Columbia Parks & Recreation
Recreation Equipment Checkout

Your name ________________________________________ Checkout date __________

Business/Group name, if any ________________________________________________

Address ________________________________________________________________

Home phone ___________________________ Work phone _______________________

Indicate which items you would like to reserve:

- Softball & bat ______ $3.00
- Horseshoe w/ stakes ______ $5.00
- Soccer ball ______ $1.00
- Volleyball & net ______ $5.00
- Volleyball poles (set) ______ $2.00
- Picnic kit ______ $10.00

Frisbee (how many) ______ $ .50
Croquet ______ $ 5.00
Kickball ______ $ 1.00
Volleyball-ball & net ______ $ 30.00
Volleyball Pole (each) ______ $ 30.00
Disc Golf (incl. 3 frisbees) ______ $10.00
Washers ______ $ 5.00

Volleyball & net ______ $5.00  Disc Golf ______ $ 5.00

Total rental fee due today $_________

Total refundable deposit fee due today $20_

Please be aware of the following guidelines:

1. Equipment is rented on a 24-hour basis (Friday checkouts must be returned on Monday). A fee for an additional day(s) rental will be charged on equipment brought back after the due date.

2. A $20 deposit (check, cash or credit card number) is required to rent equipment. This deposit needs to be a separate payment from the equipment payment. You will get your deposit back when the equipment is returned the next business day.

3. Lost or damaged equipment will be handled one of several ways. You may choose to: a) let Columbia Parks & Recreation keep your deposit (you will be required to make up the difference if the replacement cost is more than the deposit); b) buy new equipment to replace the lost or damaged equipment and get your deposit back at that time; c) pay a replacement fee and get your deposit back. Replacement costs are as follows:

   - Horseshoe set $25.00  Frisbee $ 3.00
   - Soccer ball $15.00  Volleyball $ 15.00
   - Football $15.00  Volleyball-ball & net $ 30.00
   - Bat $16.00  Volleyball Pole (each) $ 30.00
   - Croquet Set $30.00  Disc Golf $169.00
   - Washer Set $25.00  Kickball $ 5.00

Your equipment is due to be returned:______________  Date returned: __________

_____________________________________
Please print name

Signature _____________________________  Date __________  PR staff initials ________

Updated 12/7/11