVC2/CVV2 Code \_\_\_\_\_  
(3 digit number on back of card)

**Please read and sign the personal release statement that follows:**

Personal Release Statement: I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for my actions and physical condition. I agree to indemnify and hold the City of Columbia and its employees from any liability loss, cost or expense (including attorney fees, medical and ambulance cost) that I may incur while participating in the Heritage Festival. Participants involved in Columbia Parks and Recreation program may be photographed and such photographs may be used to publicize City activities.

Signature \_\_\_\_\_ Date \_\_\_\_\_