

Recreation Equipment Checkout

Your name _____ Checkout date _____

Business/Group name, if any _____

Address _____

Home phone _____ Work phone _____

Indicate which items you would like to reserve:

Horseshoes	_____	\$2.00	Softball & bat	_____	\$ 3.00
Horseshoes stakes	_____	\$1.00	Football	_____	\$ 1.00
Horseshoe w/ stakes	_____	\$3.00	Frisbee (how many)	_____	\$.50
Soccer ball	_____	\$1.00	Croquet	_____	\$ 5.00
Volleyball & net	_____	\$5.00	Kickball	_____	\$ 1.00
Volleyball poles (set)	_____	\$2.00	Disc Golf (incl. 3 frisbees)	_____	\$10.00
Picnic kit	_____	\$8.00			

(includes volleyball, net, football, 2 frisbees, softball, bat)

Total rental fee due today \$ _____

Total refundable deposit fee due today \$ _____

Please be aware of the following guidelines:

1. Equipment is rented on a 24-hour basis (Friday checkouts must be returned on Monday). A fee for an additional day(s) rental will be charged on equipment brought back after the due date.
2. A \$20 deposit (check, cash or credit card number) is required to rent equipment. This deposit needs to be a separate payment from the equipment payment. You will get your deposit back when the equipment is returned the next business day.
3. Lost or damaged equipment will be handled one of several ways. You may choose to: a) let Columbia Parks & Recreation keep your deposit (you will be required to make up the difference if the replacement cost is more than the deposit); b) buy new equipment to replace the lost or damaged equipment and get your deposit back at that time; c) pay a replacement fee and get your deposit back. Replacement costs are as follows:

Horseshoe set	\$25.00	Frisbee	\$ 3.00
Soccer ball	\$15.00	Volleyball	\$ 15.00
Football	\$15.00	Volleyball set	\$ 30.00
Bat	\$16.00	Kickball	\$ 5.00
Croquet Set	\$30.00	Disc Golf	\$169.00

Your key is due to be returned: _____

Date returned: _____

Signature _____

_____ Date

P&R staff initials _____