

## Chapter 3

### AIRPORT\*

---

\* **Editors Note:** Section 1 of Ord. No. 10665, adopted Aug. 5, 1985, repealed Ch. 3 of the Code 1964, pertaining to the airport, and enacted in lieu thereof, a new Ch. 2, relative to similar subject matter, the provisions of which have been set out herein at the discretion of the editor as Art. I, §§ 3-1--3-8; Art. II, §§ 3-21--3-23; and Art. III, §§ 3-41--3-45. Former Ch. 3 derived from the city's Code 1964, Ch. 3, §§ 3.010--3.120.

**Charter References:** Powers generally, § 18.

**Cross References:** Civil defense, Ch. 7; planning, Ch. 20; public works and improvements, Ch. 22; streets, sidewalks and public places, Ch. 24; subdivision regulations, Ch. 25; zoning regulations, Ch. 29.

**State Law References:** Aircraft and airports, RSMo. § 305.010 et seq.; authority of the city to establish and maintain airports, RSMo. § 305.170.

---

#### Art. I. In General, §§ 3-1--3-20

#### Art. II. Airport Advisory Board, §§ 3-21--3-40

#### Art. III. Commercial Use Regulations, §§ 3-41--3-46

### ARTICLE I.

#### IN GENERAL

#### Sec. 3-1. Columbia Regional Airport.

The city shall establish and maintain a certificated airport to be known as Columbia Regional Airport. All ordinances of the city shall be in full force and effect within the boundaries of the airport. The airport boundaries are hereby defined as including all real property owned, leased, or controlled by the city for airport purposes.

(Ord. No. 10665, § 1(3.010), 8-5-85)

#### Sec. 3-2. Definitions.

As used in this chapter, the following terms shall be defined as designated:

*Airport* shall mean the Columbia Regional Airport.

*Board* shall mean the airport advisory board.

*City* shall mean the City of Columbia, Missouri.

*Commercial enterprise* shall mean any activity for which a payment or charge shall be made.

*Council* shall mean the City Council of the City of Columbia, Missouri.

*Director* shall mean the Director of Public Works of the City of Columbia, Missouri.

*Limousine* shall mean any motor vehicle, other than a taxi, offered to the public by a public limousine business for the purpose of carrying or transporting passengers for a fixed charge or fee, or any hourly rate.

*Limousine service* shall mean the business of offering to the public motor vehicles for carrying or transportation of passengers between Columbia Regional Airport and points within the city for a fixed charge or fee, or offering a vehicle with driver for transportation of passengers at an hourly rate.

*Manager* shall mean the airport manager.

*Taxi* shall mean any motor vehicle, other than a limousine, offered to the public by a public taxicab business for the purpose of carrying or transporting passengers for a charge or a fee.  
(Ord. No. 10665, § 1(3.020), 8-5-85)

### **Sec. 3-3. Reserved.**

**Editors Note:** Ord. No. 18514, § 1, adopted May 16, 2005, repealed former § 3-3 of the Code, which pertained to city control of the airport and derived from Ord. No. 10665, § 1(3.030), adopted Aug. 5, 1985.

### **Sec. 3-4. Airport manager--Office created; appointment.**

The position of airport manager is hereby established. The manager shall be selected by and be immediately responsible to the director and may be dismissed or removed by the director.  
(Ord. No. 10665, § 1(3.040), 8-5-85)

**Cross References:** Administration, Ch. 2.

### **Sec. 3-5. Same--Responsibilities.**

The manager shall have immediate charge of activities at the airport. The duties of the manager shall include, but not be limited to:

- (1) Managing the airport's business operations and financial functions;
- (2) Promoting the development and efficient utilization of airport properties;
- (3) Enforcement of all federal, state, and municipal laws and regulations at the airport.
- (4) Supervision of all city employees at the airport.

(Ord. No. 10665, § 1(3.050), 8-5-85)

### **Sec. 3-6. Rules and regulations for the operation and use of airport.**

The director, after consultation with the airport advisory board, may adopt rules and regulations for the operation and use of the airport. Such rules and regulations and amendments thereto shall become effective upon the approval of the council by ordinance and shall be posted in a conspicuous place or places at the airport. Violation of such rules and regulations shall be unlawful.

(Ord. No. 10665, § 1(3.060), 8-5-85)

### **Sec. 3-7. License or permit revocation.**

(a) The director may revoke or suspend any license or permit granted pursuant to the provisions of this chapter whenever he shall find, after a hearing, that the licensee or permittee has violated any provision of this chapter or any rule or regulation adopted pursuant to section 3-6 or when any licensee or permittee shall have been convicted in municipal court of violating any city ordinance. In such case all license or permit fees paid by said licensee shall be forfeited.

(b) The licensee or permittee may appeal any revocation or suspension to the city council. Such appeal shall delay the revocation or suspension until the city council conducts a hearing and either upholds, overrules, modifies, or amends the director's action.

