



**CITY OF COLUMBIA, MISSOURI**  
**Public Works Parking Utility**  
**MEGABUS PARKING PERMIT APPLICATION**  
(Please Print)

|  |                       |                     |
|--|-----------------------|---------------------|
|  |                       |                     |
| <b>Last Name or Business Name</b>            | <b>First Name</b>     | <b>Today's Date</b> |
|  |                       |                     |
| <b>Vehicle Model, Color, License Plate #</b> | <b>City/State/Zip</b> | <b>Telephone</b>    |

1. **Parking permit fee payments** for MegaBus are due to the City of Columbia, Public Works Department, PO Box 6015, Columbia, MO 65205, (City Hall, 701 E. Broadway, 3<sup>rd</sup> Floor) at time of permit issue. Rates for short term (five days or less) convenience parking in Mega Bus Parking spaces at the Wabash bus terminal lot are \$8 per day or any portion of a day. Rates for longer term of six days or more parking are \$3 per day or any portion of a day and required to be located on the top of the Fifth and Walnut Street garage, NO exceptions.
2. **Permits must be obtained in advance** of needed dates by contacting Public Works at **573-874-7250** during business hours Monday through Friday. Permits must be picked up and paid for in person. Partial days are counted as a full reserved calendar day regardless of departure or return times for purposes of this usage. Mega Bus confirmation payment or reservation email page must be presented to Public Works administration showing proof of need and confirmed return date at time of permit purchase. No permit will be sold or issued without such proof. Those without return confirmation will have to obtain parking elsewhere.
3. Permits are hangtags and must be attached to vehicles in a location on the mirror that can be easily viewed by Parking Enforcement officers. If there are any problems in displaying the permits within a viewable location, contact **Parking Enforcement at 573-874-7674**. Permits that are lying down in the vehicle will viewed as failure to display and ticketed or towed accordingly.
4. **Refunds:** There will be absolutely no refund for unused portions of any parking session once reserved. Missing the Mega Bus will specifically not be a reason to issue a refund. The City of Columbia specifically does not guarantee any MegaBus schedule or confirmation thereof, however if a proven failure of Mega Bus to arrive is presented to Public Works administration, the issued reserved parking permit will be credited to the next arrival period but no extension beyond the very next arrival will be allowed.
5. **Enforcement:** Vehicles parked in the MegaBus reserved spaces for longer than 12 hours after the permit has expired, may be towed at the owner's expense to a local tow service impound. The City of Columbia will not be responsible for the failure of MegaBus to return the parker to the Columbia drop off point within the allotted period of time for any reason whatsoever.
6. **Notice of Risk:**  
The permit issued pursuant to this convenience reserved parking, licenses the holder to park one automobile in the indicated area at holder's risk. Vehicle must be locked and all valuables protected as necessary. The City of Columbia declares itself not responsible for fire, theft, damage to or loss of such automobile or any article left therein. Only a license is granted and no bailment is created. Please notify 911 if any incidents occur.

**I have read and understand the policies stated above.**

\_\_\_\_\_  
Signature

**FOR OFFICE USE ONLY**

| AMOUNT PAID – CASH OR CHECK # | Number of Days Purchased. | FIRST DATE VALID | EXPIRATION DATE |
|-------------------------------|---------------------------|------------------|-----------------|
|                               |                           |                  |                 |
|                               |                           |                  |                 |
|                               |                           |                  |                 |