(c) The manager may immediately suspend any license, contract, permit, enterprise, or conduct whenever an emergency exists or the continuance of said license, contract, permit, enterprise or conduct poses an immediate threat to the health, safety, or welfare of others. The director may continue the suspension, regardless of an appeal, if an emergency or threat to safety continues in existence.  
(Ord. No. 10665, § 1(3.070), 8-5-85)

### **Sec. 3-8. Violations.**

It shall be unlawful for any person to:

- (1) Enter any restricted area at the airport posted as being closed to the public except:
  - a. Those persons assigned to duty therein.
  - b. Those persons authorized by the director or the manager.
  - c. Passengers under appropriate supervision entering the aircraft parking apron area for the purposes of embarkation and debarkation.
- (2) Solicit funds for any purpose or offer merchandise or services for sale on airport property without the permission of the director or manager.
- (3) Post, distribute, or display signs, advertisements, circulars, or other printed or written matter on airport property except with the approval of the director or manager under such terms and conditions as may be prescribed.
- (4) Operate any vehicle for hire from the airport unless such operation conforms to the city ordinance or is with the approval of the city council and under such terms and conditions as may be prescribed.
- (5) Operate any vehicle on any aviation ramp, landing area or air operation area without authorization from the manager.

- (6) Park any unattended vehicle in any area used for the operation, taxiing, landing, taking off, or parking of aircraft.
  - (7) Operate any motor vehicle (except emergency vehicles) in excess of fifteen (15) miles per hour in an air operation area.
  - (8) Operate any vehicle, aircraft, or mechanized equipment on airport property while under the influence of drugs or alcohol.
  - (9) Smoke on the aviation ramp, landing area, or any other area designed for the operation of aircraft or in any space within one hundred (100) feet of any fuel carrier not in motion, or within one hundred (100) feet of a fueling operation in progress.
  - (10) Fuel or defuel any aircraft fuel tank in any building or structure, or within twenty-five (25) feet of any service hangar; or deposit or drain onto, or leave any aviation fuel, lubricant, oil, grease, chemical, or other harmful liquid or material on any paved surface of airport property.
  - (11) Transport or store fuel on airport property in bottles, cans, or any other container with less than fifty (50) gallons capacity or fuel any aircraft from such container, except as permitted in writing by the manager.
  - (12) Operate or taxi any aircraft when the engine is running unless the operator is a licensed pilot or mechanic.
  - (13) Start an aircraft engine or leave any aircraft unattended while an engine is running with no one at the controls.
  - (14) Fail to yield to taxiing aircraft.
- (Ord. No. 10665, § 1(3.080), 8-5-85)

**Secs. 3-9--3-20. Reserved.**

## **ARTICLE II.**

### **AIRPORT ADVISORY BOARD\***

---

\* **State Law References:** Authority to vest operation in suitable body, RSMo § 305.270.

---

#### **Sec. 3-21. Creation; membership.**

(a) There shall be an airport advisory board composed of thirteen (13) members. Seven (7) members shall be appointed by the council to serve without compensation for a term of four (4) years. These members shall be persons deemed by the council to be specially interested in and familiar with the subject of aviation and shall be registered voters of the city. The governing bodies of Boone County, Jefferson City, Fulton and Ashland shall each appoint one member. The board of directors of Missouri CORE Partnership, Inc. shall

appoint one nonvoting member. The director or the director's designee shall be a nonvoting member.

(b) Vacancies in council appointed positions shall be filled by the council for the unexpired terms only.

(Ord. No. 10665, § 1(3.090), 8-5-85; Ord. No. 12514, § 1, 2-19-90; Ord. No. 16296, § 1, 12-20-99; Ord. No. 20440, § 1, 10-5-09)

#### **Sec. 3-22. Powers and duties.**

The board shall make a continuous study of airport needs and of aviation in the area, and shall make recommendations to the council for the development and use of the airport. During June of each year, the board shall select a secretary, who shall keep a record of its activities and action, a chair, who shall be the presiding officer of the board, and a vice chair who shall preside in the absence of the chair. The chair and vice chair must be members appointed by the council.

(Ord. No. 10665, § 1(3.100), 8-5-85; Ord. No. 16296, § 1, 12-20-99)

#### **Sec. 3-23. Meetings; attendance; quorum.**

The board shall hold regular meetings at such times as it shall fix, and other meetings at the call of the chair. The city manager shall receive notice of all meetings of the board. The chair of the board is authorized to excuse any member from attendance at a board meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five (25) per cent of the regular board meetings held in a calendar year shall automatically forfeit the office. Any member who is absent, without being excused, from three (3) consecutive regular meetings shall automatically forfeit the office. It shall be the duty of the chair to promptly notify the council of the vacancy. A quorum for the transaction of business at such meetings shall be a majority of the duly appointed voting members of the board.

(Ord. No. 10665, § 1(3.110), 8-5-85; Ord. No. 17658, § 1, 4-21-03)

#### **Secs. 3-24--3-40. Reserved.**

### **ARTICLE III.**

#### **COMMERCIAL USE REGULATIONS**

#### **Sec. 3-41. Commercial use; generally.**

(a) No person shall engage in any commercial enterprise at the airport, without entering into a contractual agreement with the city and obtaining all necessary licenses and permits.

(b) For purposes of this section, commercial enterprise shall include but not be limited to the following:

- (1) Repair and/or service aircraft;
- (2) Store and handle aircraft;

- (3) Sell new, used, or reconditioned aircraft;
- (4) Sell aircraft parts and accessories;
- (5) Handle, store, or sell fuel, oil or petroleum products;
- (6) Operate a concession, vending machine, automobile rental agency;
- (7) Transport freight, mail or other articles;
- (8) Offer or provide passenger flight, air taxi service, rental or charter;
- (9) Operate a scheduled commercial airline or scheduled commercial ground transportation services;
- (10) Offer pilot instruction;
- (11) Other commercial enterprise of any sort or character.

(Ord. No. 10665, § 1(3.120), 8-5-85)

**Sec. 3-42. Commercial use by taxis; permit issuance.**

(a) The manager is hereby authorized to designate an area for the exclusive use of taxis, and to limit the solicitation of business by operators and owners of such vehicles to that area.

(b) Operating permits for each taxi may be issued by the manager for a period not to exceed one (1) calendar year upon a showing that:

- (1) Each taxi is licensed by a city, when required.
- (2) Each taxi is clearly and permanently marked as a taxi and has an approved meter and a functioning two-way radio with communications to a base station that is capable of summoning emergency aid.
- (3) Each person operating a taxi does possess a valid chauffeur's license issued by the State of Missouri.

(c) A fee may be charged for such permit as set forth in the airport rules and regulations.

(Ord. No. 10665, § 1(3.130), 8-5-85)

**Sec. 3-43. Commercial uses by limousines; permit issuance.**

(a) The manager is hereby authorized to designate an area for the exclusive use of each limousine service operating to and from the airport and to limit the solicitation of business by the operators and owners of such vehicles to that area.

(b) Operating permits for each limousine may be issued by the manager for a period not to exceed

one (1) calendar year upon a showing that:

- (1) Each limousine is licensed by the State of Missouri and the Public Service Commission when required;
  - (2) Each limousine is licensed by the city to which it operates when required;
  - (3) The owner or operator can present proof to the manager that each limousine is in good mechanical condition and has been inspected by a certified mechanic within thirty (30) days of the application for such permit;
  - (4) Each limousine has a functioning two-way radio with communications to a base station that is capable of summoning emergency aid;
  - (5) The owner or operator of each vehicle owns and maintains a policy of liability insurance for each limousine as approved by the city finance director;
  - (6) Each person operating a limousine does possess a valid chauffeur's license issued by the State of Missouri.
  - (c) Each person operating a limousine must obtain a City of Columbia chauffeur's license.
  - (d) All limousines must be maintained clean and in good mechanical condition and all drivers must be clean and well groomed at all times.
  - (e) Current limousine rates must be posted in the vehicle and in the airport manager's office.
  - (f) A fee may be charged for such permit as set forth in the airport rules and regulations.
- (Ord. No. 10665, § 1(3.150), 8-5-85)

**Sec. 3-44. Commercial use by taxis and limousines; restrictions.**

- (a) It shall be unlawful for the owner or operator of any taxi or limousine to park, stand, or stop said vehicle or to solicit business in any area within the airport other than the area designated by the manager.
  - (b) It shall be unlawful for the owner or operator of any vehicle to park, stand or stop such vehicle within the area designated by the manager for the exclusive use of taxis and limousines unless such vehicle shall display a valid operating permit issued pursuant to this chapter and shall display a placard in a window of the vehicle designating the city from which said vehicle is licensed.
- (Ord. No. 10665, § 1(3.140), 8-5-85)

**Sec. 3-45. Revocation of taxi or limousine permits.**

In the event any taxi or limousine is found to be in violation of this chapter, the manager may immediately suspend its permit by removing the same from the vehicle. Suspensions shall be for a period of from five (5) to thirty (30) calendar days depending upon the severity of the offense. Suspensions may be

appealed by the filing of a written request for a hearing with the director within ten (10) calendar days of the date of suspension. The filing of a written appeal by the permittee shall serve to delay the imposition of the suspension until a final decision by the director. The director's decision may be appealed to the council in the same manner as provided in section 3-7(b).  
(Ord. No. 10665, § 1(3.160), 8-5-85)

**Sec. 3-46. Lease of parking space for commercial vehicles.**

(a) The airport manager may lease space on airport property for parking of vehicles involved in commercial uses at the airport.

(b) The monthly rate to be charged each lessee of such parking shall be as follows:

1 or 2 vehicles....	Fifty Dollars (\$50.00) per vehicle
3 or more vehicles....	Forty Dollars (\$40.00) per vehicle

(c) Lessees of such parking space shall be bound to comply with all federal, state and local regulations relating to lease of property at airports.  
(Ord. No. 13334, § 1, 6-1-92)

**Sec. 3-47. Agreements for advertising space in main terminal.**

The airport manager is authorized to execute agreements for advertising space in the main terminal at the airport. The form and content of the agreements shall be substantially in accordance with contract forms approved by the City Council.  
(Ord. No. 14938, § 1, 8-19-96)